



# Minato City Internationalization Master Plan

港区国際化推進プラン

港区国际化推进计划

미나토구 국제화 추진 계획

Revised 2023 Edition

FY2021-FY2026



March 2024

Minato City



**Realization of a mature cosmopolitan Minato City, a city with vitality and appeal where diverse cultures and people co-exist**

- Promoting Participation and Cooperation of Foreign Residents in the Community to Achieve a Multicultural Society -

Minato City Mayor

*Takei Masaaki*

## **Greetings**

As of October 2023, approximately 21,000 foreign residents from approximately 130 countries reside in Minato City, or approximately 7.9% of the total City population. Meanwhile, there are 81 embassies present in the City, or more than half of all embassies in Japan, as well as numerous foreign companies, international schools, and international organizations. This rich international environment is one of the appeals of Minato City, one that can not be found elsewhere.

To date, the City has strived to secure a comfortable, safe, and secure living environment for the countless foreign residents who live, work, and visit Minato City under the Minato City Internationalization Master Plan (hereinafter referred to as the Plan) in order to achieve a society of coexistence that respects diverse cultures.

Accordingly, the City has summarized the issues it faces based on the results of the Survey on Current State of Internationalization Minato City and feedback received through various meetings, and revised the Plan to cover the period FY2021 through FY2026. This effort was made while taking into account the environment the City finds itself in and how best to respond to our socioeconomic situation as it changes significantly following the end of the COVID-19 pandemic.

According to the Minato City population estimates in March 2023, the foreign resident population is expected to increase at a rate greater than that of the Japanese population from FY2026 onward. Accordingly, the number of foreign residents living in the City is expected to continue to rise. Given these facts, the Plan aims to further improve our exemplary government services, rated for a high level of satisfaction, in order to achieve a multicultural society in which people of different nationalities acknowledge their mutual cultural differences, deepen their mutual understanding, and think, act, and support each other as members of the local community. To do so, the Plan calls for Minato City to carry out various measures expected of an international city, including communicating information in multiple languages, such as Easy Japanese.

Moving forward, Minato City will further promote internationalization by steadfastly implementing the various measures of the Plan in order to realize Minato City as a mature international city filled with vitality and appeal where diverse cultures and peoples coexist. When revising the Plan, we received public comments and valuable input from the members of the Minato Internationalization Promotion Advisory Conference. I wish to express my gratitude to everyone for their efforts.

March 2024

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# Chapter 1

## Revision of the Plan

1. Overview of the Plan
2. Positioning of the Plan
3. Recommendations from the Minato Town Forum
4. Period of the Plan
5. SDGs Initiatives in the Plan



# 1. Overview of the Plan

## (1) Background and Purpose of the Revision of the Plan

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As of October 1, 2023, Minato City is home to 21,080 foreign residents from approximately 130 countries, or approximately 7.9% of the total population. While the growth rate of the Japanese population is expected to be greater than that of the foreign resident population until 2025, the rate for the foreign resident population will start to outpace that of the Japanese in 2026. Furthermore, Minato City serves as a hub for economic activity and communications involving international features, with 81 embassies, which represents more than half of the 157 embassies located in Japan, and foreign companies concentrated in the city.

The City also serves as a transportation network hub featuring Tokyo Bay, the Shinkansen train lines, and a direct connection to Haneda Airport in Tokyo, an gateway to the sky, while also boasting the highest number of guest rooms at hotels and inns in Tokyo ready to accommodate business guests and tourists both from Japan and abroad. Through these advantages, Minato City has the potential to become a mature international city as one of the best cities in Japan.

In June 2022, the national government prepared the Roadmap for the Realization of a Society of Harmonious Coexistence with Foreign Nationals, which expressed a threefold vision to achieve a coexistence society, including a safe and comfortable society, a diverse and vibrant society, and a society that respects individual dignity and human rights. The roadmap also presented four important mid-to long term challenges to tackle to achieve these visions with a plan to work for each of them over the next five years. Given that the Global City Strategy Project (Strategy 20) has been positioned as part of the project of the Tokyo Metropolitan Government to promote Future Tokyo: the Long-Term Strategy, the Policy for Promotion of the Global City Strategy Project was formulated in June 2022. The project sets initiatives to enhance Tokyo's international presence such as, "Build an environment where foreign nationals can live and work comfortably" and "Enhance education and the cultivation of human resources who can adapt to globalization," aiming to raise personnel capable of contributing on the world stage while forming a city that is comfortable to live in for people with diverse background.

Accordingly, we hereby revise the Minato City Internationalization Master Plan in light of post Covid-19 community development efforts by Minato City and trends of the Tokyo Metropolitan Government and the national government.

## (2) Background Events

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### **a. Establishment of a Dedicated Organization**

Minato City established the Internationalization Promotion Subsection in FY2008 as a dedicated organization for promoting internationalization. With effect from FY2015, the name of this organization was changed to "Global Community Planning Subsection."

### **b. Formulation and Revision of the Minato City Internationalization Master Plan**

Minato City first formulated the Plan in FY2010. It reviews the plan approximately once every three years, alongside with the formulation and revision of the Minato City Master Plan, which is the top-level plan for Minato City.

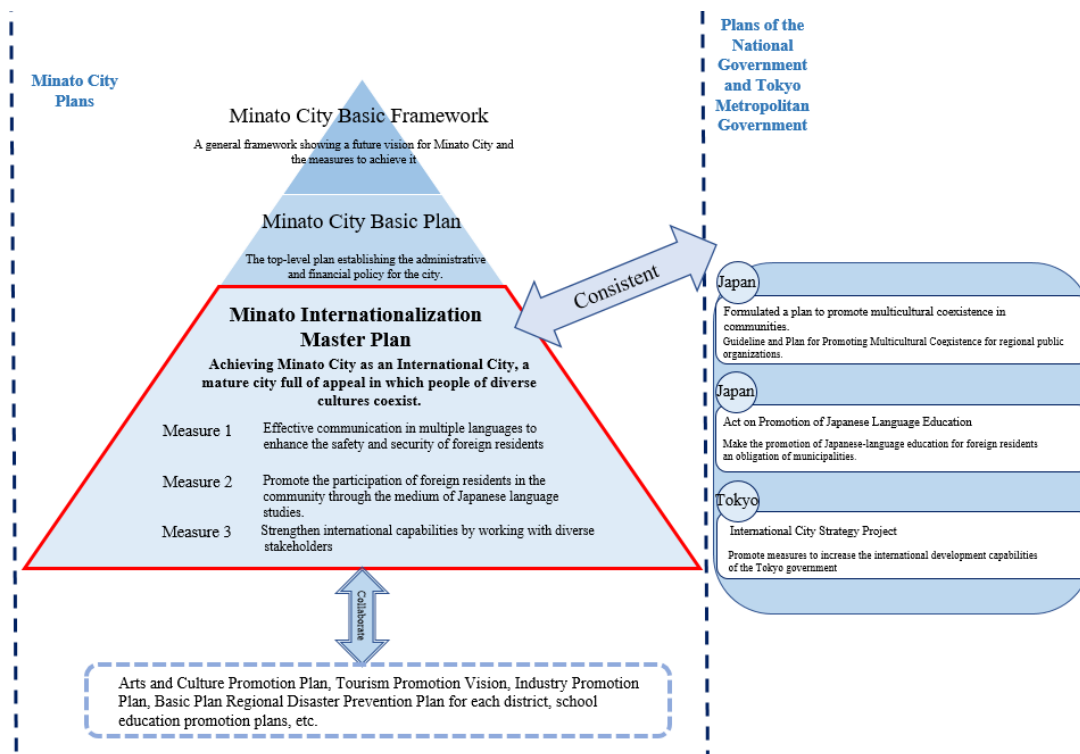


## 2. Positioning of the Plan

The Plan was formulated as an individual plan that sets out the concrete path toward efforts in “(10) Creating a multicultural society that leverages its diverse community and rich cosmopolitan nature,” which is set out as a policy under “Creating communities that can solve their own challenges” in the sectional plan “II. A city with energy (Community/Industry)” of the Minato City Master Plan.

Based on the Minato City Master Plan, which is positioned as the higher order plan, the Plan was revised as a plan that is implemented in collaboration with other individual plans.

### Structure of the Minato City Master Plan, and Structure of the Plan



## 3. Recommendations from the Minato Town Forum

In the internationalization area of the Minato Town Forum, the theme “Enhancing Support for Foreigners” was set. The reason for this is that in an increasingly multiethnic society, the issues raised include differences in values due to differences in culture, customs, and religion; language barriers to administrative services; and isolation and loneliness caused by these differences. The following initiatives were proposed to resolve the issue.

Enhancing Support for Foreign Nationals	<ul style="list-style-type: none"> <li>• Utilizing digital tools for language support</li> <li>• Spreading Easy Japanese</li> <li>• Creating an environment where people can be interested in each other's languages</li> <li>• Providing services that allow foreigners to easily collect information</li> <li>• Creating a place for foreigners with various characteristics</li> </ul>
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## 4. Period of the Plan

The Plan will cover the six-year period from FY2021 to FY2026, and it was revised in FY 2023, in its middle year. In addition, it will be reviewed as necessary, taking into account any revisions to the Minato City Master Plan and changes in social conditions, etc.



## 5. SDGs Initiatives in the Plan

The abbreviation SDGs stands for Sustainable Development Goals and refers to a set of shared goals for international society adopted at the United Nations Summit in September 2015. The SDGs consist of 17 goals and 169 targets based on a principle of “Leave No One Behind.”

Today, eight years have passed since the adoption of the goals, the role played by the SDGs, which aim to realize a sustainable society through comprehensive measures on economics, society, and the environment, has grown increasingly important. Accordingly, this Plan will continue to promote initiatives while keeping in mind the achievement of the SDGs goals.





# Chapter 2

## Current Conditions and Issues in Minato City

1. **Current Conditions in Minato City**
2. **Trends of the National Government and Tokyo Metropolitan Government**
3. **Actual Conditions for Foreign Nationals**
4. **Summary of Current Issues**



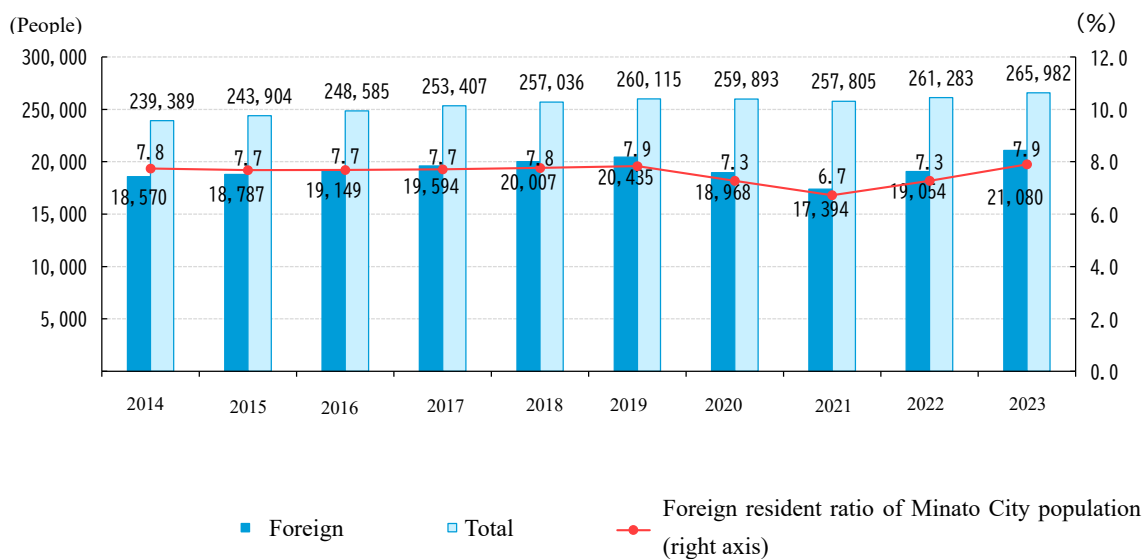
# 1. Current Conditions in Minato City

## (1) Foreign Nationals Living in Minato City

As of October 1, 2023, 21,080 foreign residents from 130 countries live in Minato City.

Foreign nationals comprise 7.9% of the total population of Minato City of 265,982 people.

### ◆ Changes in the number of foreign nationals and composition ratio in Minato City (As of October 1, 2023)



Source: "Population and households by jurisdiction of each Regional City Office as of the 1st of each month" (Minato City)

### ◆ Number of foreign nationals <Tokyo> (As of Jan. 1, 2023)

	Shinjuku City	Toshima City	Arakawa City	Taito City	Minato City	Others (18 cities/counties/islands)	Total
Total population	346,279	288,704	216,814	207,479	261,615	12,520,774	13,841,665
No. of foreign nationals	40,279	28,933	19,134	16,026	19,339	457,401	581,112
Ratio of foreign nationals to total population	11.6%	10.0%	8.8%	7.7%	7.4%	3.7%	4.2%
Ratio of foreign nationals in each municipality to the total number of foreign nationals in Metropolitan Tokyo	6.9%	5.0%	3.3%	2.8%	3.3%	78.7%	100.0%

Source: "Households and Population by Basic Resident Ledger: Monthly" (Tokyo Metropolitan Government)

\*Totals for graphs and tables in this chapter may not reach 100.0% due to rounding off to one decimal place. The same applies to graphs and tables on the following pages.

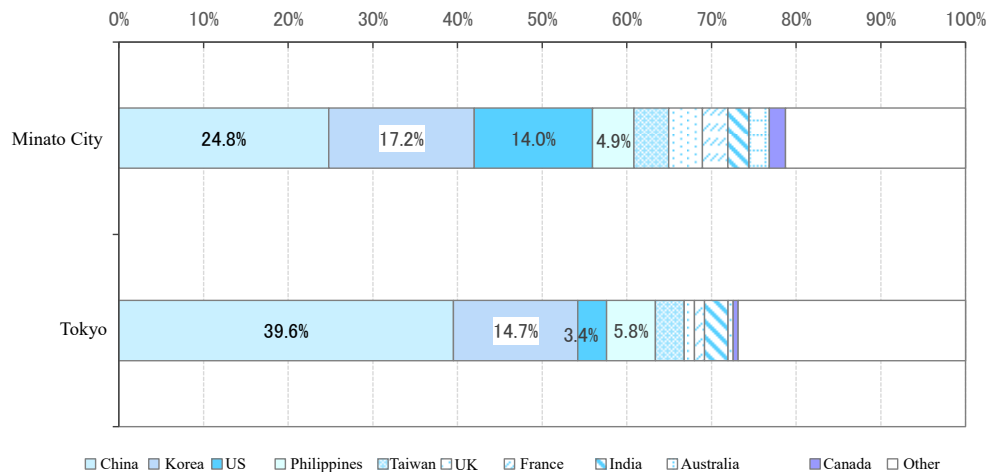


## (2) Number of Foreign Nationals by Nationality

Of the population of foreign residents in Minato City, the greatest number is comprised of those with Chinese nationality, at 24.8%, followed by Korean nationality at 17.2% and American nationality at 14.0%.

While Minato City is notable for featuring a higher ratio of residents from the US, UK, and France compared to other municipalities, the ratio of Chinese nationals is rising.

### ◆ Number of foreign nationals by nationality <Minato City and Tokyo> (As of Jan. 1, 2023)



Source: "Foreign Population by Nationality/Region by Ward, City, Town and Village", Tokyo Metropolitan Government.

### ◆ Number of foreign nationals by nationality <Minato City> (As of Jan. 1, 2023)

	China	Republic of Korea	U.S.	Philippines	Taiwan	U.K.
No. of foreign nationals	4,794	3,322	2,709	954	787	764
Ratio to total no. of foreign nationals in Minato City	24.8%	17.2%	14.0%	4.9%	4.1%	4.0%
(Reference) Previous plan	21.6%	17.4%	14.9%	5.2%	—	4.1%

	France	India	Australia	Canada	Other	Total
No. of foreign nationals	583	477	464	362	4,123	19,339
Ratio to total no. of foreign nationals in Tokyo	3.0%	2.5%	2.4%	1.9%	21.3%	100.0%
(Reference) Previous plan	3.4%	3.1%	2.8%	1.9%	23.8%	100.0%

### ◆ Number of foreign nationals by nationality <Tokyo> (As Of Jan. 1, 2023)

	China	Republic of Korea	Vietnam	Philippines	Nepal	U.S.
No. of foreign nationals	230,294	85,595	37,055	33,817	28,325	19,575
Ratio to total no. of foreign nationals in Tokyo	39.6%	14.7%	6.4%	5.8%	4.9%	3.4%

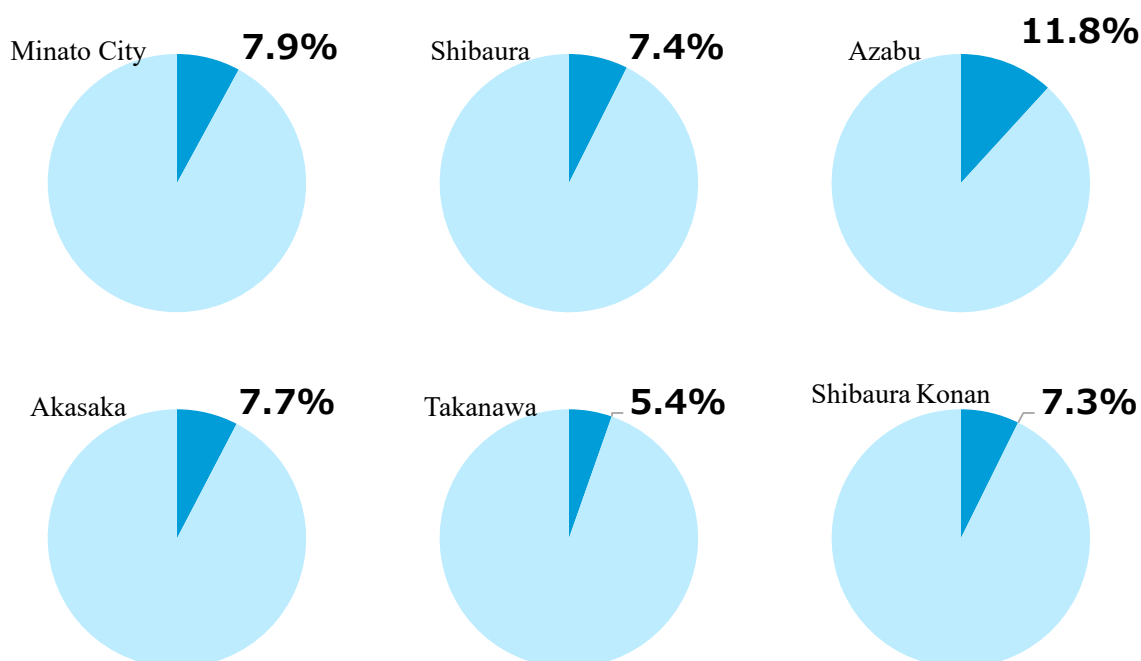
	Taiwan	India	Myanmar	Thailand	Other	Total
No. of foreign nationals	19,522	15,996	13,884	8,084	88,965	581,112
Ratio to total no. of foreign nationals in Tokyo	3.4%	2.8%	2.4%	1.4%	15.2%	100.0%

Source: " Foreign Population by Nationality/Region by Ward, City, Town and Village", Tokyo Metropolitan Government.



### (3) Number of Foreign Nationals by Area of Residence

As of Oct. 1, 2023, the largest number of foreign national's lives in the Azabu region. The ratio of foreign nationals to total population of each of the following areas is also highest in the Azabu area.



Source: "Population and households by jurisdiction of each Regional City Office as of the 1st of each month" (Minato City)

### (4) Foreign resident population by status of residence (As of June 2023)

As of December 2022, looking at the foreign population by their status of residence, the highest percentage holds the status of "Permanent resident" (30.8%), followed by "Dependent" (15.5%) and "Engineer/Specialist in Humanities/International Services" (15.2%). Minato City is also characterized by higher percentages of foreign nationals holding the statuses of "Business manager" (4.6%) and "Highly-skilled professional" (4.4%) compared to Japan and Metropolitan Tokyo.

	Minato City		Japan (%)	Metropolitan Tokyo (%)
	No. of people	percentage		
Permanent resident	6,289	30.8	28.1	28.9
Dependent	3,164	15.5	10.1	15.5
Engineer/Specialist in Humanities/International Services	3,109	15.2	7.4	10.2
Special permanent resident	1,116	5.5	9.4	6.7
Spouse or child of Japanese national	1,067	5.2	4.7	4.5
Business manager	930	4.6	1.0	1.7
Highly-skilled professional	908	4.4	0.6	1.7
Student	888	4.4	9.8	15.9
Designated activities	710	3.5	2.7	2.9
Long-term resident	667	3.3	6.7	3.7
Other	1,564	7.7	—	—

Source: " Foreign resident population by municipality, status of residence", Immigration Services Agency.





## (5) Embassies per Area

As of December. 1, 2023, there are 81 embassies in Minato City. Of the total of 157 embassies across the whole of Japan, more than half of them is located in Minato City.

The Azabu area has the largest number of embassies, making over half of the total.

### ◆ Number of embassies by Area <Minato City> (As of Dec. 1 2023)

	Shiba	Azabu	Akasaka	Takanawa	Shibaura-Konan	Total
No. of embassies	14	45	14	8	0	81
Percentage	17.3%	55.5%	17.3%	9.9%	0.0%	100.0%

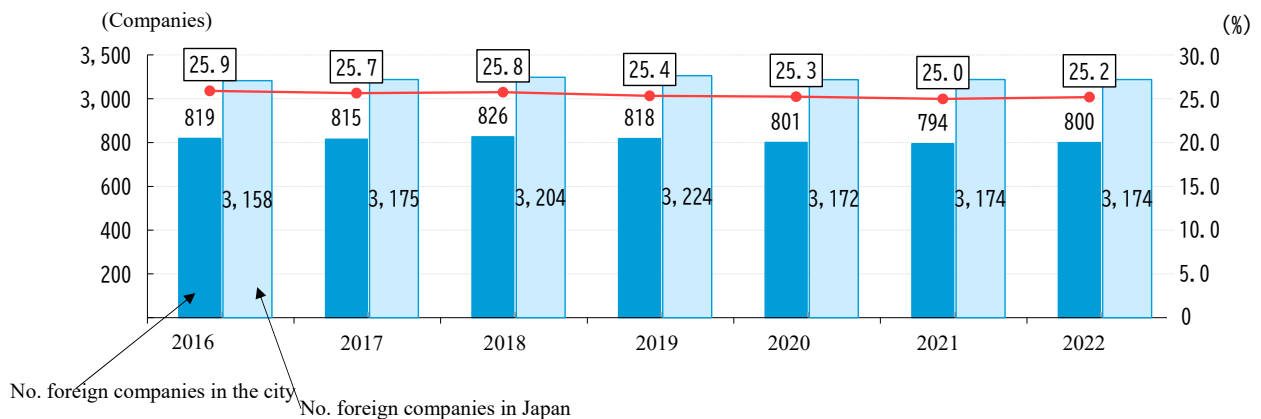
### ◆ Number of embassies by regions of the world <Minato City> (As of Dec. 1 2023)

	Asia	Oceania	North America	Central and South	Europe	Middle East	Africa	Total
No. of embassies	9	6	2	14	31	7	12	81
Percentage	11.1%	7.4%	2.5%	17.3%	38.3%	8.6%	14.8%	100.0%

Source: List of Embassies in Minato City (Minato City)

## (6) Foreign-affiliated Companies

Approximately one quarter of foreign-affiliated companies in Japan are located in Minato City, with the number exceeding 800 companies in recent years.



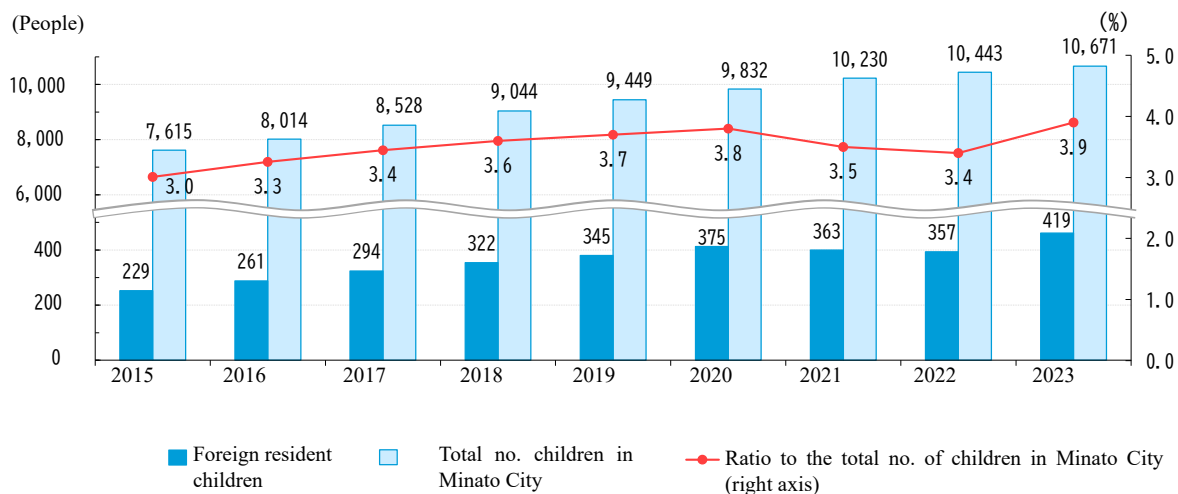
Source: “Foreign Affiliated Companies in Japan: A Comprehensive Directory” (for each year) (Toyo Keizai Inc.)



## (7) Municipal Schools

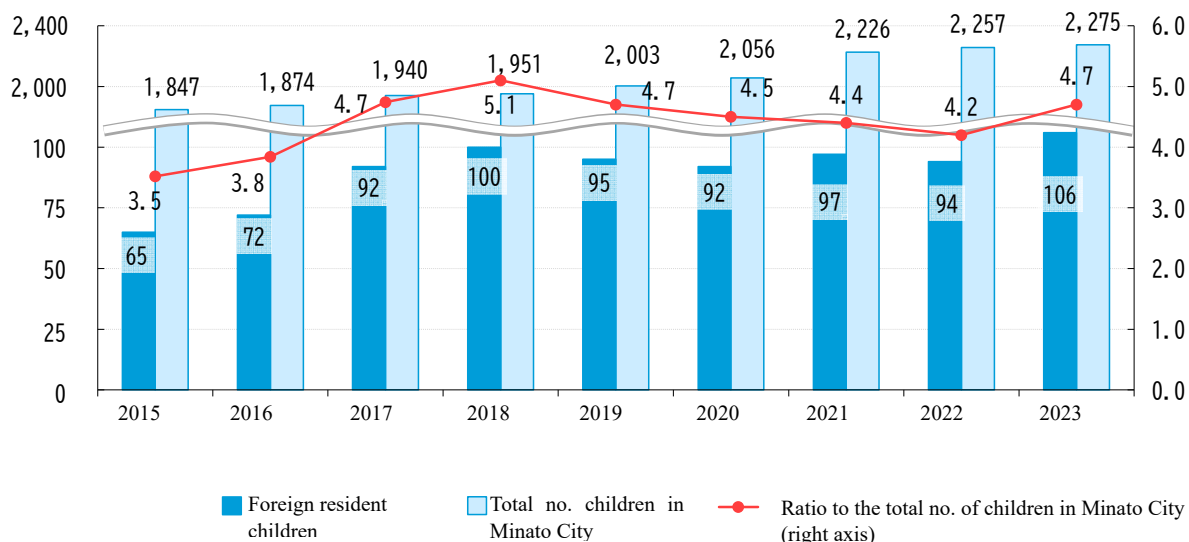
The number of foreign children attending Minato City elementary schools and junior high schools is slightly rising.

◆Changes in the number of foreign children and their ratio to the total number <Minato City elementary schools> (As of May 1 each year)



Source: “Number of Foreign Children/Students” (Minato City), data for 2021 and 2022 are from Public School Statistical Survey Report [School Survey]

◆Changes in the number of foreign students and their ratio to the total number <Minato City junior high schools> (As of May 1 each year)



Source: “Number of Foreign Children/Students” (Minato City), data for 2021 and 2022 are from Public School Statistical Survey Report [School Survey]

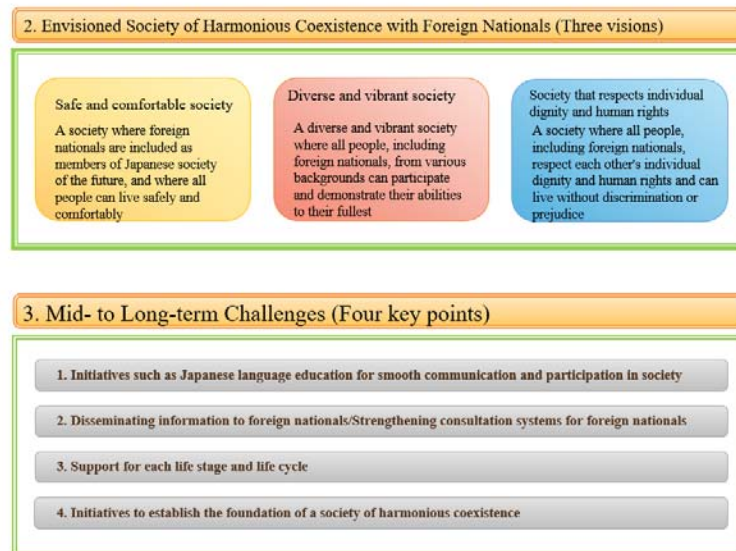


## 2. Trends of the National Government and Tokyo Metropolitan Government

The following are the notable trends of the national government and Tokyo Metropolitan Government considered important to the revision of this Plan.

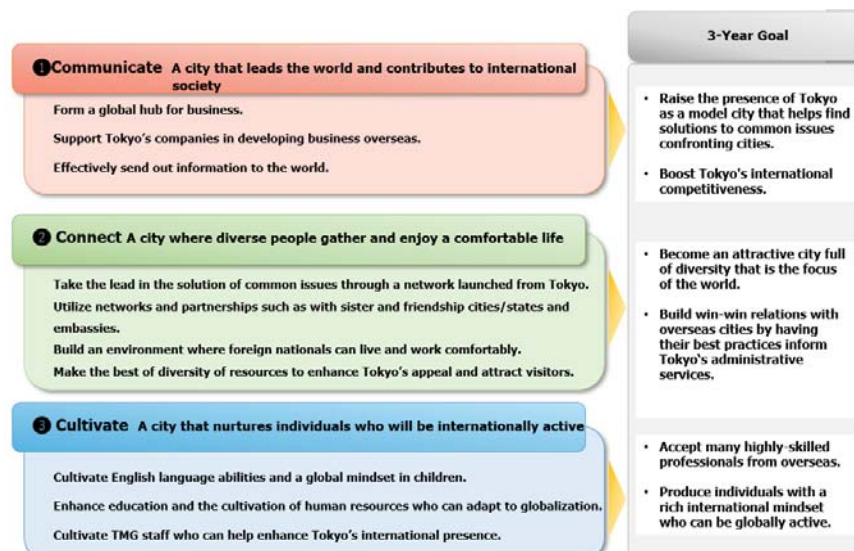
### (1) National government trends (Roadmap for the Realization of a Society of Harmonious Coexistence with Foreign Nationals)

This roadmap presents three visions for achieving a society of coexistence with foreign residents and four key points for the mid- to long-term challenges to be addressed to achieve these visions with a plan to work on them over the next five years.



### (2) Tokyo Metropolitan Government trends (Formulation of the Policy for Promotion of the Global City Strategy Project)

The Policy for Promotion of the Global City Strategy Project was formulated in June 2022 to develop the legacy cultivated by the Olympic and Paralympic Games Tokyo 2020, increase the city's international presence by identifying and responding to global trends with agility, and thereby becoming "the world's city of choice." To achieve that goal, the policy calls for increasing the capability for international reach from the three perspectives of communicating, connecting, and cultivating, organizing the initiatives required to do so, and the cooperation of all government agencies to do so.





### 3. Actual Conditions for Foreign Nationals

The following is a summary of the main results of the Survey on Current State of Internationalization Minato City conducted in FY2022.

#### (1) Overview of the Survey

Target	A random selection of 3,000 foreign residents registered as residing in Minato City as of July 29, 2022, who are aged 20 or older.
Method	Postal mail (mail distribution – mail retrieval), Online responses
Period	From September 13 to October 11, 2022
Survey Contents	(1) About yourself (2) Languages (3) Daily life problems and community activities (4) Creating a community well-prepared for disasters (5) Education (6) Medical services (7) About Minato City (8) Information transmission (9) Promotion of Internationalization of Minato City (10) City administration in general (Please state your opinion freely)
Response rate	Number of effective responses : 616, Valid response rate: 20.5%

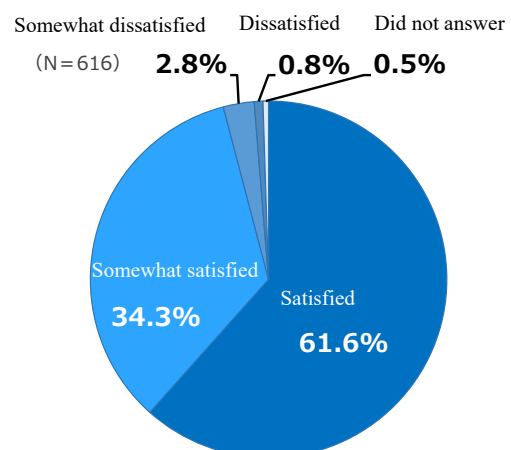
#### (2) Key Points

##### Point①

**More than 90% of the respondents are satisfied with administrative services in general of Minato City**

The top response regarding satisfaction with Minato City administrative services was “Satisfied” at 61.6%, followed by “Somewhat satisfied” at 34.3%, making a total of 95.9% expressing satisfaction. This result was a 4-point increase over the previous survey.

##### ◆ Satisfaction with City administrative services





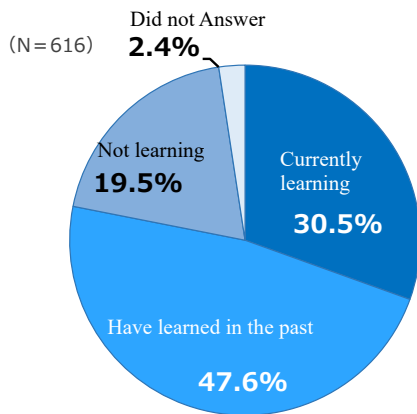


## Point② State of Japanese Language Learning

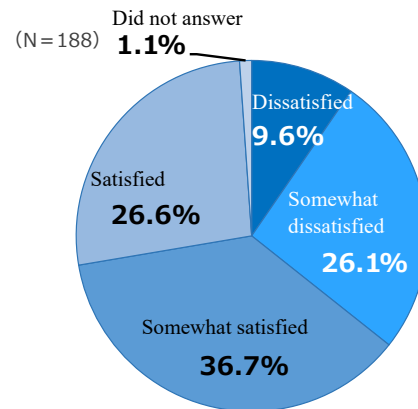
The top response regarding learning the Japanese language was “I have studied it in the past” at 47.6%, followed by “I am studying it now” at 30.5%. Compared to the previous survey, the total responses of “I have studied it in the past” and “I am studying it now” rose 0.3 points from 78.1% to 78.4%.

Regarding satisfaction with Japanese language learning, over 35% of respondents are unsatisfied with Japanese language learning.

### ◆ State of Japanese Language Learning



### ◆ Satisfaction with Japanese Language Learning

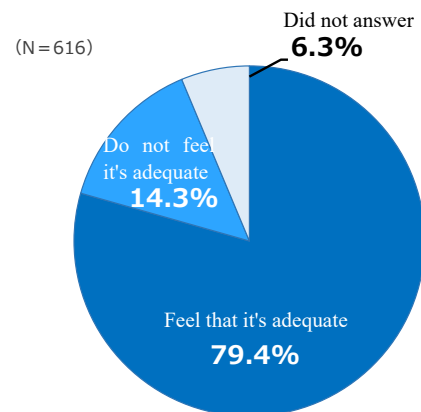


## Point③ Multiple Languages and Awareness of “Easy Japanese”

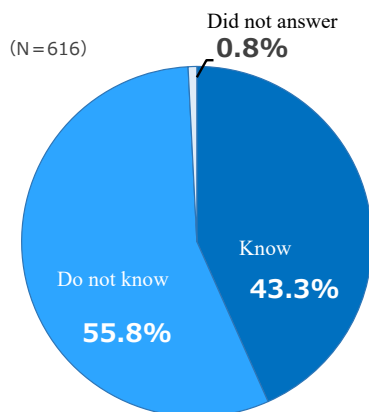
Over 80% of respondents answered that they felt that the dissemination of administrative information in Japanese, “Easy Japanese,” English, Korean, and Chinese, in line with the Minato City Guideline on Multilingual Compatibility of Government Information, was “Adequate.” This was a 7.1 point increase over the previous survey.

However, only 43.3% of respondents were aware of “Easy Japanese,” meaning that 55.8% of foreign residents are not yet aware of it. Broken down by age group, awareness is somewhat low in the 30s to 50s age groups.

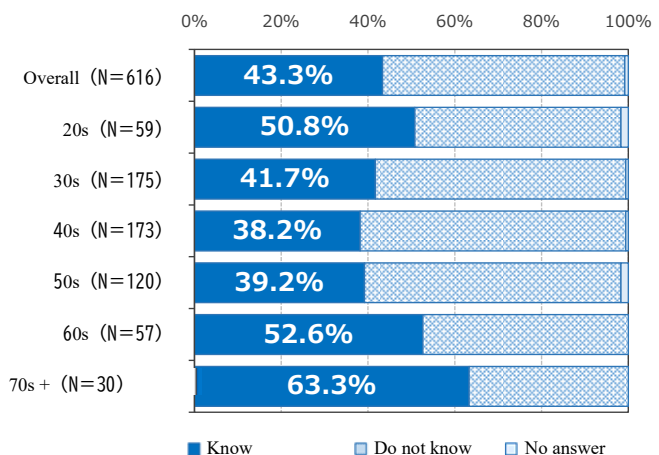
### ◆ Language used for information dissemination



### ◆ Awareness of Easy Japanese



### ◆ Awareness of Easy Japanese by Age Group

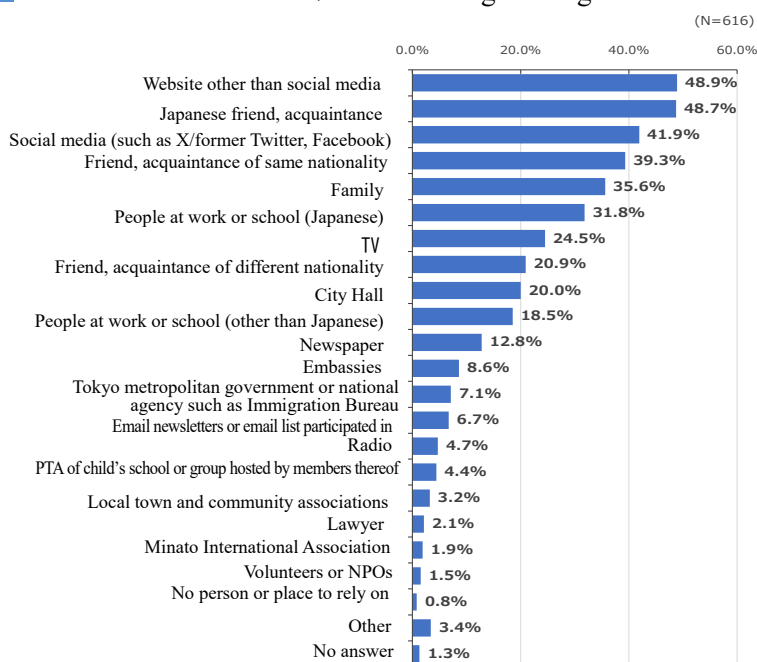




#### Point④ Information gathering methods

The top response was “Websites other than social media” at 48.9%, followed by “Japanese friends and acquaintances” at 48.7% and “Social media (such as X/former Twitter, Facebook)” at 41.9%. Compared to the previous survey, respondents who answered “Social media (such as X/former Twitter, Facebook)” declined 8.8 points, “Japanese friends and acquaintances” increased 4.9%, and “Television” declined 6.2 points.

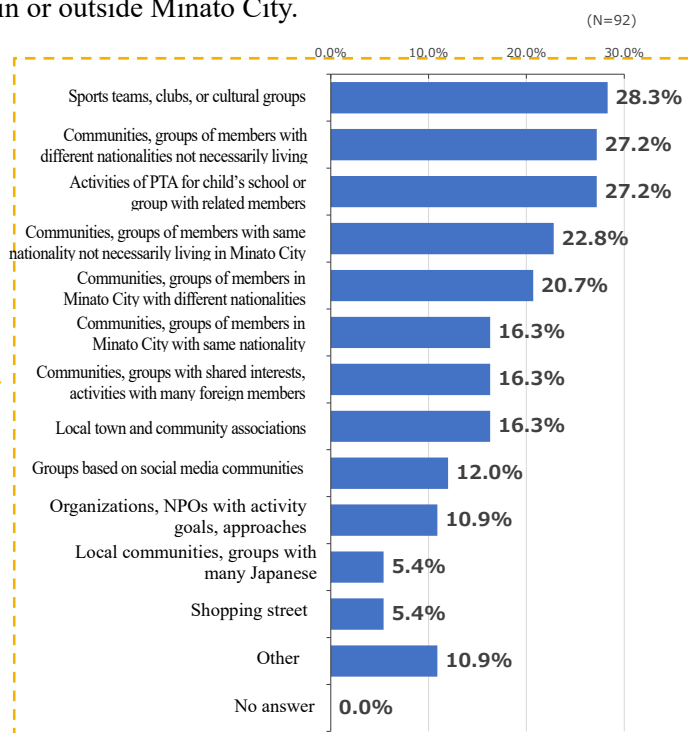
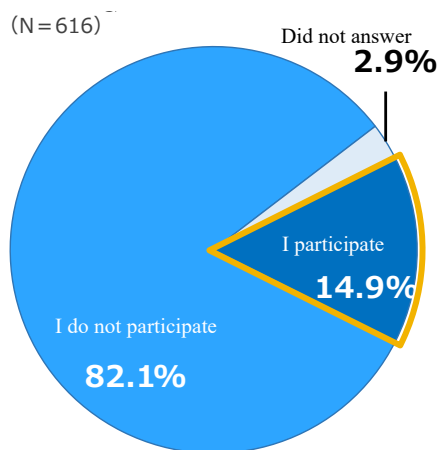
#### ◆ Information gathering methods



#### Point⑤ Participation in local communities and groups

The score for participation in local communities and groups was 14.9%, showing that over 80% of foreign residents do not participate in local communities or groups. The respondents who answered “Do not participate” increased 11.6 points over the previous survey. Regarding communities and groups in which respondents participate, the top response at 28.3% was “Sports teams, clubs, and cultural activity groups,” suggesting that exchange is taking place irrespective of nationality or location, within or outside Minato City.

#### ◆ State of Participation in Local Communities and



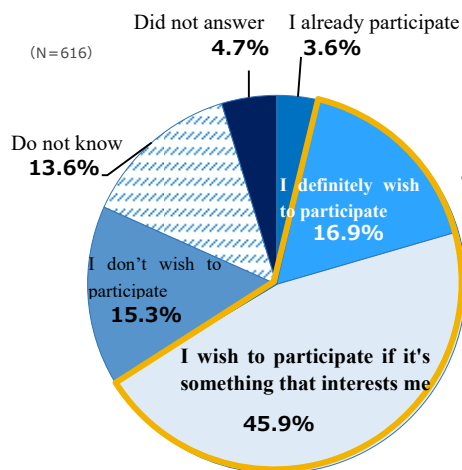
#### ◆ Communities and Groups Participated In



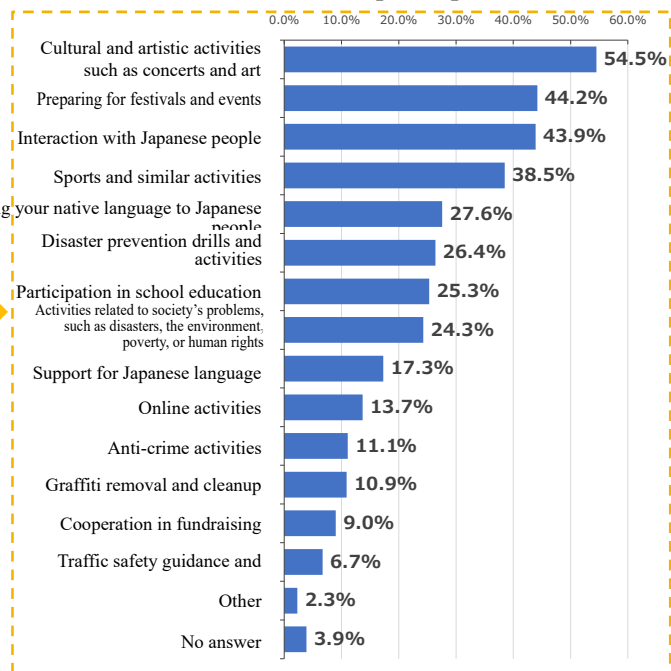
## Point⑥ Community Participation by Foreign Residents

Regarding the interest in participating in community activities and community development, 3.6% of respondents answered that they “Already participate.” Furthermore, among those who answered “I want to participate in activities very much” and “I want to participate if I am interested,” the top response for preferred activities to participate in was “Arts and cultural activities such as music concerts or art festivals” at 54.5%, followed by “Preparations for festivals and events” at 44.2% and “Exchange with Japanese people” at 43.9%.

### ◆ Desire to participate in local activities and community development

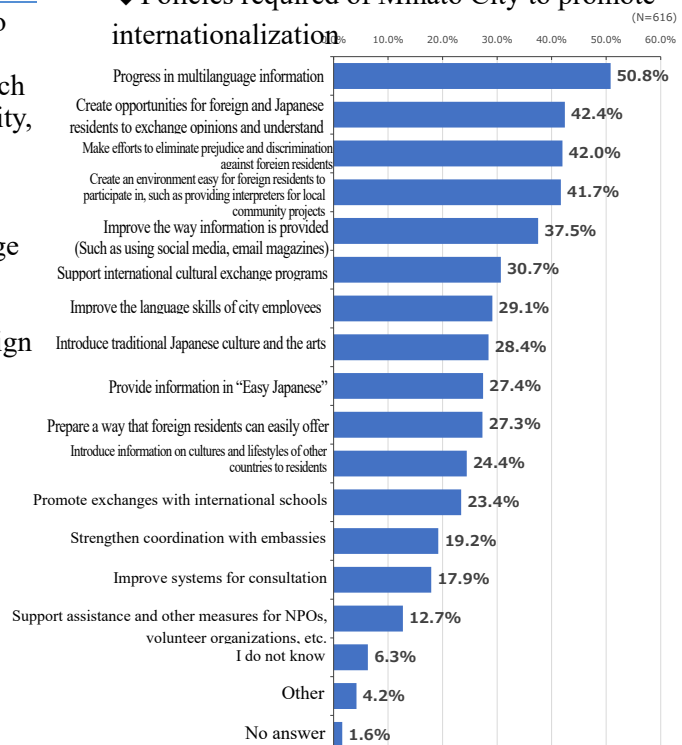


### ◆ Preferred activities to participate in



Regarding the policies required of Minato City to enable foreign and Japanese residents to think together and support each other to build an abundant local community, the top response was “Progress in multilingual information” at 50.8%, followed by “Create opportunities for foreign and Japanese residents to exchange opinions and understand each other” at 42.4% and “Take efforts to eliminate prejudice and discrimination against foreign residents” at 42.0%.

### ◆ Policies required of Minato City to promote internationalization





## 4. Summary of Current Issues

The following is a summary of the issues facing internationalization in Minato City according to the results of the Survey on current state of Internationalization Minato City for FY2022 and the state of initiatives under the previous Plan.

### **Issue 1 Promoting the creation of a safe, secure, and comfortable living environment for foreign residents**

Foreign residents must be provided with the information they need, such as medical and disaster prevention information, in order for them to enjoy safe and secure lives. There are currently foreign residents living in the City with over 130 different nationalities, and it is difficult to provide information in the native languages of all of them. For that reason, Minato City will leverage digital technology and provide the administrative services and the information that foreigners need for their daily lives in multiple languages, including “Easy Japanese”.

### **Issue 2 Fostering international awareness for cooperation between Japanese and foreign residents**

Despite the fact that approximately 60% of foreign residents wish to participate in their community activities, less than 20% are actually doing so. In order to promote further participation in the community by foreign residents, it is necessary to strengthen support for learning the Japanese required for daily life through basic Japanese language classes and the Nihongo Salons. When foreigners live in Japan, it is necessary to improve the international awareness of the Japanese people who host them in order to deal with the various problems that may arise due to differences in culture and customs. To do so, it is necessary to host events and programs that deepen the mutual understanding between Japanese and foreign residents. For example, we will promote initiatives that leverage areas of interest, including sports, music, and other arts and culture activities.

### **Issue 3 Stronger partnerships with diverse stakeholders**

In addition to the City’s own initiatives, it is necessary to work more closely with companies, embassies, and educational institutions in the City while promoting initiatives closely tied to the local community.





## Measure 1 Effective communication in multiple languages to enhance the safety and security of foreign residents

### Main recommendations and enhanced contents from the Minato Internationalization Promotion Advisory Conference

Main recommendations	Reflected in initiatives
<ul style="list-style-type: none"> <li>• <b>Provision of services to make it easier for foreign residents to obtain information</b></li> </ul> <p>Draw up a list of daily life information needed by foreign residents, such as medical information, as well as administrative services, and take all opportunities to provide the information to them, for example, when they move into Minato City.</p> <p><b>From: The Survey on current state</b> The top response was “Websites other than social media” at 48.9%.</p>	<ul style="list-style-type: none"> <li>• <b>Providing information necessary for daily life in “Easy Japanese” and multiple languages</b> <span>p. 27</span></li> <li>• <b>Promote the use of digital media</b> <span>p. 28</span></li> </ul> <p>Use digital media, such as websites and social media, to disseminate information regarding medical institutions, disaster prevention, etc., in multiple languages including “Easy Japanese.”</p>

### Main enhanced contents

- **Further enhance training content for Minato City international disaster prevention volunteers** p. 27
  - In addition to lecture-based training, disaster scenario training (practical training) that includes translation work and role-playing will also be conducted.
- **Digitalization of information necessary for daily life when moving into Minato City** p. 28
  - A “welcome card” will be distributed to foreign residents moving into Minato City. By scanning the QR code on the card, they will be able to browse the necessary information on digital media.
- **Consultation services for foreign nationals** p. 29
  - In addition to increasing the number of tablets available for multilingual support, the development of three-way calling services will be promoted. In addition, efforts will be made to strengthen cooperation with “Livelihood Support Coordinator for Foreign Residents” based at the Minato International Association.

## Measure 2 Promote the participation of foreign residents in the community through the medium of Japanese language studies

### Main recommendations and enhanced contents from the Minato Internationalization Promotion Advisory Conference

Main recommendations	Reflected in initiatives
<ul style="list-style-type: none"> <li>• <b>Raise international awareness of Japanese residents</b></li> <li>• <b>Creating comfortable spaces for foreign residents</b></li> </ul> <p>Foreign residents can face various problems living in Japan, due to differences in culture and customs. Minato City will also improve its international capability by raising the international awareness of Japanese residents, who are positioned as the hosts of foreign residents.</p> <p><b>From: The Survey on current state</b> Over 35% of respondents are unsatisfied with Japanese language learning.</p>	<ul style="list-style-type: none"> <li>• <b>Raise the international awareness among of City Residents</b> <span>p. 32</span></li> <li>• <b>Promote international exchange through mutual cultural understanding</b> <span>p. 33</span></li> </ul> <p>The participation of foreign residents in the community is an issue. One of the methods for resolving this is to raise the international awareness of both foreign and Japanese residents. Specifically, “Easy Japanese” courses, lectures at universities, and international exchange events will be held. We aim to enhance Minato City’s international capability by raising international awareness for both sides.</p>

### Main enhanced contents

- **Raise international awareness among City residents** p. 32
  - “Easy Japanese” courses, lectures at universities, and international exchange events will be held.
- **Project to Support Japanese Language Learning in the Community** p. 31
  - Increase the capacity of basic Japanese language classes and Nihongo Salons to meet the needs of even more people.



## Measure 3 Strengthen international capabilities by working with diverse stakeholders

### Main recommendations and enhanced contents from the Minato Internationalization Promotion Advisory Conference

Main recommendations	Reflected in initiatives
<ul style="list-style-type: none"> <li>• <b>Create a space where people can gather naturally regardless of nationality</b></li> </ul> <p>Create a space where all people with common interests or problems can gather naturally regardless of their nationalities.</p> <p><b>From: The Survey on current state</b></p> <p><b>The top response for preferred activities to participate in was “Arts and cultural activities such as music concerts or art festivals” at 54.5%.</b></p>	<ul style="list-style-type: none"> <li>• <b>International exchange through cooperation with embassies</b> <span>p. 35</span></li> </ul> <p>Further strengthen cooperation with diverse entities in the community, including corporations, universities, elementary and junior high schools, international exchange organizations, NPOs, international schools, etc. in Minato City. While focusing on the local community, utilize Minato City’s facilities, such as Minato International Communication Space, to create spaces that enable people to interact with each other regardless of their nationalities.</p>
Main enhanced contents	
<ul style="list-style-type: none"> <li>• <b>Promote cooperation with diverse entities</b> <span>p. 35</span></li> </ul> <p>Further strengthen cooperation with diverse entities in the local community, including corporations, universities, elementary and junior high schools, international exchange organizations, NPOs, international schools, etc. in Minato City.</p> <ul style="list-style-type: none"> <li>• <b>Engage in international exchange with cities in foreign countries</b> <span>p. 35</span></li> </ul> <p>By developing cooperative relationships with various cities in foreign countries, including exchanges through the medium of calligraphy between elementary and junior high school students and senior citizens living in Chaoyang,</p>	

# Chapter 3

## Initiatives under the Plan

**1. Vision**

**2. Structure of measures**



## 1. Vision

### **Realization of a mature cosmopolitan Minato City, a city with vitality and appeal where diverse cultures and people co-exist**

To date, the City has carried out numerous measures so that both Japanese and foreign residents can live comfortably. As a result of these efforts, it was found via the Survey on current state of Internationalization Minato City conducted in FY2022 that 90% of foreign residents were satisfied with the City's administrative services.

While striving to further increase this level of satisfaction in administrative services, the City will work to achieve a multicultural society. In such a society, people of different nationalities and ethnic backgrounds are able to play a role as members of the local community and think, act, and support each other while respecting each other's differences by acknowledging that foreign residents are important members of the community and by promoting exchange between foreign residents and Japanese people using both foreign languages and "Easy Japanese."



Minato Blossom Festa



Minato Internationalization Promotion Advisory Conference





## 2. Structure of measures

### Measure 1

Effective communication in multiple languages to enhance the safety and security of foreign residents

(1) Provide information necessary for daily life in “Easy Japanese” and multiple languages

Expansion

(2) Promote the use of digital technology

Expansion

(3) Enhance consultation services for foreign nationals

Expansion

### Measure 2

Promotion of the participation of foreign residents in the community through the medium of Japanese language studies and cultural exchanges

(1) Establish a system to support Japanese language learning

Expansion

(2) Raise the International Awareness of City Residents

Expansion

(3) Promote international exchange through mutual cultural understanding

Expansion

### Measure 3

Strengthening international capabilities by working with diverse stakeholders

(1) International exchange through cooperation with embassies

Expansion

(2) Promote collaboration with education related organizations

(3) Promote cooperation with the Minato International Association



## Measure 1

# Effective communication in multiple languages to enhance the safety and security of foreign residents



## Involvement in SDGs goals



### Goal 3 [Health and welfare]

Ensure healthy lives and promote well-being for all at all ages



### Goal 4 [Education]

Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all



### Goal 10 [Inequality]

Reduce inequality within and among countries



### Goal 17 [Implementation approach]

Strengthen the means of implementation and revitalize the global partnership for sustainable development

## Results indicators

### Satisfaction with information distribution

Actual FY2020 end	Midterm estimate (1st half) FY2023 end	Plan target FY2026 end
70%	80%	82%

## Results indicators

### Foreign resident interest in social media

Actual FY2020 end	Midterm estimate (1st half) FY2023 end	Plan target FY2026 end
62%	65%	70%

## Various Plans Related to Each Program

Minato City Community Development Master Plan (1)-5  
 Minato City Community Disaster-Prevention Plan (1)-5, (1)-7, (1)-10  
 Minato City Tourism Development Plan (1)-8  
 Minato City Local Health and Welfare Plan(1)-4  
 Minato City Child and Child-rearing Support Business Plan (1)-3、 (3)-4  
 Minato City School Education Promotion Plan (3)-4



Minato City Website



## (1) Provide information necessary for daily life in “Easy Japanese” and multiple languages Expansion

Minato City will make sure to provide information required by foreign residents in daily life in accordance with the Minato City Guideline on Multilingual Compatibility of Government Information, such as disaster prevention and medical information, to ensure the safety and security of foreign residents. Multiple languages including “Easy Japanese” will be used to disseminate information effectively to foreign residents with roughly 130 different nationalities utilizing the City website and digital technologies including social networking services (SNS). In addition, City residents and employees will be trained to raise their awareness of “Easy Japanese,” and further spread its use as a shared community language.

No.	Program name	Program description	Dept. in charge
1	Provide government information in multiple languages under the Minato City Guideline on Multilingual Compatibility of Government Information	The City website provides information in 108 different languages including Japanese, and high priority information required for daily life is selected for provision in multiple languages via other publications.	Global Community, Art and Culture Planning Subsection, Office of the Mayor
2	Provide information on daily life, medicine, and health	Information required in daily life will be provided in multiple languages, including medical/health and environmental beautification information, both directly to the foreign resident community and via the City website. We will also provide information that clarifies the characteristics of different medical institutions.	Global Community, Art and Culture Planning Subsection, , Each Section
3	Provide information on family and child-raising	Information on child-raising will be provided in multiple languages.	Children and Youth Support Section, Nursery School Section, Children and Families Support Center
4	Provide information to senior citizens	Pamphlets for Senior Citizen Consultation Centers and the attempted delivery notices used by the <i>kotobuki</i> (longevity) coupons program will be created and distributed in multiple languages.	Support Services for Senior Citizens Section
5	Provision of disaster and disaster prevention information	We will provide disaster prevention knowledge in multiple languages using a variety of methods.	Regional City Office Collaboration Project Sections, Construction Guidance Section, Public Works Section, Disaster Prevention Section
6	Multi-language information in emergencies	Emergency information will be provided rapidly in multiple languages during disasters.	Global Community, Art and Culture Planning Subsection, Office of the Mayor
7	Promote participation in disaster prevention drills	We will promote participation in the comprehensive disaster prevention drills, including by hosting disaster prevention events for foreign residents and providing notifications of drills in Easy Japanese and multiple languages.	Global Community, Art and Culture Planning Subsection, each Regional City Office, Disaster Prevention Section
8	Provide information to foreign visitors to Minato City	Information available at Minato Tourist Information Center will be improved, and multi-language signs will be prepared for display at various City facilities.	General Administration Section of each Regional City Office, Tourism Policy Subsection, Contract and Property Administration Section,
9	Spread Easy Japanese as a shared community language	“Easy Japanese” will be used in the City website, social media and publications, and City residents and employees will be provided training in “Easy Japanese.”	Global Community, Art and Culture Planning Subsection, Office of the Mayor
10	Train Minato City international disaster prevention volunteers	The city will train international disaster prevention volunteers to assist foreign residents when disasters occur.	Global Community, Art and Culture Planning Subsection



## (2) Promote the use of digital technology

### Expansion

Because the number of foreign residents utilizing the City website and social media to obtain information is rising, the use of translation tools and the latest technology including digital means enabling immediate provision of information will be added to the existing paper media used to disseminate information in multiple languages in order to more effectively provide information to foreign residents.

No.	Program name	Program description	Dept. in charge
1	Provide government information in multiple languages under the Minato City Guideline on Multilingual Compatibility of Government Information (re-list)	The City website provides information in 108 different languages including Japanese, and high priority information required for daily life is selected for provision in multiple languages via other publications.	Global Community, Art and Culture Planning Subsection, Office of the Mayor
2	Spread “Easy Japanese” as a shared community language (re-list)	“Easy Japanese” will be used in the City website, social media and publications, and City residents and employees will be provided training in “Easy Japanese.”	Global Community, Art and Culture Planning Subsection, Office of the Mayor, Personnel Section
3	Provision of smooth administrative services	In addition to providing a list of administrative services to foreign residents via the City website and materials distributed when moving to the City, we also use a variety of opportunities to provide notifications utilizing digital technology.	Global Community, Art and Culture Planning Subsection, each section.
4	Provide information via social media	Information required for daily life will be provided in multiple languages using social media.	Global Community, Art and Culture Planning Subsection, Office of the Mayor



Facebook 「Minato Information Board」



### (3) Enhance consultation services for foreign nationals

Expansion

Video conference-based interpreting services via tablet devices and voice translation devices will be utilized to enable foreign residents to confidently obtain the various services available at the service desks of City facilities, and floor managers will be deployed at service desks for services requiring consultation, such as resident registration.

To improve consultation services for foreign residents, foreign resident consultants will listen to their concerns at the service desks or by phone and work with related departments to provide consultation services. We will also make further use of use of interpreting tablets, etc. across the entire City Hall.

No.	Program name	Program description	Dept. in charge
1	Better consultation services for foreign residents	Foreign resident consultants will handle consultations with foreign residents while working with related departments.	Global Community, Art and Culture Planning Subsection, Each section,
2	Secure and train volunteer interpreters via the Minato International Association	Volunteer interpreters will be secured to help support the daily lives of foreign residents.	Global Community, Art and Culture Planning Subsection
3	Daily life support services for foreigners via the Minato International Association	Information on Japanese classes, medical services, childrearing and other daily life matters will be provided to foreign residents.	Global Community, Art and Culture Planning
4	Stronger support for foreign residents utilizing kindergartens and nursery schools	We will deploy interpreters and provide other necessary information to assist in daily life following school admission. In addition, we will provide information on borrowing and usage of interpretation tablets.	Global Community, Art and Culture Planning Subsection, Nursery School Section, School Affairs Section, Educational Personnel Planning Section
5	Appropriate deployment of City employees based on an understanding of their language ability	The language abilities of City employees will be ascertained so that they may be deployed appropriately.	Personnel Section



## Measure 2

# Promotion of the participation of foreign residents in the community through the medium of Japanese language studies and cultural exchanges



## Involvement in SDGs goals



### Goal 4 [Education]

Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all



### Goal 10 [Inequality]

Reduce inequality within and among countries



### Goal 16 [Peace]

Promote peaceful and inclusive societies for sustainable development, provide access to justice for all, and build effective, accountable and inclusive institutions at all levels



### Goal 17 [Implementation approach]

Strengthen the means of implementation and revitalize the global partnership for sustainable development

## Results indicatorS

### Satisfaction with Japanese Language Learning

FY2020 end (Results)	Midterm Estimate FY2023 end	Plan target FY2026 end
—	66%	70%

## Results indicator

### Satisfaction with community exchange in Japanese

FY2020 end (Results)	Midterm Estimate FY2023 end	Plan target FY2026 end
—	70%	75%

## Various plans related to each program

- Minato City Sports Promotion Plan (3)-2
- Minato City Library Service Promotion Plan (3)-4
- Minato City School Education Promotion Plan (2)-4, (2)-5
- Minato City Gender Equality Action Plan (3)-5

Minato City Website







## (1) Establish a system to support Japanese language learning

Expansion

Measures will be carried out to support Japanese language learning by foreign residents, including the deployment of Japanese language coordinators, operation of Japanese language classes that teach the basic Japanese required by foreign residents in daily life, and implementation of the Project to Support Japanese Language Learning in the Community to acquire and train volunteers to provide Japanese language training support, as well as strengthening of collaboration with stakeholders such as Japanese language learning organizations and companies with foreign resident employees, to provide multifaceted support for foreign residents to learn Japanese.

In addition, foreign residents may easily study Japanese language and literature etc., in line with their objectives and levels, at any time, the City will work with Japanese language learning support volunteers and NPOs in the city and provide connections to the foreign residents. At the same time, the City also establishes bases to support foreign resident's Japanese language learning by introducing Japanese language salons and local exchange events.

No.	Program name	Program description	Dept. in charge
1	Establish/operate basic Japanese language classes	Japanese language classes will be held online and elsewhere to enable foreign residents to study the basic Japanese required for daily life, and locations for Japanese language learning support will be established.	Global Community, Art and Culture Planning Subsection
2	Host Japanese Salons	A place where foreign residents who have acquired basic knowledge of Japanese can practice speaking in Japanese with Japanese language learning support volunteers about each other's culture.	Global Community, Art and Culture Planning Subsection
3	Learning material development	Original learning materials incorporating the rules of daily life unique to the City, such as how to dispose of garbage, will be used in basic Japanese language classes.	Global Community, Art and Culture Planning Subsection
4	Training of Japanese language learning volunteers	Securing and training Japanese language learning support volunteers to assist foreigners in their study of the Japanese language.	Global Community, Art and Culture Planning Subsection



## (2) Raise the International Awareness of City Residents

Expansion

The language barrier must be removed in order to enable foreign residents to participate as members of the community alongside Japanese residents, and Japanese residents must learn to understand the foreign residents and their cultures.

In order for foreigners, including Japanese language learners, to be able to actively participate in community activities, an environment will be prepared to accept foreign residents, such as by providing training to neighborhood associations and local governments.

No.	Program name	Program description	Dept. in charge
1	Promotion of exchange between foreign residents and Japanese through “Easy Japanese”	In order to accept foreign residents as members of the local community and interact with them, the city will conduct training for Japanese residents (Town associations, residents associations etc.) Foreign and Japanese residents will be matched for interactions using “Easy Japanese” in order to promote mutual understanding and community participation.	Global Community, Art and Culture Planning Subsection
2	Promote foreign resident participation in city administrations	The opinions of foreign residents will be heard through various surveys and meetings for reflection in City measures, and their participation in community activities will be promoted.	Global Community, Art and Culture Planning Subsection
3	Prepare international and cultural exchange site	A place where foreign and Japanese residents can deepen their mutual understanding will be prepared in the area north of Shinagawa Station to generate international and cultural exchange and energy.	Global Community, Art and Culture Planning Subsection
4	Promote education for international understanding	The city will work with embassies to cultivate an attitude of respect for individual’s own cultures and other cultures.	Education Guidance Staff
5	Further improvement of English language education for elementary school and junior high school	Classes to promote education for international understanding and training to foster teachers will be implemented.	Education Guidance Staff
6	Instill City employees with a multicultural mindset	Training will be provided to new City employees on multiculturalism and the City’s internationalization initiatives, and the employees will be provided with subsidies for attending classes to improve their language skills.	Global Community, Art and Culture Planning Subsection, Personnel Section



### (3) Promote international exchange through mutual cultural understanding

Expansion

Minato City will provide opportunities for Japanese and foreign residents to learn about each other's cultures and customs through programs in which everyone can participate casually, such as events or exhibits that introduce culture or music.

We will also promote international exchange through cultural understanding, such as providing support to enable foreign residents to take an interest in their communities and Japan and enjoy more comfortable daily lives, and by leveraging familiar facilities such as children's centers and libraries.

No.	Program name	Program description	Dept. in charge
1	Promote cultural exchange at Children's Hall, etc.	International exchange programs that can be participated easily will be carried out to promote the mutual understanding of facility users.	General Administration Section of each Regional City Office
2	Implementation of richly international events	We will promote initiatives that can lead to international exchange, by presenting sports opportunities that anyone can easily participate in, regardless of nationality.	Lifelong Learning Sports Promotion Section
3	Akasaka, Aoyama Meet Up Project	We will host exchange events for Japanese and foreign residents that utilize Japanese culture, such as local festivals, by leveraging local characteristics.	Akasaka Regional City Office Collaboration Project Section
4	Utilization of foreign language books	Opportunities will be created for exchange using foreign language publications, including e-books, to understand the culture and history of Japan and the world.	Library and Cultural Assets Section
5	Promote Minato City as a city of peace	We will carry out peace awareness projects to encourage the City residents of a wide range of generations to think about international peace.	Human Rights and Gender Equality Subsection
6	Provide community information to promote local foreign participation and cooperation	Information that leads to community participation and collaboration will be provided to foreign residents, including information on local volunteer activities and events.	Global Community, Art and Culture Planning Subsection, each Regional City Office, Collaboration Project Sections
7	Communicate the appeals of traditional Japanese culture via the Hall of Traditional Culture	Traditional cultural events such as entertainment performance such as Rakugo, calligraphy, tea ceremony, and Noh theatre will be introduced for foreign residents to communicate the appeals of Japan.	Traditional cultural events such as Rakugo will be introduced for foreign residents to communicate the appeals of Japan.
8	Host foreign interns	Interns will be hosted to improve administrative services for foreign residents.	Global Community, Art and Culture Planning Subsection
9	Hosting of the International Friendship Plaza at the Minato Citizen's Festival	We will communicate about the appeal of different countries' cultures (such as food or local crafts) in cooperation with embassies and other related organizations at the Minato Citizen's Festival.	Global Community, Art and Culture Planning Subsection
10	Hosting of the Minato Blossom Festa	We will host this international exchange event to communicate the appeals of the cultures of each participating country (such as foods, local crafts or performances) in cooperation with embassies, companies, and other organizations.	Global Community, Art and Culture Planning Subsection



### Measure 3

## Strengthening international capabilities by working with diverse stakeholders



### Involvement in SDGs goals



#### Goal 4 [Education]

Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all



#### Goal 10 [Inequality]

Reduce inequality within and among countries



#### Goal 17 [Implementation approach]

Strengthen the means of implementation and revitalize the global partnership for sustainable development

### Results indicators

#### Interest in community development activities and exchange

FY2020 end (Results)	Midterm Estimate FY2023 end	Plan target FY2026 end
68%	70%	72%

### Results indicators

#### Number of partnerships with diverse stakeholders (cumulative)

FY2020 end (Results)	Midterm Estimate FY2023 end	Plan target FY2026 end
—	120	130

### Various plans related to each program

Minato City Arts and Culture Promotion Plan (1)-9

Minato City Tourism Development Vision (1)-10

Minato City School Education Promotion Plan (2)-3, (2)-4, (2)-5, (2)-6, (2)-7

Minato City Website





## (1) International exchange through cooperation with embassies

Expansion

In order to promote participation in the community by an increasing number of foreign residents, we will leverage the abundant international resources of Minato city, such as the 81 embassies and the concentration of 1/4 of foreign companies in Japan, to promote international exchange by developing opportunities for exchange irrespective of nationality. To do so, officers in charge of internationalization, culture, and the arts and the Regional City Offices will collaborate with embassies, companies, cultural organizations, and volunteer organizations.

No.	Program name	Program description	Dept. in charge
1	Build relationships and promote cooperation with diverse stakeholders	Collaborate with local universities and NPOs to prepare an environment for easy participation by foreign residents in community activities	Global Community, Art and Culture Planning Subsection, Each Regional City Office, Collaboration Project Sections
2	International exchange in collaboration with embassies and other institutions	This program will involve the exchange of opinions with embassies and other institutions and the hosting of events for international exchange.	Global Community, Art and Culture Planning Subsection
3	Promote international education through cooperation with embassies	We will serve as a bridge between embassies and educational institutions to promote international education in the City.	Global Community, Art and Culture Planning Subsection, Education Guidance Subsection
4	International exchange programs with companies	We will cooperate with companies to carry out international exchange through events and similar activities.	Global Community, Art and Culture Planning Subsection
5	Hosting of the International Friendship Plaza as part of the Minato Citizens' Festival	We will cooperate with embassies to host the International Friendship Plaza as part of the Minato Citizens' Festival to communicate the appeals of the culture (food and crafts) of each country.	Global Community, Art and Culture Planning Subsection, Planning Section
6	Hosting of the Minato City Cosmopolitan Empowerment and Promotion Conference	We will host the conference to add an international perspective to the initiatives that the City must carry out in the future.	Global Community, Art and Culture Planning Subsection
7	International exchange via the Minato International Association	We will promote international exchange in the community through opportunities for exchange between foreign and Japanese residents.	Global Community, Art and Culture Planning Subsection
8	International exchange with foreign cities	We will promote collaboration with numerous cities in foreign countries.	Global Community, Art and Culture Planning Subsection
9	Minato Collection	We will extend the stamp rally program involving City art museums and other museums to include a chance to visit embassies in the city in order to promote international exchange including multicultural experiences for City residents.	Global Community, Art and Culture Planning Subsection
10	We will engage in strategic city promotion directed inside and outside Japan	We will certify private companies, organizations, and individuals engaged in widely promoting the appeal and brand of Minato City to Japan and the world as members of the Minato City Promotion Crew to engage in even more effective promotion activities.	Tourism Policy Subsection



## (2) Promote collaboration with education related organizations

The city will work with educational institutions, such as international schools and universities, to support the acquisition of language and habits for daily life by foreign children and students, and to secure opportunities for mutual understanding between foreign and Japanese children.

No.	Program name	Program description	Dept. in charge
1	Build relationships and promote cooperation with diverse stakeholders (re-list)	Collaborate with local universities and NPOs to prepare an environment for easy participation in community activities.	Global Community, Art and Culture Planning Subsection, Regional City Office Collaboration Project Sections
2	Shared Education Project for Children in Akasaka and Aoyama	Classes, including cultural classes, will be held in English, etc. for elementary and junior high school students.	Akasaka Regional City Office Collaboration Project Section
3	Promote education for international understanding (re-list)	The city will work with embassies to cultivate a sense of respect among the students for individual's own culture and other cultures.	Education Guidance Subsection
4	Implement international exchange programs	International exchange will be conducted through sending elementary and junior high school students overseas and classes with Temple University. Additionally, overseas school trips will be held for junior high school students.	Education Guidance Subsection
5	Further improvement of English language education for elementary school and junior high school (re-list)	Classes will be held, and instructors will be trained to promote education for international understanding	Education Guidance Subsection
6	English Support Course (ESC)	Classes will be held in English to provide foreign resident children with diverse educational opportunities.	Education Guidance Subsection
7	Improve international scope of Japanese language education	Japanese language guidance instructors will be deployed, and Japanese language classes will be established so that returnee children and students, and foreign children and students, can experience fulfilling school lives.	Education Guidance Subsection, School Affairs Section

## (3) Promote cooperation with the Minato International Association

The Minato International Association was founded to contribute to deepening the mutual understanding between Japanese and foreign residents to realize a multicultural society. Minato City cooperates with the Association primarily through the Global Community, Art and Culture Planning Subsection to handle consultations from foreign residents on daily life and exchanges between foreign and Japanese residents.

No.	Project name	Project overview	Managing section
1	Project to Support Japanese Language Learning Nurtured in the Community	In addition to promoting Japanese language learning for foreign residents, we will spread the use of "Easy Japanese" and create opportunities for foreign residents to participate in the community.	Global Community, Art and Culture Planning Subsection

### <Donations to Support Organizations>

In order to further develop local communities through the activities of public interest organizations in Minato City, the ward supports such groups by utilizing a portion of donations made to the Minato City version of the Furusato Nozei tax payment system. If residents designate an organization they wish to support when making a donation, the City will provide a subsidy up to 70% of the donation to the organization designated.



# Chapter 4

## Towards the Promotionn of the Plan

### Building the implementation framework

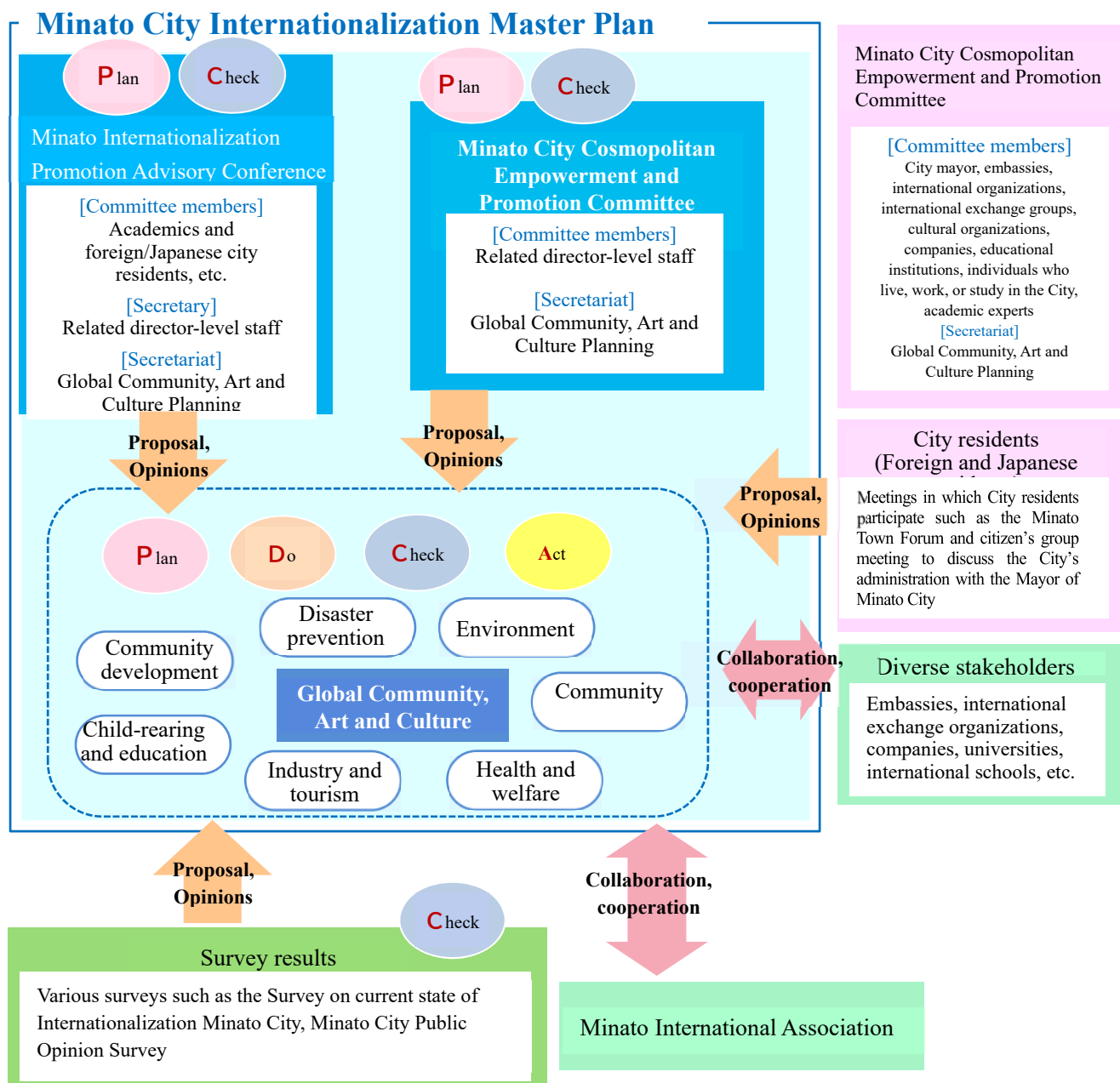




## Building the implementation framework

For the steady promotion of this plan, the City will manage its progress via the PDCA cycle (Plan, Do, Check, Action), and will continue to improve our internationalization promotion measures to make them more effective and efficient.

The opinions of academics and foreign residents will be collected through interviews by the Minato Internationalization Promotion Advisory Conference, and cross-departmental programs will be planned and coordinated across the City government via the Minato City Cosmopolitan Empowerment and Promotion Committee.



# Appendices

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- 1. Plan Revision Progress**
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  - 5. Distribution Maps of Foreign Residents in Minato City**
  - 6. List of the Embassies in Minato City**
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## 1. Plan revision progress

Date	Principle meetings etc.	Description
May 25, 2023	First Minato City Internationalization Promotion Advisory Conference	Direction of Measures in the Revision of the Minato City Internationalization Promotion Plan (Draft)
June 12, 2023	First Minato City Cosmopolitan Empowerment and Promotion Committee	Direction of Measures in the Revision of the Minato City Internationalization Promotion Plan (Draft)
October 5, 2023	Second Minato City Internationalization Promotion Advisory Conference	Minato City Internationalization Master Plan (Draft)
October 11, 2023	Second Minato City Cosmopolitan Empowerment and Promotion Committee	Minato City Internationalization Master Plan (Draft)
November 9, 2023	Official Conference	Minato City Internationalization Master Plan (Draft)
November 24, 2023	Residents Standing Committee of Culture and Education	Minato City Internationalization Master Plan (Draft)
December 1, 2023 to January 4, 2024	Call for public comments	Notification via the Minato City public relations magazine and City website to call for resident opinions.
February 8, 2024	Third Minato City Internationalization Promotion Advisory Conference	Minato City Internationalization Master Plan (Draft)
February 19, 2024	Third Minato City Cosmopolitan Empowerment and Promotion Committee	Minato City Internationalization Master Plan (Draft)
March, 2024	Finalization of the Minato City Internationalization Master Plan	

## 2. Minato City Internationalization Promotion Advisory Conference

○Outline to the establishment of the Minato City Internationalization Promotion Advisory Conference

June 10, 2010

22 Minato San Kokusai No.156

(Establishment)

Article 1. The Minato City Internationalization Promotion Advisory Conference (hereinafter referred to as “the Advisory Conference”) shall be established in order to have the City’s efforts for promoting internationalization in line with the Minato City Internationalization Master Plan evaluated by the parties concerned and City residents, and to reflect their views in such efforts in the future.

(Responsibilities)

Article 2. The Advisory Conference shall be responsible for the items listed below and shall report the results of evaluation to the mayor.

(1) Matters related to formulation and revision of the Minato City Internationalization Master Plan

(2) Matters related to evaluation of the City’s efforts for promoting internationalization in line with the Minato City Internationalization Master Plan

(3) Other matters related to the Minato City Internationalization Master Plan

(Organization)

Article 3. The Advisory Conference shall be composed of up to 11 Conference members who are the individuals listed below, and appointed by the mayor.

(1) Individuals with relevant academic or professional backgrounds: 1 person

(2) Individuals who live, work or study in the City (including foreign nationals): Up to 10 persons

(Appointment)

Article 4. Members of the Advisory Conference shall be appointed from among applicants deemed suitable for the position, recruited through a call for participation to the general public, and upon a request from the Mayor of Minato City.

2 The criteria for appointment shall be determined separately by the Director General of Art and Culture Projects Cooperation.

(Eligibility Requirements)

Article 5. Members of the Advisory Conference shall be 20 years old or older at the time of application, and individuals who live, work or study in Minato City.

(Term of Conference members)

Article 6. All Conference members shall serve from April 1 of each year through March 31 of the year after next. Conference members who are appointed in the middle of the term due to filling vacancies, etc. shall serve from the date of their appointment to the end of the remaining term.

However, Conference members may be reappointed.

(Chairperson and sub-chairperson)

Article 7. A chairperson and sub-chairperson shall be appointed.

2. The chairperson shall be elected by the Conference from among the Conference members.
3. The chairperson shall supervise Conference business.
4. The sub-chairperson shall be appointed by the chairperson from among the Conference members.
5. The sub-chairperson shall assist the chairperson, and in the event the chairperson cannot fulfill his or her responsibilities due to an accident or the like, the sub-chairperson shall act as the chairperson's proxy.

(Meetings)

Article 8. The Advisory Conference shall be called to order and presided over by the chairperson.

2. The Advisory Conference shall not hold a meeting unless at least half the Conference members are present.
3. As a rule, meetings of the Advisory Conference shall be open to the public. They may, however, be closed to the public if deemed necessary by the chairperson.

(Supporting staff members)

Article 9. The supporting staff members shall be appointed by the Mayor from among the city officials, in order to help the Advisory Conference perform their responsibilities effectively and efficiently.

2. The supporting staff members shall support Conference business.

(Hearing of Opinion)

Article 10. The chairperson may invite (an) individual(s) other than the Conference members to attend the meetings to hear their opinions when needed.

(General Affairs)

Article 11. General affairs of the Advisory Conference shall be carried out by the Community Promotion Section of the Industry and Community Promotion Support Department.

(Commission)

Article 12. The chairperson shall separately prescribe necessary matters other than those prescribed by the provisions of this outline.

Supplementary provision

This outline will come into effect on July 1, 2010.

Supplementary provision

This outline will come into effect on August 2, 2010.

Supplementary provision

This outline will come into effect on March 21, 2013

Supplementary provision

This outline will come into effect on May 1, 2014

Supplementary provision

This outline will come into effect on December 1, 2016

Supplementary provision

This outline will come into effect on April 1, 2018

Supplementary provision

This outline will come into effect on May 1, 2023



### 3. List of Members for the Minato City Internationalization Promotion Advisory Conference

Position	Name
Chairperson (Academic)	Noyama Hiroshi
Assistant Chairperson	Junyeon Park
Resident member (publicly recruited)	
Resident member (publicly recruited)	Sen Keiiku
Resident member (publicly recruited)	Silvan Susanto Prayogo
Resident member (publicly recruited)	Zhang Yingkang
Resident member (publicly recruited)	Daniel Foote
Resident member (publicly recruited)	Iijima Noriko
Resident member (publicly recruited)	Yamada Junpei
Resident member (publicly recruited)	Fujii Mariko
Resident member (publicly recruited)	Munakata Yuichiro
Resident member (publicly recruited)	Ishikawa Isamu

## 4. Minato City Cosmopolitan Empowerment and Promotion Committee

Outline of the Establishment of the Minato City Cosmopolitan Empowerment and Promotion Committee

July 1, 2015  
27 Minato San Kokubun No. 457

### (Establishment)

Article 1. The Minato City Cosmopolitan Empowerment and Promotion Committee (hereinafter referred to as “the Promotion Committee”) shall be established in order to strengthen the City’s international capabilities through close cooperation and information sharing among relevant departments within Minato City, and cross-organizational initiatives concerning various issues surrounding internationalization, based on the Minato City Internationalization Master Plan (hereinafter referred to as “the Plan”).

### (Responsibilities)

Article 2. The Promotion Committee shall be responsible for the matters listed below.

- (1) Matters related to the revision of the Plan.
- (2) Matters related to necessary communication and overall coordination for the smooth promotion of the Plan.
- (3) Matters related to the progress management of projects relevant to the Plan.
- (4) Matters related to issues promoting internationalization in the City.
- (5) Other matters deemed necessary by the Mayor.

### (Organization)

Article 3. The Promotion Committee shall be composed of a Committee chairperson and members.

2. The Director General of the Art and Culture Projects Cooperation shall be the Committee chairperson.
3. The Committee chairperson shall supervise Committee business.
4. Members shall consist of the people listed in the Separate List below. However, the Committee chairperson may call only the members involved in a certain matter to a Promotion Committee meeting to discuss the matter in question.
5. Regardless of the preceding provision, the Committee chairperson may appoint persons deemed necessary as temporary members.

### (Meetings)

Article 4. The Promotion Committee shall be convened by the Committee chairperson.

2. The Committee chairperson may invite (an) individual(s) other than the Committee members to attend the Promotion Committee to hear their opinions when it is deemed necessary.
3. Meetings of the Promotion Committee shall be closed to the public. They may, however, be made open to the public upon agreement of a majority of sitting members.

### (Subcommittees)

Article 5. If deemed necessary, the Promotion Committee may establish a subcommittee to implement its responsibilities effectively and efficiently.

2. The subcommittee shall be comprised of the subcommittee leader, deputy leader, and subcommittee members.
3. The subcommittee leader, deputy leader, and subcommittee members shall be appointed by the Committee chairperson.

4. The subcommittee leader shall convene the subcommittee and supervise its business.
5. The subcommittee deputy leader shall assist the subcommittee leader, and act as the subcommittee leader's proxy in the event that the subcommittee leader is involved in an accident.
6. The general affairs of the subcommittee shall be handled by a section designated by the leader.

(General Affairs)

Article 6. The general affairs of the Promotion Committee shall be carried out by the Community Promotion Section of the Industry and Community Promotion Support Department.

(Mandate)

Article 7. The Committee chairperson may separately determine any necessary matters relating to the management of the Promotion Committee that are not included in the provisions of this outline.

Separate List (concerning Article 3)

Director of Residents Support Section, Shiba Regional City Office

Director of Collaboration Project Section, Azabu Regional City Office

Director of Collaboration Project Section, Akasaka Regional City Office

Director of Community Promotion Section, Industry and Community Promotion Support Department

Director of Global Community, Art and Culture Planning, Industry and Community Promotion Support Department

Director of Tourism Policy, Industry and Community Promotion Support Department

Director of the Office of the Mayor, Planning and Management Department

Director of Disaster Prevention Section, Disaster Prevention and Crisis Management Department

Director of the Office of the Superintendent of Education, Education Promotion Department, Secretariat of the Board of Education

Director of Educational Personnel Planning Section, School Education Department, Secretariat of the Board of Education

Director of Education Guidance, School Education Department, Secretariat of the Board of Education

Supplementary Provision

1. This outline will come into effect on July 1, 2015.

2. The Outline of the Establishment of the Minato Internationalization Promotion Conference (May 24, 2010, 22 Minato San Kokusai No. 134) is rescinded.

Supplementary Provision

This outline will come into effect on April 1, 2018.

Supplementary Provision

This outline will come into effect on November 1, 2018.

Supplementary Provision

This outline will come into effect on April 1, 2020.

Supplementary Provision

This outline will come into effect on August 1, 2020.

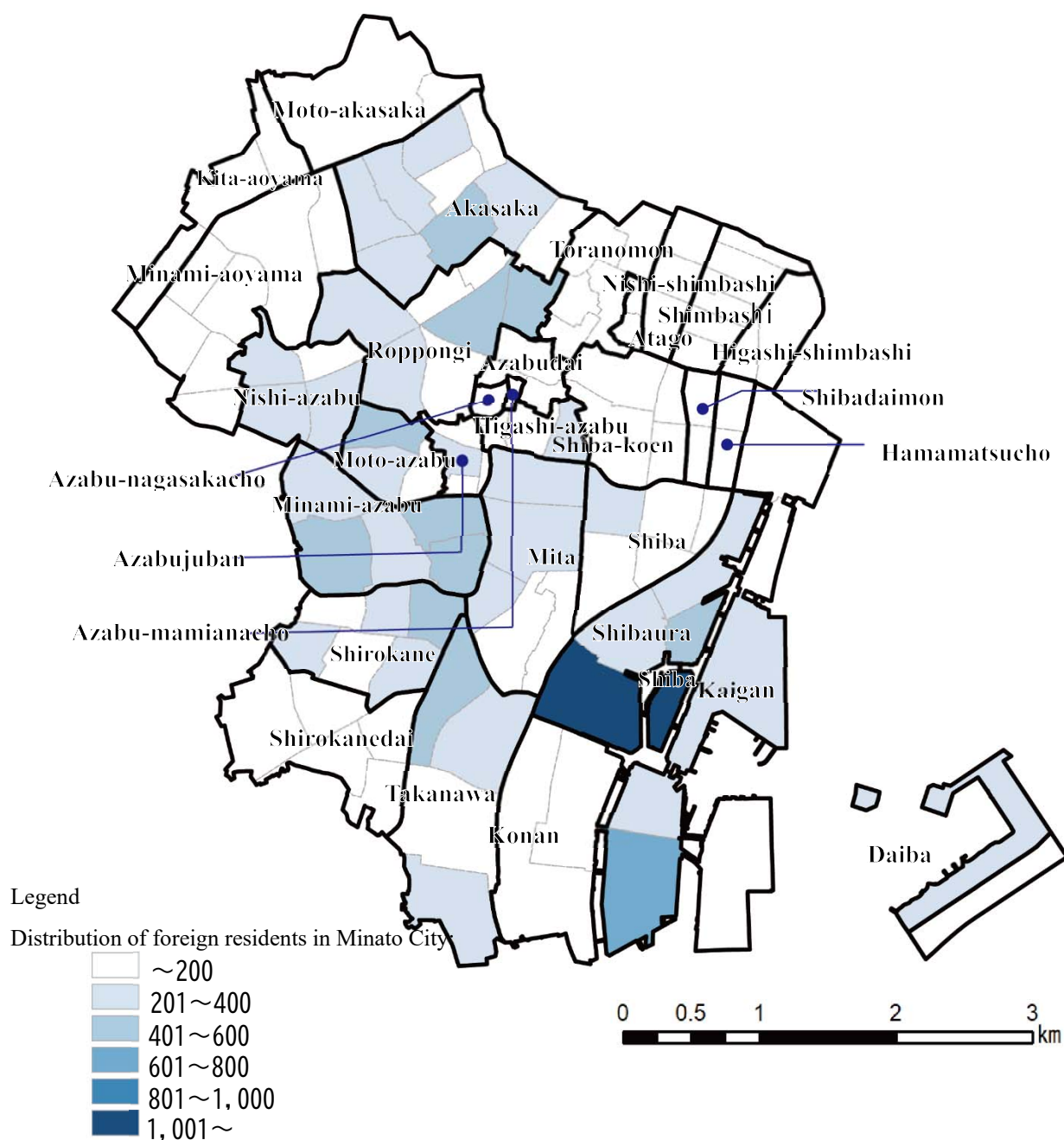
Supplementary Provision

This outline will come into effect on April 1, 2023.

## 5. Distribution Maps of Foreign Residents in Minato City

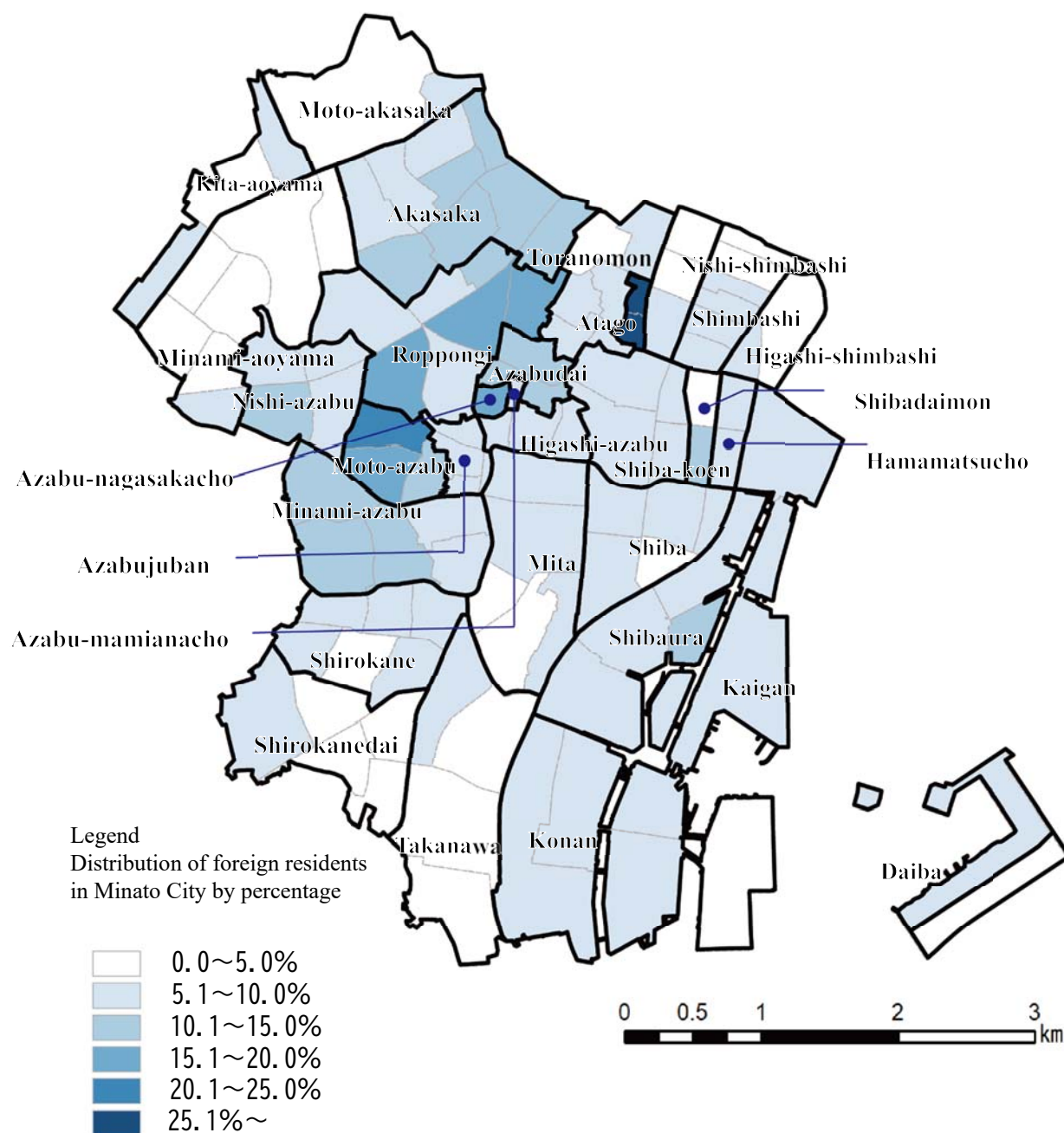
### (1) Distribution Map of Foreign Residents in Minato City (Total)

(As of October 1, 2023)

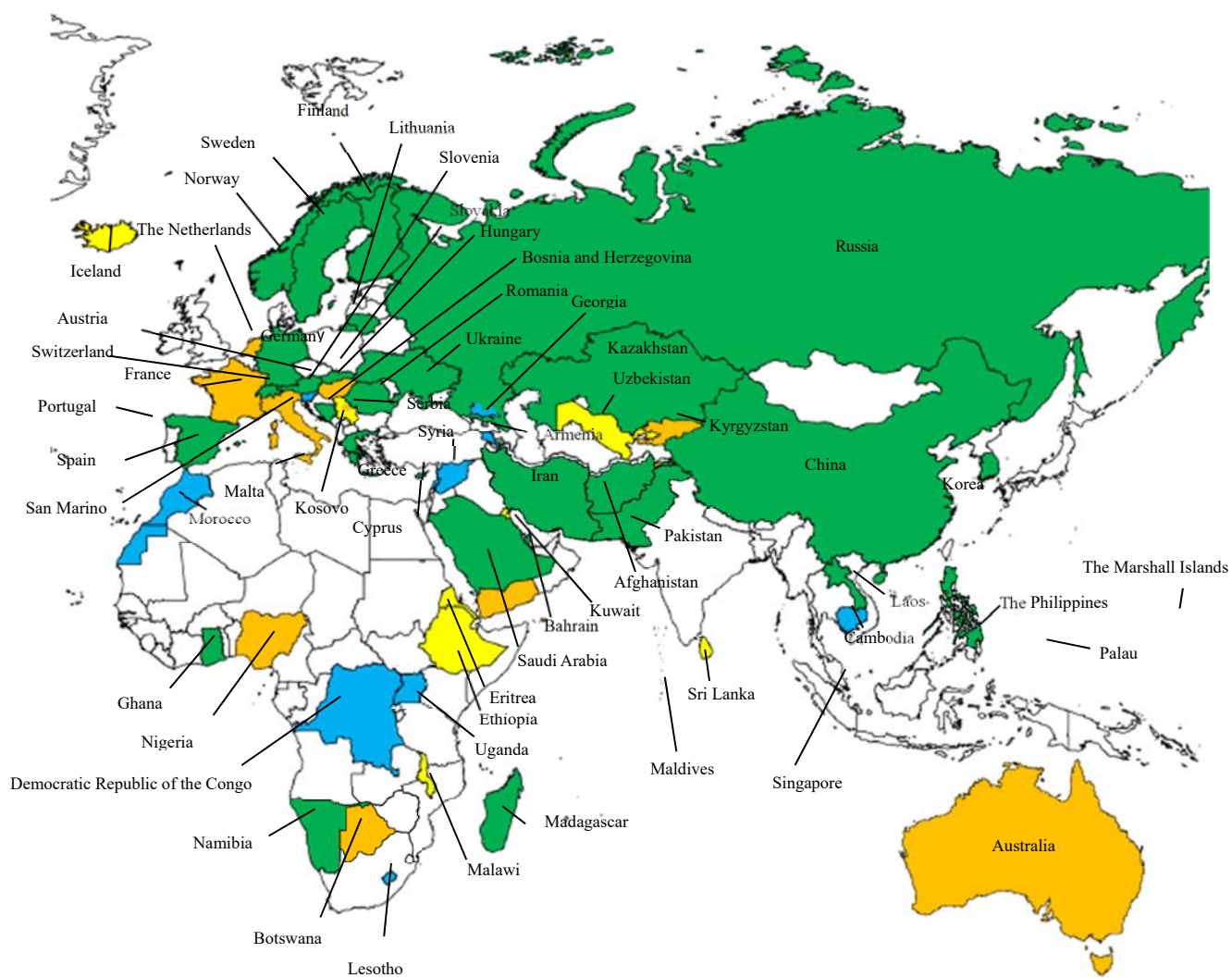







## (2) Distribution Map of Foreign Residents in Minato City (Percentage)

(As of October 1, 2023)



### (3) Distribution Map of the Countries Setting Up Embassies in Minato City



Legend	No. of Embassies
 Shibaura area	14
 Azabu area	45
 Akasaka area	14
 Takanawa area	8
 Shibaura Konan area	0

As of December 1, 2023





## 6. List of the Embassies in Minato City

As of December 1, 2023

No.	Embassy name (Gojūon order)	Address
1	Embassy of the Republic of Iceland	4-18-26 Takanawa
2	Embassy of the Islamic Republic of Afghanistan	2-2-1 Azabudai
3	Embassy of the United States of America	1-10-5 Akasaka
4	Embassy of the Argentine Republic	2-14-14, Moto-azabu
5	Embassy of the Republic of Armenia	#230, Residence Viscountess, 1-11-36, Akasaka
6	Embassy of Italy	2-5-4 Mita
7	Embassy of the Islamic Republic of Iran	3-13-9 Minami-Azabu
8	Embassy of Ukraine	3-5-31 Nishi-azabu
9	Embassy of the Republic of Uganda	Nogizaka Forest 3F, 9-6-44 Akasaka
10	Embassy of the Republic of Uzbekistan	2-1-52 Takanawa
11	Embassy of the Oriental Republic of Uruguay	Daimon KS Bldg. 7F, 1-2-1 Shiba-Daimon
12	Embassy of the Republic of Ecuador	Azabu Amerex Building 8F, 3-5-7 Azabudai
13	Embassy of the Federal Democratic Republic of Ethiopia	Takanawa Kaisei Building 2F, 3-4-1 Takanawa
14	Embassy of the State of Eritrea	#401, Shirokanedai ST Building 4F, 4-7-4Shirokanedai
15	Embassy of the Republic of El Salvador	Nishi-azabu Seibido Building 3-20-5 Nishi-azabu
16	Australian Embassy	2-1-14Mita
17	Embassy of the Republic of Austria	1-1-20 Moto-azabu
18	Embassy of the Kingdom of the Netherlands	3-6-3 Shiba Koen
19	Embassy of the Republic of Kazakhstan	1-8-14 Azabudai
20	Embassy of the State of Qatar	2-3-28 Moto-azabu
21	Embassy of the Republic of Ghana	1-5-21 Nishi-azabu
22	Embassy of Canada	7-3-38 Akasaka
23	Royal Embassy of Cambodia	8-6-9 Akasaka
24	Embassy of the Republic of Cyprus	Europa House 4F, 4-6-28 Minami-azabu
25	Embassy of the Republic of Cuba	1-28-4 Higashi-azabu
26	Embassy of Greece	3-16-30 Nishi-azabu
27	Embassy of the Kyrgyz Republic	1-5-7 Mita
28	Embassy of the Republic of Guatemala	Higashi-azabu Abe Building 4F, 1-10-11 Higashi-azabu
29	Embassy of the State of Kuwait	4-13-12 Mita
30	Embassy of the Republic of Costa Rica in Japan	R-WEST 6-2-2 Roppongi
31	Embassy of the Republic of Kosovo	VORT Toranomom South Building 10F, 3-13-7 Nishi-Shimbashi
32	Embassy of the Democratic Republic of the Congo	2-9-21Minami Aoyama
33	Royal Embassy of Saudi Arabia	1-8-4 Roppongi
34	Embassy of the Independent State of Samoa	Azabu Amerex Building 5F, 3-5-7 Azabudai
35	Embassy of the Republic of San Marino	3-5-1 Moto Azabu
36	Embassy of Jamaica	2-13-1 Moto Azabu
37	Embassy of Georgia	#220, Residence Viscountess, 1-11-36 Akasaka
38	Embassy of the Syrian Arab Republic	Homat Jade 6-19-45 Akasaka
39	Embassy of the Republic of Singapore	5-12-3 Roppongi
40	Embassy of Switzerland	5-9-12 Minami-azabu

41	Embassy of Sweden	ARK Mori Building 16F, 1-12-32 Akasaka
42	Embassy of the Kingdom of Spain	1-3-29 Roppongi
43	Embassy of the Democratic Socialist Republic of Sri Lanka	2-1-54 Takanawa
44	Embassy of the Slovak Republic	2-11-33 Moto-azabu
45	Embassy of the Republic of Slovenia	7-14-12 Minami Aoyama
46	Embassy of the Republic of Serbia	4-16-12 Takanawa
47	Embassy of the Republic of Korea	1-2-5 Minami-azabu
48	Embassy of the People's Republic of China	3-4-33 Moto-azabu
49	Embassy of the Republic of Chile	Shiba Koen Hanshin Building 8F, 3-1-14 Shiba
50	Embassy of the Federal Republic of Germany	4-5-10, Minami-azabu
51	Embassy of the Kingdom of Tonga	Iikura IT Building 2F, 1-9-10 Azabudai
52	Embassy of the Federal Republic of Nigeria in Japan	3-6-1 Toranomom
53	Embassy of the Republic of Namibia	AMEREX Building, 3-5-7 Azabudai
54	Royal Norwegian Embassy	32 Shibakoen Building 9F, 3-4-30 Shibakoen
55	Embassy of the Republic of Haiti	Higashi-azabu Abe Building 7F, 1-10-11 Higashi-azabu
56	Embassy of the Islamic Republic of Pakistan	4-6-17 Minami-azabu
57	Embassy of the Republic of Panama	Roppongi Ashara Hills Building 2F, Roppongi 3-15-5
58	Embassy of the Republic of Palau	2-21-11 Higashi-azabu
59	Embassy of the Kingdom of Bahrain	#710, Residence Viscountess, 1-11-36 Akasaka
60	Embassy of Hungary	2-17-14 Mita
61	Embassy of the Republic of Fiji	Noah Building 14F, 2-3-5 Azabudai
62	Embassy of the Republic of the Philippines	5-15-5 Roppongi
63	Embassy of Finland	3-5-39 Minami-azabu
64	Embassy of the Federative Republic of Brazil	2-11-12 Kita-aoyama
65	Embassy of the Republic of France	4-11-44 Minami-azabu
66	Embassy of Bosnia and Herzegovina	Gardenia Building 2F & 3F, 5-3-29 Minami-azabu,
67	Embassy of the Republic of Botswana	CAN Tamachi Building 6F, 4-5-10 Shiba
68	Embassy of the Plurinational State of Bolivia	#802 & #804, 32 Shibakoen Building, 3-4-30 Shibakoen
69	Embassy of Portugal	3-6-6 Nishi-azabu
70	Embassy of the Republic of Honduras	Higashi Azabu Abe Building 5F, 1-10-11 Higashi-azabu
71	Embassy of the Republic of the Marshall Islands	VORT Toranomom South 3F, 3-13-7 Nishi-shimbashi
72	Embassy of the Republic of Madagascar	2-3-23 Moto-azabu
73	Embassy of the Republic of Malawi	Takanawa Kaisei Building 5F & 7F, 3-4-1 Takanawa
74	Embassy of the Republic of Malta	#41-43 Kamiyacho MT Building 14F, 4-3-20 Toranomom
75	Embassy of the Republic of the Maldives	Iikura IT Building 8F, 1-9-10 Azabudai
76	Embassy of the Kingdom of Morocco	5-4-30 Minami Aoyama
77	Embassy of the Lao People's Democratic Republic	3-3-22 Nishi-azabu
78	Embassy of the Republic of Lithuania	3-7-18 Moto-azabu
79	Embassy of Romania	3-16-19 Nishi-azabu
80	Embassy of the Kingdom of Lesotho	U&M Akasaka Building 1F & 3F, 7-5-47 Akasaka
81	Embassy of the Russian Federation	2-1-1 Azabudai

## 7. List of Related Plans

Plan Name	Plan Period	Description
Minato City Community Development Master Plan	FY2017 - FY2036	This is the highest-level plan for community development in Minato City. It presents the basic policy on urban planning. The plan serves as a roadmap for future community development in Minato City, and a basis for sharing the City's future among the residents, companies, and City government.
Minato City Community Disaster-Prevention Plan	—	The purpose of this plan is to protect the lives, health, and property of City residents from disasters by ensuring that all disaster prevention organizations in the City and region fully exercise their functions and carry out the disaster prevention and emergency response measures and disaster recovery plans under their jurisdiction.
Minato City Arts and Culture Promotion Plan	FY2021 - FY2026	This plan aims to realize a society where everyone can live an enriching and vibrant life through culture and the arts with a future vision of a "Minato of culture," open to the world, that aims for the happiness of everyone through culture and the arts as well as coexistence between diverse people."
Minato City Tourism Development Plan	FY2024 - FY2026	This plan considers the state of urban tourism, the structural organization of the tourism industry, the promotional formation, and economic effects thereof, and sets the basic directions that aim to invigorate shopping districts, small to mid-sized companies, commerce, and industry by promoting tourism.
Minato City Local Health and Welfare Plan	FY2021 - FY2026	This plan comprehensively defines the community health and welfare measures, such as measures on welfare for the elderly, disabled, children, and others, and measures on health development and public health. Under the plan, we revised and prepared the Minato City Senior Citizens' Health and Welfare Plan, the Minato City Plan for Disabled, and other related plans together.
Minato City Child and Child-rearing Support Business Plan	FY2020 - FY2024	The purpose of this plan is to understand the needs of early childhood education and nursery care and childcare support to promote the planned securing of a framework to provide nursery schools and kindergartens and programs to support children and childcare in the community.
Minato City Sports Promotion Plan	FY2021 - FY2026	This plan sets down specific initiatives for sports activities for city residents to participate in, watch, and support, and basic directions for future sports measures.
Minato City Library Service Promotion Plan	FY2021 - FY2026	This plan sets basic directions for future library services and specific initiatives to realize libraries that provide rich learning opportunities to diverse people throughout their lives.
Minato City School Education Promotion Plan	FY2021 - FY2026	This plan describes a basic approach, measures, and specific initiatives to further improve and develop education at municipal kindergartens, elementary schools, and middle schools, and to promote the steady development of appealing schools in light of the changing environment surrounding children and schools, previous initiatives and their outcome, and the needs of City residents.
Minato City Gender Equality Action Plan	FY2021 - FY2026	This plan aims to reflect gender equality and contribution by women in numerous domains and measures and to achieve a society of gender equality where all people can live in abundance in their own way irrespective of their gender.

Minato City Website



# Declaration as a City of Peace

Minato City

August 15, 1985

All people are one in wishing to preserve the beauty of the earth and the permanence of world peace. These sentiments will never change.

We are working to build a community dedicated to the welfare of its citizens, while striving for true peace and the preservation of our cultural traditions.

Our duty to the generations that will follow is to hand over into their keeping a society built on the brotherhood of all people and a natural environment that is flourishing and beautiful.

We request our government to abide firmly by the “three nonnuclear principles” (renouncing possession, production, and introduction of nuclear weapons) and appealing to all citizens everywhere to seek the abolition of nuclear weapons.

As it is our earnest wish for world peace, we hereby declare Minato City to be a City of Peace.



Minato City Tree

*Hanamizuki, Dogwood*



Minato City Flower

*Hydrangea*



Minato City Flower

*Rose*



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Address: 1-5-25 Shiba-koen, Minato City

Tel: 03-3578-2111 (switchboard)