

Minato City Specified Fertility Treatment Subsidy Program Guide

FY 2021
(as of October 2021)

The Specified Fertility Treatment Subsidy Program has changed since FY2021

1 Introduction of age restrictions

In consideration of risks related to pregnancy and childbirth at an older age, Minato City has introduced the same age restrictions as the national "Specific Treatment Support Project for those Suffering from Infertility".

- (1) "Wife's age must be 42 years old or younger at the start of specific fertility treatment." was added to the requirements for eligible individuals.
- (2) Implementation time: From applications after April 1, 2021

2 Handling for those who postponed treatment during FY2020 due to the influence of the Novel Coronavirus Infection (COVID-19)

Regarding the age restriction at the start of treatment, from the viewpoint of preventing the spread of the Novel Coronavirus Infection (COVID-19), Minato City will take the same measures as the national "Specific Treatment Support Project for those Suffering from Infertility". For those who postponed specific infertility treatment, Minato City will take timely mitigation measures for the restrictions.

[Mitigation Requirements]

- (1) The wife must be 42 years old as of March 31, 2020.
- (2) Started specific infertility treatment during FY2020.
- (3) At the doctor's discretion, treatment was postponed from the viewpoint of preventing infection with the Novel Coronavirus during FY2020.
 - ※ A doctor's certificate is required.

Will be treated as an exception to the age restriction only if all of the above three requirements are met.

3 Expansion of the Program to de facto married couples (Hereinafter referred to as "Common-law marriage")

The scope of the subsidy has been expanded from legally married couples to common-law married couples.

Those who meet the following 1, or 2 and 3, are eligible.

- 1 From the start date of "one treatment cycle" to the date of application, the common-law married couple is in the same household, and there is a description of husband (not reported) and wife (not reported) in the relationship of the residence certificate.
- 2 In the case that the couple is in the same household and there is no description of husband (not reported) and wife (not reported) in the relationship of the residence certificate or in the case of separate households, it is necessary to declare the following three points in a petition (any form).
 - (1) The couple is a common-law marriage.
 - (2) The couple intends to recognize the child born as a result of treatment.
 - (3) The reason why the couple is in the same household and husband (not reported) and wife (not reported) are not mentioned in the relationship of the residence certificate, or the reason why they are in separate households.
- 3 From the start date of "one treatment cycle" to the date of application, neither common-law married couple has another legal spouse.

About measures to accompany expansion of Tokyo Metropolis Specified Fertility Treatment Subsidy Program

The Tokyo Metropolis Specified Fertility Treatment Subsidy Program has been expanded from treatments completed on and after January 1, 2021.

- Income restrictions abolished
- Subsidy amount ¥300,000 - one time (¥100,000 - stage C and F)
- Number of subsidies 6 times for each child (If the first subsidy is received when the wife is 40–42 years of age, a maximum of three times in total)

*Please contact below for details.

Maternal and Child Medical Subsidy Subsection, Child and Family Support Section, Declining Birth Rate Countermeasures Division, Bureau of Social Welfare and Public Health, Tokyo Metropolitan Government
Phone: 03-5321-1111 (Main dial-in), Extension 32-667, 675-677

Even those who have not been covered by the Tokyo Metropolis Specified Fertility Treatment Subsidy Program so far may be covered due to the expansion. As a general rule, please note that applications to Minato City are required to have received a subsidy decision from the Tokyo Metropolitan Government.

1. Outline of Program

In order to relieve the financial burden of fertility treatments, Minato City will subsidize a portion of the expenses not covered by health insurance required by **Specified Fertility Treatments (in vitro fertilization and micro-insemination only)**. In addition, a portion of the expense for male fertility treatment (surgery to retrieve sperm from the testes performed as part of the process leading to Specified Fertility Treatment) will be subsidized.

Within the scope of expenses for treatment, this subsidy may be received in conjunction with the Specified Fertility Treatment Subsidy offered by Tokyo Metropolis or other areas.

The program is subject to change without notice. Please check the Minato City website, etc. to confirm the most current information.

2. Application Deadline

***Fiscal Year (FY) means April 1 of the current year through March 31 of the following year.**

(1) Until the last day of the fiscal year in which one treatment cycle has been completed (postmarked by March 31)

- The day on which “one treatment cycle is completed” refers to the day when the doctor confirms pregnancy (regardless of whether pregnancy actually occurs), or the day on which treatment is terminated at the discretion of the doctor.
- **Applications submitted after the deadline cannot be accepted, regardless of the reason.** Please apply immediately after treatment.

(2) Delay in submitting required documents when applying for Specified Fertility Treatment Subsidy for expenses for treatments ending between January and the end of March

- In principle, the application should be submitted after all necessary documents have been prepared. However, since it may take extra time to issue documents for treatments ending between January and the end of March, it may not be possible to prepare all the required documents by the application deadline. For this reason, a grace period is provided in cases where not all the required documents are available. For details, please refer to pages 6–8, section 8. Required Documents.
- **It may take time for the medical facility to issue a Certificate of Consultation, so please request it far enough in advance.**

(3) Special cases when applying for expenses for Specified Fertility Treatments ending between January and the end of March

- As a general rule, the application deadline is the end of the fiscal year (March 31) to which the end date of treatment belongs, but in the case of **Specified Fertility Treatments ending between January and March**, if it is not possible to submit the application by the March 31 deadline, **it will be possible to submit the application (postmarked) no later than June 30.** In this case, the subsidy will be treated as belonging to the following fiscal year.

* if you apply to Minato City and it is later determined that you are also eligible for the Tokyo Metropolis Specified Fertility Treatment Subsidy Program, you will be notified by the Public Health Center if possible. However, if you applied to Minato City by the March or June deadline, even if you are notified, it may not be in time for you to apply to Tokyo Metropolis. Therefore, it is recommended that you submit your application to Minato City immediately after your treatment ends.

FY treatment ends	End of treatment	Application deadline (postmarked)	FY of subsidy
(1) FY 2021	April 1, 2021 through March 31, 2022	April 1, 2021 through March 31, 2022	FY 2021
(2) FY 2021	January 1, 2022 through March 31, 2022	January 1, 2022 through March 31, 2022	FY 2021
(3) FY 2022	January 1, 2022 through March 31, 2022	April 1, 2022 through June 30, 2022	FY 2022

3. Eligibility (Qualifications)

		Conditions	Remarks
1	Marital status	The couple applying for the subsidy must be continuously married from the first day of treatment until the date of application.	Couples in a de-facto/ common-law marriage are eligible to apply for the subsidy
2	Residence	(1) Both the husband and wife, or one spouse must be continuously registered as a resident of Minato City from the starting date of the Specified Fertility Treatment until the date of application for the subsidy. (2) If only one spouse is registered as a resident in Minato City at the time of application, that spouse must have a higher income than the spouse residing outside Minato City. (However, this does not apply in cases where the spouse with the higher income resides outside the country.)	If the application is received (postmarked in the case of postal mail) after the acceptance date, you will still be eligible for the subsidy even if you move out of Minato City before the date of decision on payment.
3	Medical facility for treatment	One cycle of Specified Fertility Treatments, from the first to the last treatment, must be carried out at a medical facility designated by the prefecture or Metropolis (including designated or core cities) as a medical facility participating in the Specified Fertility Treatment Subsidy Program.	Please confirm designated medical facilities on the Ministry of Health, Labor and Welfare website or directly with the medical institution.
4	Subsidy from Metropolis or other prefecture	As a general rule, if you are eligible for another metropolis, prefecture, town, village, etc. Specified Fertility Treatment Subsidy Program, you must have received a decision on the subsidy.	Please refer to page 5, 6. Difference from the Tokyo Metropolis Specified Fertility Treatment Subsidy Program and page 6, 7. Application Process Flow.
5	Subsidy from other city, town or village	A spouse residing outside Minato City who has not received the Specified Fertility Treatment Subsidy for treatment in another city, town, village, etc. (excluding prefectures).	

- It does not matter whether or not you become pregnant as a result of the treatment.

4. Maximum Number of Years of Subsidy

*Fiscal Year (FY) means April 1 of the current year through March 31 of the following year.

Treatments will be subsidized for a maximum of five fiscal years (the five fiscal years do not have to be consecutive).

- **You may not combine the five years on one application.** Please note that there is a separate application deadline for each fiscal year.
- There is no limit to the number of applications you may submit, as long as the total is within the maximum subsidy limit for the fiscal year.
- **Beginning in fiscal 2021, treatments started when the wife is 43 years of age or older will not be eligible for the subsidy.** Therefore, because of your age, you may not be eligible to receive the subsidy for the maximum number of years.

5. Maximum Amount of Subsidy

(1) Specified Fertility Treatment

Maximum amount of subsidy is 300,000 yen per fiscal year.

(2) Male Fertility Treatment (surgery to retrieve sperm from the testes performed as part of the process leading to Specified Fertility Treatment)

Maximum amount of subsidy is 150,000 yen per fiscal year.

- If you receive a subsidy for treatment in (1) or (2) above from another prefecture, the amount eligible for the subsidy will be the total amount of medical expenses minus the amount of the subsidy received from the other prefecture.

6. Difference from the Tokyo Metropolis Specified Fertility Treatment Subsidy Program

Under the Minato City program, there is a requirement that “As a general rule, if you are eligible for a subsidy for treatment expenses under the Specified Fertility Treatment Subsidy Program of a metropolis or prefecture, then you must have received a decision regarding the subsidy.” This system generally conforms to the Tokyo Metropolis Specified Fertility Treatment Subsidy Program, but there are differences in the following points.

		Tokyo Metropolis (Please refer to the Tokyo Metropolis guide for further information)	Minato City
1	Maximum number of cycles or fiscal years	6 times for each child (If the first subsidy is received when the wife is 40–42 years of age, a maximum of three times in total)	<u>Maximum five fiscal years in total</u> Until reaching the maximum subsidy amount for each fiscal year *Starting in 2021, treatments started after the wife becomes 43 years of age will not be eligible; depending on your age, you may not be able to apply for the maximum number of fiscal years.
2	Maximum amount of Specified Fertility Treatment Subsidy	The amount of the subsidy varies depending on the treatment stage: A–F. For further information, please check the Tokyo Metropolis website.	Maximum subsidy is 300,000 yen <u>per fiscal year</u>
3	Maximum subsidy for surgery to retrieve sperm from the testes performed as part of the process leading to Specified Fertility Treatment	Maximum is 150,000 yen per time (300,000 yen for the first application)	Maximum subsidy is 150,000 yen <u>per fiscal year</u>

Procedures and required documents may vary, depending on whether you are eligible for a prefectural or other Specified Fertility Treatment Subsidy program, so please refer to the following for further information on the Tokyo Metropolis Specified Fertility Treatment Subsidy Program.

Website: <http://www.fukushihoken.metro.tokyo.jp/kodomo/kosodate/josei/funin/index.html>

Tokyo Metropolis Fertility Treatment

Search 

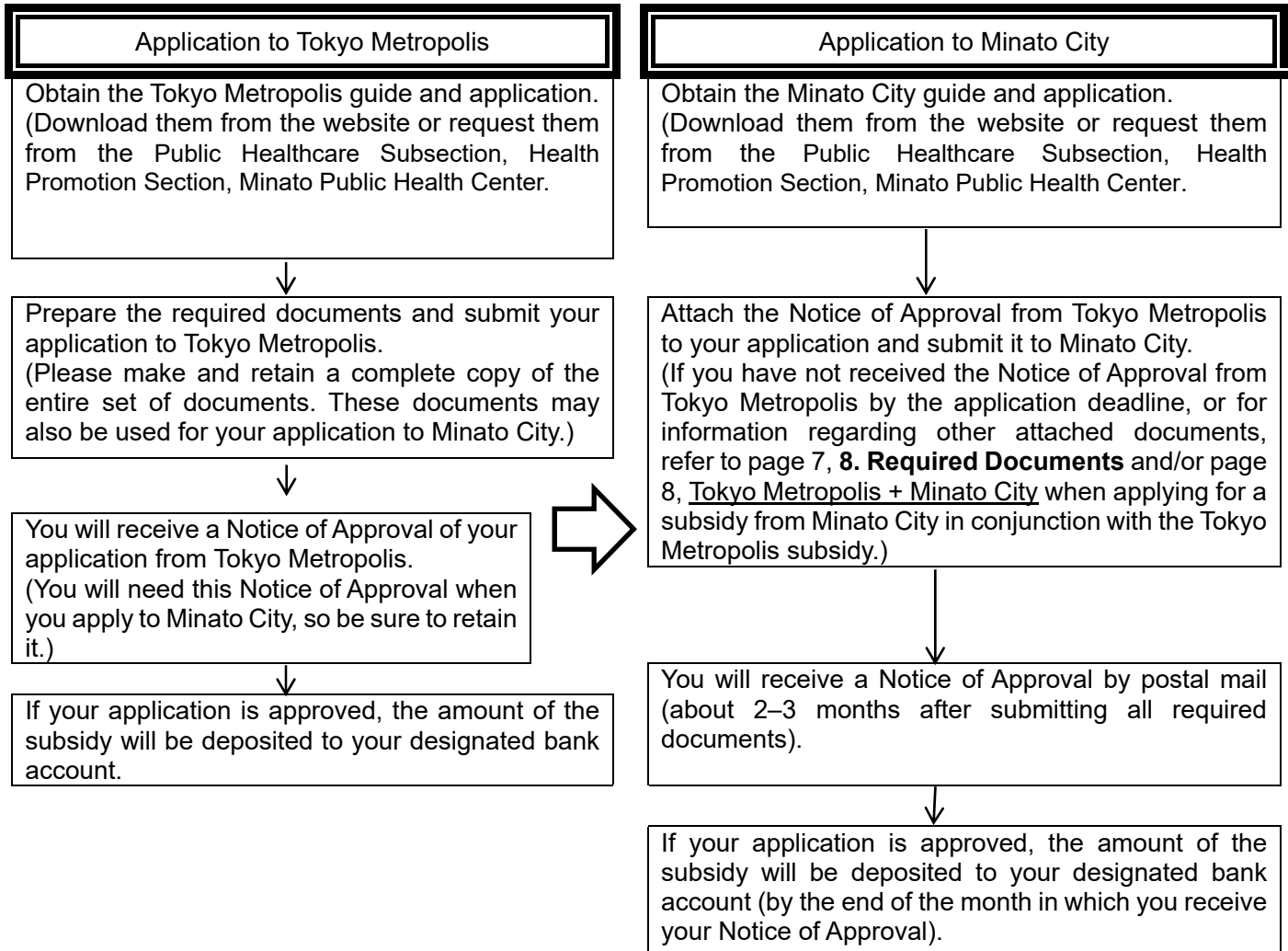
Inquiries: Maternal and Child Medical Subsidy Subsection, Child and Family Support Section, Declining Birth Rate Countermeasures Division, Bureau of Social Welfare and Public Health, Tokyo Metropolitan Government
Phone: 03-5321-1111 (Main dial-in), Extension 32-667, 675–677 (English is not available. Japanese Only.)

* Information and application documents for the Tokyo Metropolis Specified Fertility Treatment Subsidy Program are also distributed by the Public Healthcare Subsection, Health Promotion Section, Minato Public Health Center.

7. Application Process Flow

(1) If you are eligible for the Tokyo Metropolis Specified Fertility Treatment Subsidy Program

Please apply to Minato City after you have applied to Tokyo Metropolis (you may not apply to only Minato City).



(2) If you are not eligible for the Tokyo Metropolis Specified Fertility Treatment Subsidy Program

Note:

*If, after applying to Minato City, it is determined that you are also eligible for the Tokyo Metropolis Specified Fertility Treatment Subsidy Program, the Public Health Center will do its best to notify you but, if you have applied to Minato City near the March or June deadline, the notification might not be in time for you to apply for the Tokyo Metropolis subsidy. Therefore, it is recommended that you apply to Minato City as soon as possible after your treatment has been completed.



8. Required Documents

Tokyo Metropolis + Minato City—When applying for a Minato City subsidy in conjunction with a Tokyo Metropolis subsidy

Minato City only—You are not eligible for the Tokyo Metropolis subsidy so you are applying for the Minato City subsidy only

Application requirements that are common to both of the above situations are as follows:

If all of the following conditions have been met, the application will be considered as having been received by the deadline, even if some required documents are not available.

- All documents that are available by the application deadline must be attached to the Minato City Specified Fertilization Subsidy Application Form No. 1 and submitted.
- In cases where a document is not available by the application deadline, a note should be attached to the application stating that the document is not available and will be submitted at a later date (there is no specific format for the note).
- Documents not available by the application deadline must be submitted later, within the grace period.

For details of documents required for application, please refer to page 8 and the following pages.

Tokyo Metropolis + Minato City— When applying for a Minato City subsidy in conjunction with a Tokyo Metropolis subsidy

In principle, application to Minato City should be made after the Tokyo Metropolis Approval Notification Form is received. However, in that case, if you have not received the Tokyo Metropolis Approval Notification Form within the application deadline, please submit other documents first to Minato City.

The following documents 1–5 must always be submitted. (document 1 may be downloaded from the Minato City website).

	Required documents	Remarks
1	Application for Minato City Specified Fertility Treatment Subsidy Program (Form 1)	Please refer to the attached instructions.
2	Copy of Certificate of Medical Costs for Consultation/ Examination for Specified Fertility Treatments and other certificates. *Tokyo Metropolis format (It is not necessary to remake certificates in the Minato City format.)	If the medical facility is taking a long time to issue the certificate and you cannot submit it by the application deadline, attach a note stating that. As a special case, the certificate may be submitted within 90 days from the day after the end of treatment.
3	Copy of receipt issued by designated medical facility. * The total amount must be greater than the amount of the Tokyo Metropolis subsidy plus the amount on your Minato City application.	Copies of receipts for expenses included in the receipt amount shown on the Certificate of Consultation for Specified Fertility Treatment Subsidy and other certificates <ul style="list-style-type: none"> • If the receipt includes expenses that are not eligible for the subsidy, it may not match the amount on the certificate. • If you have a Certificate of Consultation for surgery to retrieve sperm from testes, submit a copy of the receipt.
4	Copy of Notice of Approval for the Tokyo Metropolis (etc.) Specified Fertility Treatment Subsidy Program.	If you have not received notification from Tokyo Metropolis and you cannot submit it by the application deadline, attach a note stating that. As a special case, the certificate may be submitted within 30 days from the day after the day of determination of approval.
5	Copy of the applicant's complete Family Register showing all items (full Family Register) or other document issued by a government office certifying that the parties were continuously legally married to each other from the start of treatment until the date of application.	Common-law married couples need it to prove that neither common-law married couple has another legal spouse from the start date of "one treatment" to the date of application. *If submitted in the same fiscal year, it can be omitted.

The following documents 6–9 must be submitted, depending on the applicant's status.

6	For those residing outside Minato City, a copy of the residence certificate (issued within the past three months). * For those who have moved overseas, a copy of the Family Register entry * If you are a foreign national living outside Japan, a foreign alternative to the residence certificate, work or student permit or ID card (if the certification is in a foreign language, attach a translation)	Required if the spouse is registered as a resident outside Minato City as of the application date.
7	Copy of Certificate of Consultation for surgery to retrieve sperm from the testes * Tokyo Metropolis format	Required if you are applying for the subsidy for medical expenses related to surgery to retrieve sperm from the testes. Subsequent submissions are the same as in Remarks 2 above.
8	Certificate of Resident's Tax for applicant and spouse (liable for tax exemption) (can be obtained in the city, town, or village where you resided on January 1 of the base year) or a copy of Notice of Determination of Resident's Tax.	Required for those who do not have a Resident Registration in Minato City as of January 1 of the base year (for the information on the base year, refer to page 10, 9. FY for Income Confirmation, Etc.).
9	Petition regarding de facto married couples (common-law-marriage) (any form)	Required if the couple is in the same household and there is no description of the husband (not reported) or the wife (not reported) in the relationship section of the residence certificate, or in cases where the couple live in separate households.

Minato City only— When applying only for a Minato City subsidy because you are not eligible for a Tokyo Metropolis subsidy

The following documents 1–4 must always be submitted (documents 1, 2 and 6 may be downloaded from the Minato City website).

	Required documents	Remarks
1	Application for Minato City Specified Fertility Treatment Subsidy Program (Form 1)	Please refer to the attached instructions.
2	Certificate of Consultation and Related Expenses for Specified Fertility Treatment Subsidy Program (Form 2) *Minato City format	Please obtain certification from the medical facility at the end of each treatment (the day of confirmation of pregnancy by the doctor, or the day on which treatment was terminated at the doctor's discretion). If the medical facility is taking a long time to issue the certificate and you cannot submit it by the application deadline, attach a note stating that. As a special case, the certificate may be submitted within 90 days from the day after the end of treatment.
3	Copy of receipt issued by designated medical facility. * The total amount must be greater than the amount on your application.	Copies of receipts for expenses included in the receipt amount shown on the Certificate of Consultation for Specified Fertility Treatment Subsidy and other certificates <ul style="list-style-type: none"> • If the receipt includes expenses that are not eligible for the subsidy, it may not match the amount on the certificate. • If you have a Certificate of Consultation for surgery to retrieve sperm from testes, submit a copy of the receipt.
4	Copy of the applicant's complete Family Register showing all items (full Family Register) or other document issued by a government office certifying that the parties were continuously legally married to each other from the start of treatment until the day of application. *If submitted in the fiscal same year, it can be omitted.	Common-law married couples need it to prove that neither common-law married couple has another legal spouse from the start date of "one treatment" to the date of application. *If submitted in the fiscal same year, it can be omitted.

The following documents 5-9 must be submitted, depending on the applicant's status.

5	For those residing outside Minato City, a copy of the residence certificate (issued within the past three months). * For those who have moved overseas, a copy of the Family Register entry * If you are a foreign national living outside Japan, a foreign alternative to the residence certificate, work or student permit or ID card (if the certification is in a foreign language, attach a translation)	Required if the spouse is registered as a resident outside Minato City as of the application date.
6	Copy of Certificate of Consultation for surgery to retrieve sperm from the testes * Minato City format	Required if you are applying for the subsidy for medical expenses related to surgery to retrieve sperm from the testes. Subsequent submissions are the same as in Remarks 2 above.
7	Certificate of Resident's Tax for applicant and spouse (whether liable for tax exemption) (can be obtained in the city, town, or village where you resided on January 1 of the base year) or a copy of Notice of Determination of Resident's Tax (tax withholding slip (<i>Gensen Choshu-hyo</i>) is not acceptable).	Required for those who do not have a Resident Registration in Minato City as of January 1 of the base year (for the information on the base year, refer to page 10, 9. FY for Income Confirmation, Etc.).
8	Copy of the final Notice of Approval for Tokyo Metropolis Specified Fertility Treatment Subsidy	Required if you have reached the maximum number of applications for the Tokyo Metropolis Specified Fertility Treatment Subsidy Program and it is not applicable.
9	Petition regarding de facto married couples (common-law-marriage) (any form)	Required if the couple is in the same household and there is no description of the husband (not reported) or the wife (not reported) in the relationship section of the residence certificate, or in cases where the couple live in separate households.

9. FY for Income Confirmation, Etc.

Regardless of the period of treatment, the eligible fiscal year for confirmation varies based on the month in which the application is submitted (postmarked). If the application is submitted between January and May, income from the year before the previous year is confirmed; if it is submitted between June and December, the previous year's income is confirmed (see table below).

Documents confirming the amount of income vary depending on where the applicant's Resident Registration is located on each base date.

Application date	Required Resident Tax (Tax-exempt) Certificate FY for Determination of Resident Tax Amount	Base date
January 2021 through May 2021	FY 2020 2019 Income	January 1, 2020
June 2021 through May 2022	FY 2021 2020 Income	January 1, 2021

10. Other Notes

- Submit applications by **mail** or **in person** at the address shown below in **11. Submission and Inquiries**.
- If using postal mail, **simple registered mail, mail tracking, or other service that provides confirmation of submission and delivery** is recommended. Minato City cannot accept responsibility for lost or undelivered items sent by regular mail.
- Applicants are responsible for the cost of stamps/postage for mailing and fees for issuance of required documents.
- In case of submission at the Counter Service, documents will be accepted and reviewed a later date, so you may be contacted by the person-in-charge if there are any omissions or deficiencies.
- For the contact number on your application, please provide a telephone number where you can be reached during the day.
- Submitted documents cannot be returned.
- If you have any questions, please refer to the FAQ (Frequently Asked Questions).

11. Submission and Inquiries

Address for mailing and submission of applications, etc.

Public Healthcare Subsection, Health Promotion Section, Minato Public Health Center
1-4-10 Mita, Minato-ku, Tokyo 108-8315

Inquiries

Phone: 03-6400-0084

Fax: 03-3455-4460