

Minato City Specified Fertility Treatment Subsidy Program Guide

FY 2020
(as of November 2020)

The Specified Fertility Treatment Subsidy Program will change from FY2021

1 Introduction of age restrictions

In consideration of risks related to pregnancy and childbirth at an older age, we will introduce the same age restrictions as the national "Specific Treatment Support Project for those suffering from infertility".

- (1) "Wife's age must be 42 years old and younger at the start of specific fertility treatment." is added to the requirements of the target person.
- (2) Implementation time: From application after April 1, 2021

2 Correspondence to those who postponed treatment during FY2020 due to the influence of the Novel Coronavirus Infection (COVID-19).

Regarding the age restriction at the start of treatment, from the viewpoint of preventing the spread of the Novel Coronavirus Infection (COVID-19), we will take the same measures as the national "Specific Treatment Support Project for those suffering from infertility". For those who postponed specific infertility treatment, we will take timely mitigation measures for the restrictions.

[Mitigation Requirements]

- (1) The age of the wife must be 42 years old as of March 31, 2020.
- (2) Started specific infertility treatment during FY2020.
- (3) At the doctor's discretion, treatment is postponed from the viewpoint of preventing infection with the Novel Coronavirus during FY2020.
 - ※ A doctor's certificate is required.

If all of the above three requirements are met, it will be treated as an exception to the age restriction.

1. Outline of Program

In order to relieve the financial burden of fertility treatments, Minato City will subsidize a portion of the expenses not covered by health insurance required by **Specified Fertility Treatments (in vitro fertilization and micro-insemination only)**. In addition, a portion of the expense for male fertility treatment (surgery to retrieve sperm from the testes performed as part of the process leading to Specified Fertility Treatment) will be subsidized.

Within the scope of expenses for treatment, this subsidy may be received in conjunction with the Specified Fertility Treatment Subsidy offered by Tokyo Metropolis or other area.

The program is subject to change without notice. Please check the Minato City website, etc. to confirm the most current information.

2. Application Deadline *Fiscal Year (FY) means April 1 of the current year through March 31 of the following year.

(1) Until the last day of the fiscal year in which one treatment cycle has been completed (postmarked by March 31)

- The day on which “one treatment cycle is completed” refers to the day when the doctor confirms pregnancy (regardless of whether pregnancy actually occurs), or the day on which treatment is terminated at the discretion of the doctor.
- **Applications submitted after the deadline cannot be accepted, regardless of the reason.** Please apply immediately after treatment.

(2) Delay in submitting required documents when applying for Specified Fertility Treatment Subsidy for expenses for treatments ending between January and the end of March

- In principle, the application should be submitted after all necessary documents have been prepared. However, since it may take extra time to issue documents for treatments ending between January and the end of March, it may not be possible to prepare all the required documents by the application deadline. For this reason, a grace period is provided in cases where not all the required documents are available. For details, please refer to pages 6–8, section 8. Required Documents.
- **It may take time for the medical facility to issue a Certificate of Consultation, so please request it far enough in advance.**

(3) Special cases when applying for expenses for Specified Fertility Treatments ending between January and the end of March

- As a general rule, the application deadline is the end of the fiscal year (March 31) to which the end date of treatment belongs, but in the case of **Specified Fertility Treatments ending between January and March**, if it is not possible to submit the application by the March 31 deadline, **it will be possible to submit the application (postmarked) no later than June 30**. In this case, the subsidy will be treated as belonging to the following fiscal year.

* if you apply to Minato City and it is later determined that you are also eligible for the Tokyo Metropolis Specified Fertility Treatment Subsidy Program, you will be notified by the Public Health Center if possible. However, if you applied to Minato City by the March or June deadline, even if you are notified, it may not be in time for you to apply to Tokyo Metropolis. Therefore, it is recommended that you submit your application to Minato City immediately after your treatment ends.

FY treatment ends	End of treatment	Application deadline (postmarked)	FY of subsidy
(1) FY 2020	April 1, 2020 through March 31, 2021	April 1, 2020 through March 31, 2021	FY 2020
(2) FY 2020	January 1, 2021 through March 31, 2021	January 1, 2021 through March 31, 2021	FY 2020
(3) FY 2020	January 1, 2021 through March 31, 2021	April 1, 2021 through June 30, 2021	FY 2021

3. Eligibility (Qualifications)

		Conditions	Remarks
1	Marital status	The couple applying for the subsidy must be continuously married from the first day of treatment until the day of application.	Couples in a de-facto/ common-law marriage are not eligible to apply for the subsidy
2	Residence	(1) Both the husband and wife, or one spouse must be continuously registered as a resident of Minato City from the starting date of the Specified Fertility Treatment until the date of application for the subsidy. (2) If only one spouse is registered as a resident in Minato City at the time of application, that spouse must have a higher income than the spouse residing outside Minato City. (However, this does not apply in cases where the spouse with the higher income resides outside the country.)	If the application is received (postmarked in the case of postal mail) after the acceptance date, you will still be eligible for the subsidy even if you move out of Minato City before the date of decision on payment.
3	Medical facility for treatment	One cycle of Specified Fertility Treatments, from the first to the last treatment, must be carried out at a medical facility designated by the prefecture or Metropolis (including designated or core cities) as a medical facility participating in the Specified Fertility Treatment Subsidy Program.	Please confirm designated medical facilities on the Ministry of Health, Labor and Welfare website or directly with the medical institution.
4	Subsidy from Metropolis or other prefecture	As a general rule, if you are eligible for another metropolis, prefecture, town, village, etc. Specified Fertility Treatment Subsidy Program, you must have received a decision on the subsidy. * If you have made a mistake in calculating the couple's income and have not applied for the subsidy under another prefecture's program although you are eligible, please contact the other prefecture to confirm whether you may receive the subsidy if you are unsure.	Please refer to page 4, 6. Difference from the Tokyo Metropolis Specified Fertility Treatment Subsidy Program and page 5, 7. Application Process Flow .
5	Subsidy from other city, town or village	A spouse residing outside Minato City who has not received the Specified Fertility Treatment Subsidy for treatment in another city, town, village, etc. (excluding prefectures).	

- It does not matter whether you become pregnant as a result of the treatment.
 - There are no restrictions on income, but income is confirmed in order to determine whether you are eligible for the Tokyo Metropolis subsidy. If you have not declared your income, you will need to report it (examination will be suspended until confirmation is possible).
- For details, please refer to page 9, 9. FY for Income Confirmation, Etc.

4. Maximum Number of Years of Subsidy

*Fiscal Year (FY) means April 1 of the current year through March 31 of the following year.

Treatments will be subsidized for a maximum of five fiscal years (the five fiscal years do not have to be consecutive).

- **You may not combine the five years on one application.** Please note that there is a separate application deadline for each fiscal year.
- There is no limit to the number of applications you may submit, as long as the total is within the maximum subsidy limit for the fiscal year.
- **Beginning in fiscal 2021, treatments started when the wife is 43 years of age or older will not be eligible for the subsidy.** Therefore, because of your age, you may not be eligible to receive the subsidy for the maximum number of years.

5. Maximum Amount of Subsidy

(1) Specified Fertility Treatment

Maximum amount of subsidy is 300,000 yen per fiscal year.

(2) Male Fertility Treatment (surgery to retrieve sperm from the testes performed as part of the process leading to Specified Fertility Treatment)

Maximum amount of subsidy is 150,000 yen per fiscal year.

- If you receive a subsidy for treatment in (1) or (2) above from another prefecture, the amount eligible for the subsidy will be the total amount of medical expenses minus the amount of the subsidy received from the other prefecture.

6. Difference from the Tokyo Metropolis Specified Fertility Treatment Subsidy Program

Under the Minato City program, there is a requirement that “As a general rule, if you are eligible for a subsidy for treatment expenses under the Specified Fertility Treatment Subsidy Program of a metropolis or prefecture, you must have received a decision regarding the subsidy.” This system generally conforms to the Tokyo Metropolis Specified Fertility Treatment Subsidy Program, but there are differences in the following points.

		Tokyo Metropolis (Please refer to the Tokyo Metropolis guide for further information)	Minato City
1	De-facto/ Common-law marriage	Only couples in a de-facto/ common-law marital relationship who are entered as husband (not reported) and wife (not reported) in the Resident’s Register are eligible.	Couples in a de-facto/common-law marriage are not eligible.
2	Income restrictions	For treatments started before March 31, 2019, the combined income of the couple must be less than 7,300,000 yen For treatments started after April 1, 2019, the combined income of the couple must be less than 9,050,000 yen	There is no restriction on income
3	Age restriction	Treatment must be started before the wife becomes 43 years of age.	No restrictions * Starting in fiscal 2021, treatments started after the wife becomes 43 years of age or older are not eligible for the subsidy.
4	Maximum number of cycles or fiscal years	If the first subsidy is received before the wife becomes 39 years of age, a maximum of six times in total If the first subsidy is received when the wife is 40–42 years of age, a maximum of three times in total	<u>Maximum five fiscal years in total</u> Until reaching the maximum subsidy amount for each fiscal year * Starting in 2021, treatments started after the wife becomes 43 years of age will not be eligible; depending on your age, you may not be able to apply for the maximum number of fiscal years.
5	Maximum amount of Specified Fertility Treatment Subsidy	The amount of the subsidy varies depending on the treatment stage: A–F. For further information, please check the Tokyo Metropolis website.	Maximum subsidy is 300,000 <u>per fiscal year</u>
6	Maximum subsidy for surgery to retrieve sperm from the testes performed as part of the process leading to Specified Fertility Treatment	Maximum is 150,000 yen per time (300,000 yen for the first application)	Maximum subsidy is 150,000 <u>per fiscal year</u>

Procedures and required documents may vary, depending on whether you are eligible for a prefectural or other Specified Fertility Treatment Subsidy program, so please refer to the following for further information on the Tokyo Metropolis Specified Fertility Treatment Subsidy Program.

Website: <http://www.fukushihoken.metro.tokyo.jp/kodomo/kosodate/josei/funin/index.html>

Tokyo Metropolis Fertility Treatment

Search 

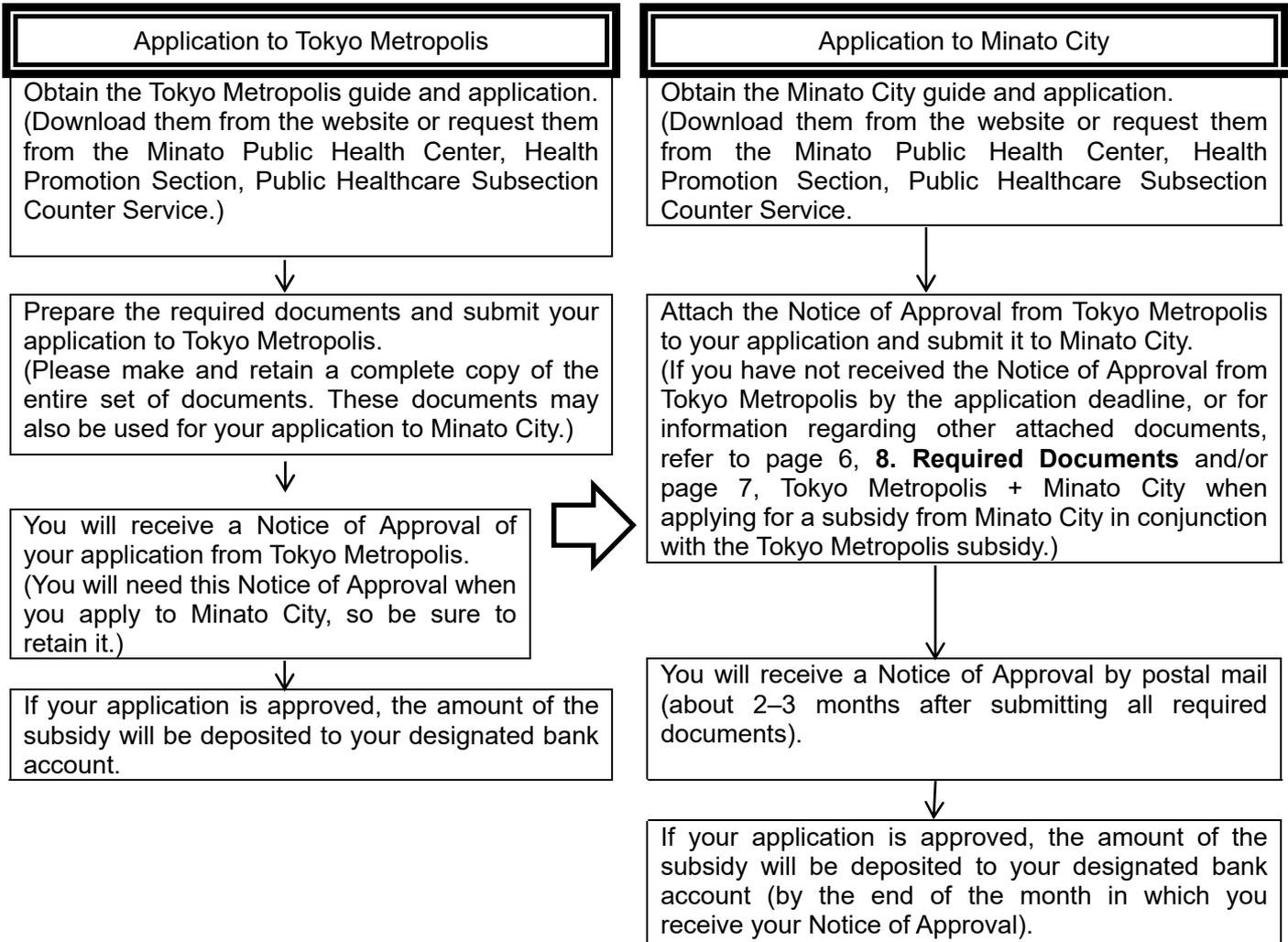
Inquiries: Tokyo Metropolitan Government Bureau of Social Welfare and Public Health, Declining Birth Rate Countermeasures Division, Child and Family Support Section
Phone: 03-5321-1111 (Main dial-in), Extension 32-667, 675–677 (English is not available. Japanese Only.)

* Information and application documents for the Tokyo Metropolis Specified Fertility Treatment Subsidy Program are also distributed by the Minato Public Health Center, Health Promotion Section, Regional Health Subsection.

7. Application Process Flow

(1) If you are eligible for the Tokyo Metropolis Specified Fertility Treatment Subsidy Program

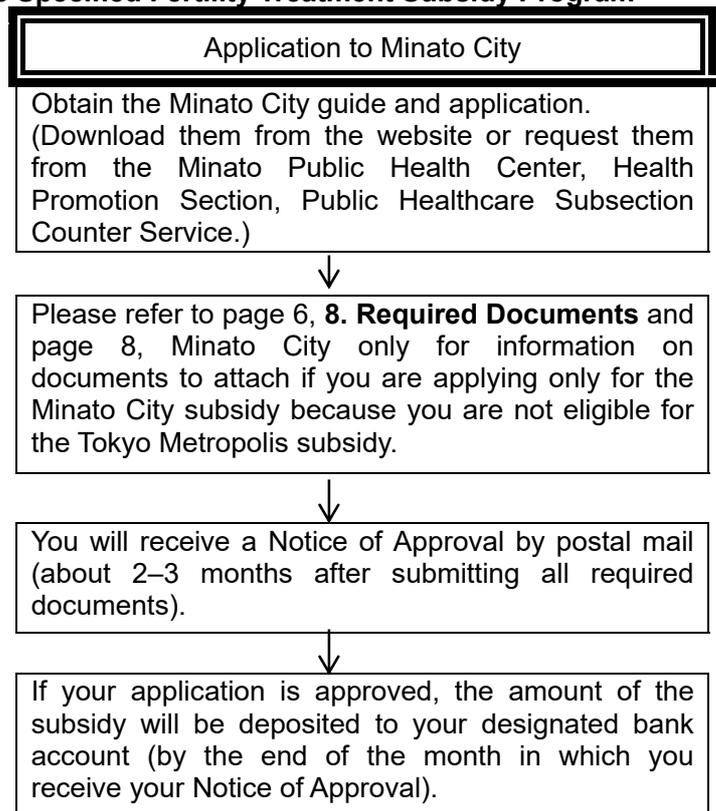
Please apply to Minato City after you have applied to Tokyo Metropolis (you may not apply to only Minato City).



(2) If you are not eligible for the Tokyo Metropolis Specified Fertility Treatment Subsidy Program

Note:

- * There are income restrictions in the Tokyo Metropolis Specified Fertility Treatment Subsidy Program. Income is calculated by subtracting the medical expense deduction from the total income. If you have made a mistake in calculating your income and have not applied for the subsidy under another prefecture's program although you are eligible, please contact the other prefecture to confirm whether you may receive the subsidy if you are unsure.
- * If, after applying to Minato City, it is determined that you are also eligible for the Tokyo Metropolis Specified Fertility Treatment Subsidy Program, the Public Health Center will do its best to notify you but, if you have applied to Minato City near the March or June deadline, the notification might not be in time for you to apply for the Tokyo Metropolis subsidy. Therefore, it is recommended that you apply to Minato City as soon as possible after your treatment has been completed.



8. Required Documents

Tokyo Metropolis + Minato City—When applying for a Minato City subsidy in conjunction with a Tokyo Metropolis subsidy

Minato City only—You are not eligible for the Tokyo Metropolis subsidy so you are applying for the Minato City subsidy only

Application requirements that are common to both of the above situations are as follows:

If all of the following conditions have been met, the application will be considered as having been received by the deadline, even if some required documents are not available.

- All documents that are available by the application deadline must be attached to the Minato City Specified Fertilization Subsidy Application Form No. 1 and submitted.
- In cases where a document is not available by the application deadline, a note should be attached to the application stating that the document is not available and will be submitted at a later date (there is no specific format for the note).
- Documents not available by the application deadline must be submitted later, within the grace period.

For details of documents required for application, please refer to page 7 and following pages.

Tokyo Metropolis + Minato City—When applying for a Minato City subsidy in conjunction with a Tokyo Metropolis subsidy

In principle, application to Minato City should be made after the Tokyo Metropolis Approval Notification Form is received. You may use a copy of the documents submitted to Tokyo Metropolis for application to Minato City.

The following documents 1–4 must always be submitted (document 1 may be downloaded from the Minato City website).

	Required documents	Remarks
1	Application for Minato City Specified Fertility Treatment Subsidy Program (Form 1)	Please refer to the attached instructions.
2	Copy of Certificate of Medical Costs for Consultation/ Examination for Specified Fertility Treatments and other certificates. *Tokyo Metropolis format (It is not necessary to obtain re-done certificates in Minato City format.)	If the medical facility is taking a long time to issue the certificate and you cannot submit it by the application deadline, attach a note stating that. As a special case, the certificate may be submitted within 90 days from the day after the end of treatment.
3	Copy of receipt issued by designated medical facility. * The total amount must be greater than the amount of the Tokyo Metropolis subsidy plus the amount on your Minato City application.	Copies of receipts for expenses included in the receipt amount shown on the Certificate of Consultation for Specified Fertility Treatment Subsidy and other certificates <ul style="list-style-type: none"> • If the receipt includes expenses that are not eligible for the subsidy, it may not match the amount on the certificate. • It does not matter whether the name on the receipt is the name of the applicant or the name of the spouse. • If you have a Certificate of Consultation for surgery to retrieve sperm from testes, submit a copy of the receipt.
4	Copy of Notice of Approval for the Tokyo Metropolis (etc.) Specified Fertility Treatment Subsidy Program.	If you have not received notification from Tokyo Metropolis and you cannot submit it by the application deadline, attach a note stating that. As a special case, the certificate may be submitted within 30 days from the day after the day of determination of approval.

The following documents 5–8 must be submitted, depending on the applicant's status.

5	For those residing outside Minato City, a copy of the Resident's Register (issued within the past three months). * For those who have moved overseas, a copy of the Family Register entry * If you are a foreign national living outside Japan, a foreign alternative to the Resident Card, work or student permit or ID card (if the certification is in a foreign language, attach a translation)	Required if the spouse is registered as a resident outside Minato City as of the application date.
6	Copy of the applicant's complete Family Register showing all items (full Family Register) or other document issued by a government office certifying that the parties were continuously legally married to each other from the start of treatment until the day of application.	Required in cases when it cannot be confirmed from the Minato City Resident's Register, etc. that you have been continuously married from the date on which treatment started through the date of your application for the subsidy.
7	Copy of Certificate of Consultation for surgery to retrieve sperm from the testes * Tokyo Metropolis format	Required if you are applying for the subsidy for medical expenses related to surgery to retrieve sperm from the testes. Subsequent submissions are the same as in Remarks 2 above.
8	Certificate of Inhabitant's Tax for applicant and spouse (whether liable for tax or exempt) (can be obtained in the city, town, or village where you resided on January 1 of the base year) or a copy of Notice of Determination of Inhabitant's Tax.	Required for those who do not have a Resident Registration in Minato City as of January 1 of the base year (for the information on the base year, refer to page 9, 9. FY for Income Confirmation, Etc.).

Minato City only—When applying only for a Minato City subsidy because you are not eligible for a Tokyo Metropolis subsidy

The following documents 1–3 must always be submitted (documents 1, 2 and 6 may be downloaded from the Minato City website).

	Required documents	Remarks
1	Application for Minato City Specified Fertility Treatment Subsidy Program (Form 1)	Please refer to the attached instructions.
2	Certificate of Consultation and Related Expenses for Specified Fertility Treatment Subsidy Program (Form 2) *Minato City format	Please obtain certification from the medical facility at the end of each treatment (the day of confirmation of pregnancy by the doctor, or the day on which treatment was terminated at the doctor's discretion). If the medical facility is taking a long time to issue the certificate and you cannot submit it by the application deadline, attach a note stating that. As a special case, the certificate may be submitted within 90 days from the day after the end of treatment.
3	Copy of receipt issued by designated medical facility. * The total amount must be greater than the amount on your application.	Copies of receipts for expenses included in the receipt amount shown on the Certificate of Consultation for Specified Fertility Treatment Subsidy and other certificates <ul style="list-style-type: none"> • If the receipt includes expenses that are not eligible for the subsidy, it may not match the amount on the certificate. • It does not matter whether the name on the receipt is the name of the applicant or the name of the spouse. • If you have a Certificate of Consultation for surgery to retrieve sperm from testes, submit a copy of the receipt.

The following documents 4–8 must be submitted, depending on the applicant's status.

4	For those residing outside Minato City, a copy of the Resident's Register (issued within the past three months). * For those who have moved overseas, a copy of the Family Register entry * If you are a foreign national living outside Japan, a foreign alternative to the Resident Card, work or student permit or ID card (if the certification is in a foreign language, attach a translation)	Required if the spouse is registered as a resident outside Minato City as of the application date.
5	Copy of the applicant's complete Family Register showing all items (full Family Register) or other document issued by a government office certifying that the parties were continuously legally married to each other from the start of treatment until the day of application.	Required in cases when it cannot be confirmed from the Minato City Resident's Register, etc. that you have been continuously married from the date on which treatment started through the date of your application for the subsidy.
6	Copy of Certificate of Consultation for surgery to retrieve sperm from the testes * Minato City format	Required if you are applying for the subsidy for medical expenses related to surgery to retrieve sperm from the testes. Subsequent submissions are the same as in Remarks 2 above.
7	Certificate of Inhabitant's Tax for applicant and spouse (whether liable for tax or exempt) (can be obtained in the city, town, or village where you resided on January 1 of the base year) or a copy of Notice of Determination of Inhabitant's Tax (tax withholding slip (<i>Gensen Choshu-hyo</i>) is not acceptable.	Required for those who do not have a Resident Registration in Minato City as of January 1 of the base year (for the information on the base year, refer to page 9, 9. FY for Income Confirmation, Etc.).
8	Copy of the final Notice of Approval for Tokyo Metropolis Specified Fertility Treatment Subsidy	Required if you have reached the maximum number of applications for the Tokyo Metropolis Specified Fertility Treatment Subsidy Program and it is not applicable.

9. FY for Income Confirmation, Etc.

Regardless of the period of treatment, the eligible fiscal year for confirmation varies based on the month in which the application is submitted (postmarked). If the application is submitted between January and May, income from the year before the previous year is confirmed; if it is submitted between June and December, the previous year's income is confirmed (see table below).

Documents confirming the amount of income vary depending on where the applicant's Resident Registration is located on each base date.

Application date	Required Resident Tax (Tax-exempt) Certificate FY of Determination of Resident Tax Amount	Base date
January 2020 through May 2020	FY 2019 2018 Income	January 1, 2019
June 2020 through May 2021	FY 2020 2019 Income	January 1, 2020

10. Other Notes

- Submit applications by **mail** or **in person** at the address shown below in **11. Submission and Inquiries**.
- If using postal mail, **simple registered mail, mail tracking, or other service that provides confirmation of submission and delivery** is recommended. We cannot accept responsibility for lost or undelivered items sent by regular mail.
- Applicants are responsible for the cost of stamps/postage for mailing and fees for issuance of required documents.
- In case of submission at the Counter Service, documents will be accepted and reviewed a later date, so you may be contacted by the person-in-charge if there are any omissions or deficiencies.
- For the contact number on your application, please provide a telephone number where you can be reached during the day.
- Submitted documents cannot be returned.
- If you have any questions, please refer to the FAQ (Frequently Asked Questions).

11. Submission and Inquiries

Address for mailing and submission of applications, etc.

Minato Public Health Center, Health Promotion Section, Public Healthcare Subsection
1-4-10 Mita; Minato-ku, Tokyo 108-8315

Inquiries

Phone: 03-6400-0084
Fax: 03-3455-4460