



TAX

Kakutei Shinkoku:
Final Income Tax Return

Final Income Tax Return

Final Income Tax Return is a procedure in which taxpayers report their total income earned from January 1 to December 31, and pay or adjust their tax amount accordingly. By adjusting the excess or deficiency of their tax amount already deducted from their employment income or other income sources, individuals will pay tax or receive a tax refund according to their final income. This procedure is called “kakutei shinkoku”, final income tax return. Both of the due dates for filing the Final Income Tax Return and the payment of income tax is March 15. If it is a weekend or public holiday, the due dates is the following day.

Classification of a Taxpayer

Individuals must pay income tax according to the following classifications.

Classification		Income from sources in Japan		Income from sources abroad	
		Paid in Japan	Paid abroad	Paid in Japan	Paid abroad
Resident	Non-permanent resident	Taxable	Taxable	Taxable	Amount remitted to Japan is taxable
	Permanent resident	Taxable	Taxable	Taxable	Taxable
Non-resident		Taxable in principle		Not taxable	

1. Resident: A person who has an address in Japan or has had residence continuously in Japan for one year or more.
2. Non-permanent resident: A resident who is not a Japanese national and has had an address or lived in Japan for less than five years in the last ten years.
3. Permanent resident: A resident other than a non-permanent resident.
4. Non-resident: A person other than a resident.

e-Tax

Final Income Tax Return can be done from home by e-Tax.



Direct tax return application venues

Reception: 8:30 a.m. to 4 p.m.

Consultation: Starts from 9:15 a.m.

Venue: From 2/17 to 3/17 for Shiba Tax Office 5F, meeting room, 5-8-1 Shiba and Azabu Tax Office Annex, meeting room, 3-3-5 Nishi-azabu

*Open on weekdays only

Note: Please bring an interpreter with you if you need help with Japanese. Please be sure to bring your smartphone and “My Number Card”. The reception desk may close early if it is crowded. The 1F of the Tokyo Regional Taxation Bureau will be open for consultations and receptions on 3/2.

Admission tickets are distributed at the venue on the day or from LINE.



For general inquiries in English about national tax, please call the Tokyo Regional Taxation Bureau consultation service, Tel: 03-3821-9070 weekdays; 9 a.m. to 5 p.m.

For more information, please visit the National Tax Agency’s website



Inquiries: Shiba Tax Office
Tel: 03-3455-0551
Azabu Tax Office
Tel: 03-3403-0591



HEALTH

Beware of Rubella



Rubella is an infectious disease caused by the rubella virus. Symptoms include fever, rash, and swollen lymph nodes around neck. The virus spreads through respiratory droplets, such as from coughing or by touching your mouth or nose after contact with contaminated surfaces.

If a woman contracts rubella during early pregnancy, there is a risk that the baby will be born with Congenital Rubella Syndrome, which can cause hearing loss, cataracts, and congenital heart defects.

The city provides the following rubella prevention measures for residents:

1. Subsidized rubella antibody testing and vaccination for adults
2. Subsidized measles-rubella combination vaccinations
3. Additional rubella countermeasures including antibody testing and the 5th routine vaccination

Inquires: Public Health and Disease Prevention Subsection,
Tel:03-6400-0081



Vaccination
website



NOTICE

Schedule of
Municipal
Libraries

Library events

For the Library events conducted in February, visit the Minato City Library Website.



Minato Monthly is delivered with The Japan Times/International New York Times on the first of each month. It is also available at municipal facilities, post offices and subway stations (Akabanebashi, Akasaka, Akasaka-mitsuke, Aoyama-itchome, Azabu-juban, Daimon, Gaien-mae, Hiroo, Kamiyacho, Mita, Nogizaka, Omotesando, Roppongi, Shimbashi, Shiodome, Shirokanedai and Shirokane-Takanawa) in Minato City. The articles appearing in the Minato Monthly are also found on the Minato City Web: www.city.minato.tokyo.jp

Minato Monthly home-delivery service: For free delivery of Minato Monthly to foreign resident’s homes in Minato City, contact Minato Call or Minato Monthly by e-mail at kuminkoho@city.minato.tokyo.jp. Please write “Minato Monthly” in the subject line.

Minato Call

CITY INFORMATION SERVICE
03-5472-3710

Multilingual Interpreter Call Service

A person who needs translating service, the operator who will interpret and Minato city staff can talk in group of three. Our system allows people to choose their preferred language in advance on their smartphone, and have an entire conversation on the phone with the staff in the various departments of City Hall, through an interpreter. This service is available in 13 languages.

ROAD SAFETY

Minato City Traffic Accident Insurance 2025

Reasonably-priced Personal Traffic Accidental Insurance and Bike Liability Insurance Plan are available for Minato City residents, workers, and students.

Depending on the accident circumstances, the insurance covers liability compensation for cases of inflicted injury or damage to another person as a result of bicycle or wheelchair-related accident.

Eligibility: Minato City residents, workers, and students as of 4/1, 2025

Insurance term: Midnight on 4/1, 2025 to midnight on 3/31, 2026

Application

Complete the application form and payment. Application forms are available at banks, credit unions, Yucho Bank, and post offices in Minato City. Please apply between 2/3 and 3/31.

Apply from the website between 2/1 and 3/31. ▶

*Website can accept application after April.



Note: Please select up to one insurance plan. You cannot purchase only Bike Liability Insurance Plan.

	Insurance plan	Annual insurance fee	Maximum compensation amount
XJ	Accidental Insurance + Accident Damage Compensation Plan + Bike Liability Insurance	¥1,500	¥350,000 + ¥6 million + ¥100 million
AJ	Accidental Insurance + Accident Damage Compensation Plan + Bike Liability Insurance	¥2,200	¥1.5 million + ¥6 million + ¥100 million
BJ	Accidental Insurance + Accident Damage Compensation Plan + Bike Liability Insurance	¥3,000	¥3.5million + ¥6 million + ¥100 million
CJ	Accidental Insurance + Accident Damage Compensation Plan + Bike Liability Insurance	¥4,300	¥6 million + ¥6 million + ¥100 million
A	Accidental Insurance + Accident Damage Compensation Plan	¥1,200	¥1.5 million + ¥6 million
B	Accidental Insurance + Accident Damage Compensation Plan	¥2,000	¥3.5 million + ¥6 million
C	Accidental Insurance + Accident Damage Compensation Plan	¥3,300	¥6 million + ¥6 million

The information presented here is an overview.
For more information please inquire at Sompo Japan Insurance Inc. Tokyo Public Institutions Department Production & Marketing Division
Tel: 03-3349-9666, weekdays from 9 a.m. to 5 p.m.

Inquiries: Minato Call, Tel: 03-5472-3710

Authorization number: SJ24-11857 as of 12/12, 2024

BICYCLES

Regular Use of Municipal Bicycle Parking Facilities

Leaving bicycles in front of stations or on roads not only blocks sidewalks and impedes pedestrian traffic, but it also becomes a major obstacle during evacuation and rescue activities during disasters. Please actively use bicycle parking facilities to reduce the number of abandoned bicycles.

Eligibility

People who meet any of the following:

- Have an address in Minato City
- Work at an office or business located within Minato City
- Attend a school within Minato City
- Have an address in special cities adjacent to Minato City

Bicycle Parking Facilities ▶



Usage Fees

Type	Regular Monthly Use
Bicycles	General: ¥1,800 per month
	Student: ¥1,300 per month
Motorized Bicycles 50cc or less	General: ¥2,700 per month
	Student: ¥2,200 per month

Eligible Vehicles

Regular Bicycles

Space is limited for bicycles without stands or oversized bicycles.
There are restrictions on the types of bicycles that can be used. For details, please contact each parking facility.

Application for use from April, see the Minato City Web.

Supervising subsection: Community Development Subsection of Reginal City Offices

ANNOUNCEMENT

School Enrollment Notification for 2025

The Minato City Board of Education has sent out enrollment notifications, or shugaku tsuchisho, to eligible families applying for Minato City municipal elementary or junior high schools in April 2025. Keep these documents safe. If you have not received the notification or have lost it, please contact us.

Eligibility

1. First grade of elementary school: children born between 4/2, 2018 and 4/1, 2019
2. First grade of junior high school: children born between 4/2, 2012 and 4/1, 2013

* If your child will enroll in a national, Tokyo metropolitan, private elementary or junior high school, please submit the Enrollment Certificate from the following website.



* If your child is of a foreign nationality and have not finished the procedure, please contact us.

Inquiries: Educational Affairs Subsection, Tel: 03-3578-2726 to 2729

EVENT

Minato Park Shibaura Festival Connecting “Minato Park Shibaura”

Join us for a community event that brings together users of Minato Park Shibaura of all ages and energizes the local area. The festival will be a collaboration between the various facilities within Minato Park Shibaura.

Eligibility: Everyone

Date & Time: 3/8, 10 a.m. to 4 p.m.

Place: Minato Park Shibaura and Shibaura Park

How to participate: Come to the venue on the day

*Some activities may require advance registration.
For the latest information, please visit the Minato City website.



SHOP

Minato City Shop Grand Prix Winners

The eight award-winning stores for the FY2024 Minato City Shop Grand Prix have been selected.

The “Award-Winning Stores Guide” is available at the Industry Promotion Section and each regional city office. For more information, visit the Minato City Web. ▶



Inquires: Industry Promotion Subsection, Tel: 03-6435-4601

