

Application form for the use of Pupils' Clubs Filled-in example (Front)



Online application form
(apply to use Pupils' Club in FY2026)

[Points to note when filling in]

- Please do not use pencil, erasable ball-point, etc.
- Correct any errors, etc. by crossing out with a double line.
- Please do not use correction tape, correction fluid, etc.

Form 1 (relevant to Article 3)

Write the date of application in
Western calendar format

Write your address as of the date of application.
If the details given on your form, such as your
address, change after you have applied, please
quickly submit a Notice of Change in Application
Items.

If you live outside of Minato City at the time you
apply, but will be moving to Minato City by April
2026, you must submit a copy of your rental
agreement or purchase agreement.

Application form for the use of Pupils' Clubs

Date: 20XX / 00 / 00 (YYYY/MM/DD)

Make sure you include the
name of your
building/room number if
there is one

Applicant Address: 〒123-4567 Room 101, Sunrise, 1-2-3 Shibakoen, Minato City
Name: Minato Taro
Phone no.: 03-1212-3434

Please give a (daytime)
phone number on
which we can contact
you about your
application

Write the date of
birth in Western
calendar format

Don't forget to write
the name in kana

In accordance with the provisions of Article 7 of the Minato City Pupils' Club Ordinance, I am applying
to use a Pupils' Club. I agree that Minato City may use public facilities, etc. to confirm the information that the City has regarding the child's parents/guardians and other
members of the same household.

Child	Name in kana	みなと はなこ	Date of birth	2018 / 05 / 01 (YYYY/MM/DD)
	Name	Minato Hanako	School	Minato City Sakura Elementary School 2nd grade (as of April Reiwa 8)
	Name in kana	みなと はなこ	Relationship	Notes
Family situation (fill in for all family members)	Name	Minato Hanako	Child himself/herself	Attending special support classes (room OO)
	Name	Minato Taro	Father	If your child attends a special needs class or special support class in a Minato City Elementary school, please note this here
	Name	Minato Sakiko	Mother	
	Name	Minato Ichiro	Older brother	Minatogaoka Gakuen Junior High School 2nd grade, Shintai Shogata Techo (Certificate of the Physically Disabled) level 4
	Name	Minato Jiro	Younger brother	Sakura 1 Nursery school
	Name	Minato Tomoko	Grandmother	
	Name			

Circle the applicable
reason

Need for use of Pupils' Club	Applicant's reason				Applicant's reason			
	(1) Work (2) Childbirth (3) Illness (4) Disability (5) Caregiving/nursing (6) Seeking work (7) Attending school (8) Childcare leave (9) Disaster (10) Other ()				(1) Work (2) Childbirth (3) Illness (4) Disability (5) Caregiving/nursing (6) Seeking work (7) Attending school (8) Childcare leave (9) Disaster (10) Other ()			
Preferred Pupils' Club	First choice: Hoka GO→Pupils' Club Minato				Second choice: Sakura Children's Hall Pupils' Club			
Desired usage days	Mon	Tues	Wed	Thurs	Fri	Sat	Notes	
	○	○		○	○		Use on Thursday in summer vacation only	

Please note the schools and grades of any
cohabiting children as of April 2026
If a cohabiting child has a disability, please
note this here and submit a copy of their
techo

Circle all the days you hope to use the Pupils' Club. (If you would
like your child to attend on different days during the long vacation
and school semester, please circle all desired days and indicate your
intentions in the notes section)

Write your preferred Pupils'
Clubs here after referencing the
list of Pupils' Clubs

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Select the relationship between the applicant's spouse and the child, or write it in the brackets. If you have no spouse, you do not need to fill this in.

**Write the date of birth
in Western calendar
format**

You can submit a Living Situation Survey separately via online application (LoGo form)



Online application form (Living Situation Survey)

If “Yes,” there is a familial relationship, write the relationship with the employer
***Here, a familial relationship refers to relatives of the third degree or closer.**

If you have temporarily transferred, do not include your period of residence before the transfer

Period during which guardian has continuously resided in Minato City (as of April 2026):	10 years 3 months
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*If you were registered as a resident outside Minato City due to the City Re-Development Project, the period prior to your temporary move and the period of the temporary move are also included in your period of residence.

*Please give this information for the guardian who has lived in Minato City the longest.

Information about child to be enrolled	Gender	Male / Female	Name of Pupils' Club enrolled in during FY2025	Hoka GO → Pupils' Club Minato
	Does the child have a disability?	Yes / No	Regardless of whether or not the child has a disability, please submit a Living Situation Survey if the child requires special consideration.	
	Does the child have any allergies?	Yes / No	If yes, an individual interview will be conducted and you will be asked to submit a school life guidance sheet (for the child's allergies) at a later date.	

Confirmation items (please check the following and mark with a ✓ check mark)

- ☒ My child is not registered for direct general visits to a Children's Hall, etc. (If the application will be sent to the Pupils' Club at the Children's Hall where they are registered)
- ☒ If there are any changes to the details in the application, such as my address or place of employment, I will submit a Notice of Change in Application Items.
- Write this even if you have not left the club during the year**

**Write this even if your child
left the club during FY2025**

Notes

If your child has an allergy, please have a school life guidance sheet (for allergies) on hand and wait to be contacted by the Pupils' Club.

[For use by Minato City]

Receipt number	Date of Receipt (YYYY/MM/DD)	Receiving facility		Section in charge			Selection results
		Individual in charge	Facility director	Chief	Director	Director General	
							Approved / Not Approved / 2nd Choice
							Approved / Not Approved