

To parents/guardians of children  
who will be new elementary school  
first graders in FY2025

Please submit the application only if you  
wish to receive school expenses assistance.

## Information on School Expenses Assistance and the New School Supplies Subsidy

In order for all children to learn with peace of mind, Minato City provides a school expenses assistance program for costs such as school supplies expenses and off-campus learning expenses to the parents/guardians of children and students who face difficulty attending school for economic reasons.

Among the expenses covered by school expenses assistance, the new school supplies subsidy, which provides assistance for the cost of purchasing school supplies, school uniforms and other items necessary when entering a new school, is paid prior to the start of elementary school. **If you wish to apply for school expenses assistance, then make sure to confirm the details on the website and submit the application before the deadline.**

Additionally, **if you wish to continue receiving assistance with school expenses after your child begins elementary school in April 2025, then be sure to apply after your child is enrolled** (post-enrollment documents will be distributed separately).

### 1 Who is eligible for assistance?

Parents/guardians for whom all of the following are applicable are eligible for assistance:

- \* If any of the below requirements are no longer met after the assistance has been provided, then you will be required to return the new school supplies assistance.
- (1) Those living in Minato City (Applicants (parents/guardians) who relocate from Minato City before their children enroll in elementary school in April 2025 are not eligible for to apply for this assistance.)
- (2) Those whose children are scheduled to enter elementary school, or the first semester of a compulsory education school as defined under Article 1 of the School Education Act in April 2025. (Those planning to enroll in an international school or other institution not recognized as a school under Article 1 of the School Education Act cannot apply.)
- (3) Those who corresponded to persons probably requiring school expenses assistance in FY2024 (Refer to the Minato City website for more details.)
  - \* Those receiving public welfare assistance will be paid for the same kinds of expenses through public welfare assistance, so there is no need to apply for assistance before your child enrolls in school.



(Minato City website)

### 2 How to apply and deadline for submitting applications (applicants only)

- (1) How to apply  
Access the application screen by scanning the QR code on the right and then **apply via the online process** (only available in Japanese). If you prefer to apply via paper, download the application form from the Minato City website and then submit it in person or by mail.  
For any questions, please contact the inquiry desk listed below.
- (2) Application deadline  
**Friday, January 10, 2025**
  - \* Applications will be accepted at any time during FY2024. However, if you apply after the deadline, then the assistance will be provided from March 2025 onward.
- (3) Other
  - ☐ If you have multiple children, then a separate application is required for each child.
  - ☐ Reviews will be conducted based on your application details, and notification results are scheduled to be sent by mail in mid-February 2025.



(Application website)

### 3 Amount and period of payment (for approved applicants only)

Payment amount: 64,300 yen (fixed amount)

Payment period: Late February 2025 (scheduled)

Payment method: The payment will be transferred to the bank account specified when you apply.

\* For applications submitted after the deadline, notifications of results and payments will be provided on a rolling basis.

Enquiries and submissions to:  
**School Affairs Section, School Administration Support Subsection,  
Secretariat of the Board of Education**  
7th floor Minato City Hall, 1-5-25 Shibakoen, Minato City, Tokyo 105-8511  
TEL : 03 (3578) 2731