

**To parents/guardians of children who will be  
new elementary school first graders in FY2026**

**Please submit the application only if you  
wish to receive school expenses assistance.**

## **Information on School Expenses Assistance and the New School Supplies Subsidy**

In order for all children to learn with peace of mind, Minato City provides a school expenses assistance program for costs such as school supplies expenses and off-campus learning expenses to the parents/guardians of children and students who face difficulty attending school for economic reasons.

Among the expenses covered by school expenses assistance, the new school supplies subsidy, which provides assistance for the cost of purchasing school supplies, school uniforms and other items necessary when entering a new school, is paid prior to the start of elementary school. **If you wish to apply for school expenses assistance, then make sure to confirm the details on the website and submit the application before the deadline.**

Additionally, **if you wish to continue receiving assistance with school expenses after your child begins elementary school in April 2026, then be sure to apply after your child is enrolled** (post-enrollment documents will be distributed separately).

### **1. Who is eligible for assistance?**

**Parents/guardians for whom all of the following are applicable are eligible for assistance:**

\* If any of the below requirements are no longer met after the assistance has been provided, then you will be required to return the new school supplies assistance.

- (1) **Those living in Minato City** (Applicants (parents/guardians) who relocate from Minato City before their children enroll in elementary school in April 2026 are not eligible for to apply for this assistance.)
- (2) **Those whose children are scheduled to enter elementary school, or the first semester of a compulsory education school as defined under Article 1 of the School Education Act in April 2026.** (Those planning to enroll in an international school or other institution not recognized as a school under Article 1 of the School Education Act cannot apply.)
- (3) **Those who correspond to persons probably requiring school expenses assistance in FY2025 (Refer to "2. Who corresponds to persons probably requiring school expenses assistance" for more details.)**

\* Those receiving public welfare assistance will be paid for the same kinds of expenses through public welfare assistance, so there is no need to apply for assistance before your child enrolls in school.

### **2. Who corresponds to persons probably requiring school expenses assistance**

**Those for whom any of the following are applicable will be approved as persons probably requiring school expenses assistance:**

#### **(1) Those receiving a child-rearing allowance**

\* The child-rearing allowance aims to provide economic independence and lifestyle stability to single-parent households. It differs from the child allowance.

#### **(2) Those whose total income amount, etc. in the past year (January to December 2024) meets the standard income threshold**

\* Total income amount, etc. includes all income such as employment income, dividend income, etc.

\* For employment income and business income, the amounts are as follows.

(1) For salary income earners, "amount after employment income deduction" on certification of income and local tax withheld from regular pay.

(2) For business income earners, "amount after deducting necessary expenses from annual gross income." If you have either employment income or public pension income, 100,000 yen will be deducted from your income amount.

\* Family composition is, in principle, based on resident registration. In cases where a parent/guardian is working away from the family alone, he/she will be included as a member of the family. If the family composition detailed in the application form differs from the resident registration, we may be required to check the family's livelihood expenses in order to confirm the livelihood status of the household.

\* Standard income thresholds, which are used to determine assistance eligibility, are calculated according to the threshold for public assistance and differs for each household depending on family composition, etc. Even if your income exceeds the estimate, please apply if you wish to be screened for possible assistance.

### [Reference amounts]

Size of household	Family structure (model case)	Reference basic income amount
2 persons	Mother, 30 and child (new 1st grade elementary, 6)	Approximately 2.88 million yen or less
3 persons	Father, 35, mother, 30 and child (new 1st grade elementary, 6)	Approximately 3.50 million yen or less
4 persons	Father, 40, mother, 40 and two children (2nd grade elementary, 8 and new 1st grade elementary, 6)	Approximately 4.05 million yen or less
5 persons	Father, 40, mother, 40 and three children (3rd grade elementary, 9, new 1st grade elementary, 6, and a 3-year-old)	Approximately 4.75 million yen or less

[Verification of income] \* You may be required to submit documents. Please check before applying.

**An approval review cannot be undertaken if any family member who shares expenses fails to submit a declaration or documents.**

**(1) For those living in Minato City as of January 1, 2025**

In principle, submission of documents is not required. We will be able to undertake an approval review using tax and other information held by Minato City. If you have not yet completed your income declaration, please do so promptly.

**(2) For those living outside of Minato City as of January 1, 2025**

Please attach one of the following two documents (copies are acceptable).

**If you are applying for two or more children/students, please attach one copy per child.**

**(1) A copy of your Final Tax Return for 2024 and the leaflet with the date of receipt printed (leaflet is only for those who filed a paper tax return). For electronic applications, please confirm that the acceptance notification is attached.)**

**(2) A certificate of imposition of residence tax for FY2025 (noting dependents, total income amount, etc.)**

**\* Issued by the municipality you lived in as of January 1, 2025.**

**(3) If you were working overseas during 2024 and are therefore not obliged to file a declaration**

If you meet the above criteria, separate documents are required. Please contact Minato City using the details below.

### 3. How to apply and deadline for submitting applications (applicants only)

**(1) How to apply**

Access the application screen by scanning the QR code on the right and then **apply via the online process** (only available in Japanese). If you prefer to apply via paper, download the application form from the Minato City website and then submit it in person or by mail.

For any questions, please contact the inquiry desk listed below.

**(2) Application deadline**

**Friday, January 9, 2026**

\* Applications will be accepted at any time during FY2025. However, if you apply after the deadline, then the assistance will be provided from March 2026 onward.

**(3) Other**

- If you have multiple children, then a separate application is required for each child.
- Reviews will be conducted based on your application details, and notification results are scheduled to be sent by mail in mid-February 2026.

(Application website)



(Minato City website)



### 4. Amount and period of payment (for approved applicants only)

Payment amount: 91,600 yen (fixed amount)

Payment period: Late February 2026 (scheduled)

Payment method: The payment will be transferred to the bank account specified when you apply.

\* For applications submitted after the deadline, notifications of results and payments will be provided on a rolling basis.

Enquiries and submissions to:  
School Administration Support Subsection, School Affairs Section, School  
Education Department  
Secretariat of the Board of Education  
7th floor Minato City Hall, 1-5-25 Shibakoen, Minato City, Tokyo 105-8511  
TEL: 03 (3578) 2731