



Minato City Internationalization Master Plan

(FY2021 - FY2026)

2023 Revised Edition

(Draft Plan)

Minato City is implementing internationalization measures according to the Minato Internationalization Master Plan that covers the period of FY2021 to FY2026. As the current fiscal year of 2023 marks the middle year of the current plan, we took this opportunity to review the content of the plan in light of the effects of the socioeconomic situation since the plan was formulated, such as the Covid-19 Pandemic, and the changing needs of city residents, and prepared this draft of the Minato Internationalization Master Plan (Revised Edition).

We will continue to modify this draft to reflect the opinions received from city residents and other stakeholders and will officially revise the plan by the end of March, 2024.

*The monetary amounts, figures, and initiatives listed in this plan may change according to trends of the Tokyo Metropolitan Government and national government and progress against the initial budget prepared for FY2024.

November 2023

Minato City

Realization of a mature cosmopolitan Minato City, a city with vitality and appeal where diverse cultures and people co-exist

～Promoting community participation and cooperation of foreign nationals toward the realization of a multicultural society～

Photo

Name

Message from the Mayor

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Chapter 1

Revision of the Plan

- 1. Overview of the Plan**
- 2. Positioning of the Plan**
- 3. Recommendations from the Minato Town Forum**
- 4. Period of the Plan**
- 5. SDGs Initiatives in the Plan**



1 . Overview of the Plan

(1) Background and Purpose to Revision of the Plan

As of October 1, 2023, Minato City is home to 21,080 foreign residents from approximately 130 countries, or approximately 7.9% of the total population. While the rate of increase of the Japanese population is expected to increase greater than that of the foreign resident population until 2025, the rate for the foreign resident population will be greater starting in 2026.

Furthermore, Minato City serves as a hub for economic activity and communications rich in international flavor, with a concentration of foreign companies, television broadcasters, and 81 embassies which represents more than half of the 157 embassies located in Japan.

The City serves as a transportation hub featuring Tokyo Bay, the Shinkansen train line, and a direct connection to Tokyo International Airport as an entryway to the sky, while also boasting the highest number of guest rooms at hotels and inns in Tokyo ready to accommodate business guests and tourists from around the world. Through these advantages, Minato City has the potential to become a mature international city as one of the best cities in Japan.

In June 2022, the national government prepared the Roadmap for Achieving a Society of Coexistence with Foreign Residents, which expressed a threefold vision to achieve that society, including a Safe and Secure Society, a Vibrant Society Rich in Diversity, and a Society that Respects Human Rights and the Individual. The roadmap also presented four important mid-to long term challenges to tackle to achieve that vision with a plan to work on them over the next five years. Given that the International City Strategy Project (Strategy 20) has been positioned as part of the project of the Tokyo Metropolitan Government to promote the long term Future Tokyo Strategy, the promotional policy for the International City Strategy Project was presented in June 2022. The project calls for the preparation of an environment in which foreign residents can live and work in comfort and the enhancement of training and education for personnel capable of guiding globalization as part of the overview for increasing the city's international development capabilities, demonstrating their aim to raise personnel capable of contributing on the world stage while forming a city that is easy to live in for diverse peoples.

Accordingly, we hereby revise the Minato Internationalization Master Plan in light of post Covid-19 community development efforts by Minato City and trends of the Tokyo Metropolitan Government and national government.

(2) Background Events

a. Establishment of a Dedicated Organization

Minato City established the Internationalization Promotion Subsection in FY2008 as a dedicated organization for promoting internationalization. With effect from FY2015, the name of this organization was changed to “Global Community Planning Subsection.”

b. Formulation and Revision of the Minato City Internationalization Master Plan

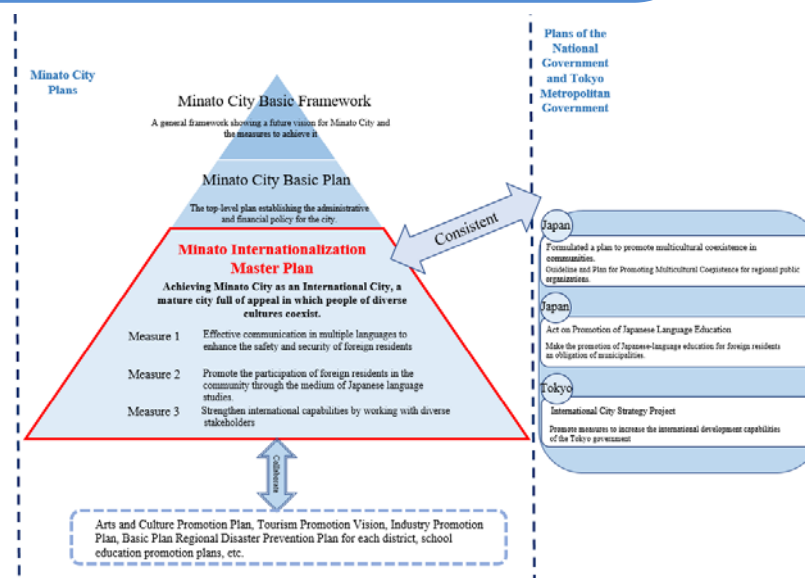
Minato City first formulated the Plan in FY2010. It reviews the plan approximately once every three years, alongside with the formulation and revision of the Minato City Basic Plan, which is the top-level plan for Minato City.



2. Positioning of the Plan

The Plan was formulated as an individual plan that sets out the concrete path toward efforts in “(10) Creating a multicultural society that leverages the City’s rich international character,” which is set out as a policy under “Creating communities that can solve their own challenges” in the sectional plan “II. A city with energy (Community/Industry)” of the Minato City Basic Plan. Based on the Minato City Basic Plan, which is positioned as the higher order plan, the Plan was revised as a plan that is implemented in collaboration with other individual plans.

Structure of the Minato City Basic Plan (Individual Plans for Various Fields), and Structure of the Minato City Internationalization Master Plan



3. Recommendations from the Minato Town Forum

In the internationalization area of the Minato Town Forum, the theme “Enhancing Support for Foreigners” was settled. The reason for this is that in an increasingly multiethnic society, the issues cited include differences in values due to differences in culture, customs, and religion; language barriers to administrative services; and isolation and loneliness caused by these differences. The following initiatives were proposed to resolve the issue.

Enhancing Support for Foreigners

- Digital-enhanced language support:
- Spreading “Simple Japanese (Yasashi Nihongo)”.
- Creating an environment where people can be interested in each other's languages.
- Providing services that allow foreigners to easily collect information.
- Creating a place for foreigners with various characteristics.



4. Period of the Plan

The Plan will cover the six-year period from FY2021 to FY2026, and has been reviewed this fiscal year, in its middle year. In addition, it will be reviewed as necessary accompanying any revisions to the Minato City Basic Plan or changes in social conditions.



5.SDGs Initiatives in the Plan

The abbreviation SDGs stands for Sustainable Development Goals and refers to a set of shared goals for international society adopted at the United Nations Summit in September 2015. The SDGs consist of 17 goals and 169 targets based on a principle to “leave no one behind.”

Today, seven years since the adoption of the goals, the role played by the SDGs, which aim to realize a sustainable society through comprehensive measures on economics, society, and the environment, has grown increasingly important. Accordingly, this Plan calls for maintaining an awareness toward achieving the goals of the SDGs in the execution of the Plan.



Reference: Relationship Between the SDGs and This Plan

- Goal 3: Good Health and Well-Being
- Goal 4: Quality Education
- Goal 10: Reduced Inequalities
- Goal 16: Peace, Justice and Strong Institutions
- Goal 17: Partnerships for the Goals

Chapter 2

Current Conditions and Issues in Minato City

- 1. Current Conditions in Minato City**
- 2. Trends of the National Government and Tokyo Metropolitan Government**
- 3. Actual Conditions for Foreign Nationals**
- 4. Summary of Current Conditions and Issues**



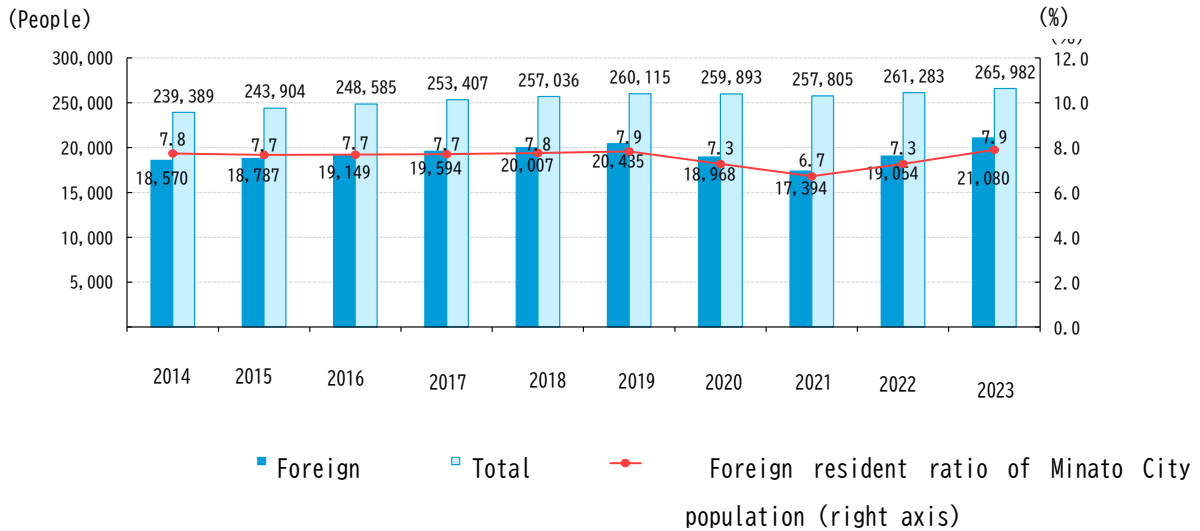
1. Current Conditions in Minato City

(1) Foreign Nationals Living in Minato City

As of October 1, 2023, 21,080 foreign residents from 130 countries live in Minato City.

Foreign nationals comprise 7.9% of the total population of Minato City of 265,982 people.

◆ Changes in the number of foreign nationals and composition ratio in Minato City (As of October 1, 2023)



◆ Foreign national population <Tokyo> (As of Jan. 1, 2023)

	Shinjuku City	Toshima City	Arakawa City	Taito City	Minato City	Others (18 cities/counties/islands)	Total
Total population	346,279	288,704	216,814	207,479	261,615	12,520,774	13,841,665
No. of foreign nationals	40,279	28,933	19,134	16,026	19,339	457,401	581,112
Ratio of foreign nationals to total population	11.6%	10.0%	8.8%	7.7%	7.4%	3.7%	4.2%
Ratio of foreign nationals in each municipality to the total number of foreign nationals in Metropolitan Tokyo	6.9%	5.0%	3.3%	2.8%	3.3%	78.7%	100.0%

Source: “Tokyo Statistical Yearbook, Population and Households” (Tokyo Metropolitan Government)

*Totals for graphs and tables in this chapter may not reach 100.0% due to rounding off to one decimal place.

The same applies to graphs and tables on the following pages

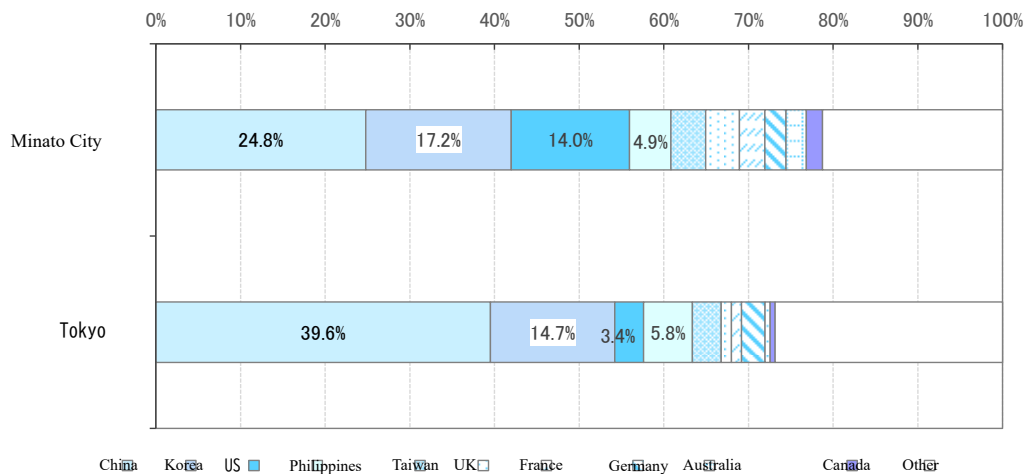


(2) Number of Foreign Nationals by Nationality

Of the population of foreign residents in Minato City, the greatest number is comprised of those with Chinese nationality, at 24.8%, followed by Korean nationality and 17.2% and American nationality at 14.0%.

While Minato City is notable for featuring a higher ratio of residents from the US, UK, and France compared to other municipalities, the ratio of Chinese nationals is rising.

◆ Foreign resident population by nationality <Minato City and Tokyo> (As of Jan. 1, 2023)



Source: "Foreign Resident Population by Municipality, Nationality, and Region", Tokyo Metropolitan Government.

◆ Foreign resident population by nationality <Minato City> (As of Jan,1, 2023)

	China	Republic of Korea	U.S.	Philippines	Taiwan	U.K.
No. of foreign nationals	4,794	3,322	2,709	954	787	764
Ratio to total no. of foreign nationals in Minato City	24.8%	17.2%	14.0%	4.9%	4.1%	4.0%
(Reference) Previous plan	21.6%	17.4%	14.9%	5.2%	—	4.1%
	France	India	Australia	Canada	Other	Total
No. of foreign nationals	583	477	464	362	4,123	19,339
Ratio to total no. of foreign nationals in Minato City	3.0%	2.5%	2.4%	1.9%	21.3%	100.0%
(Reference) Previous plan	3.4%	3.1%	2.8%	1.9%	23.8%	100.0%

◆ Foreign resident population by nationality <Tokyo> (As Of Jan, 1 2023)

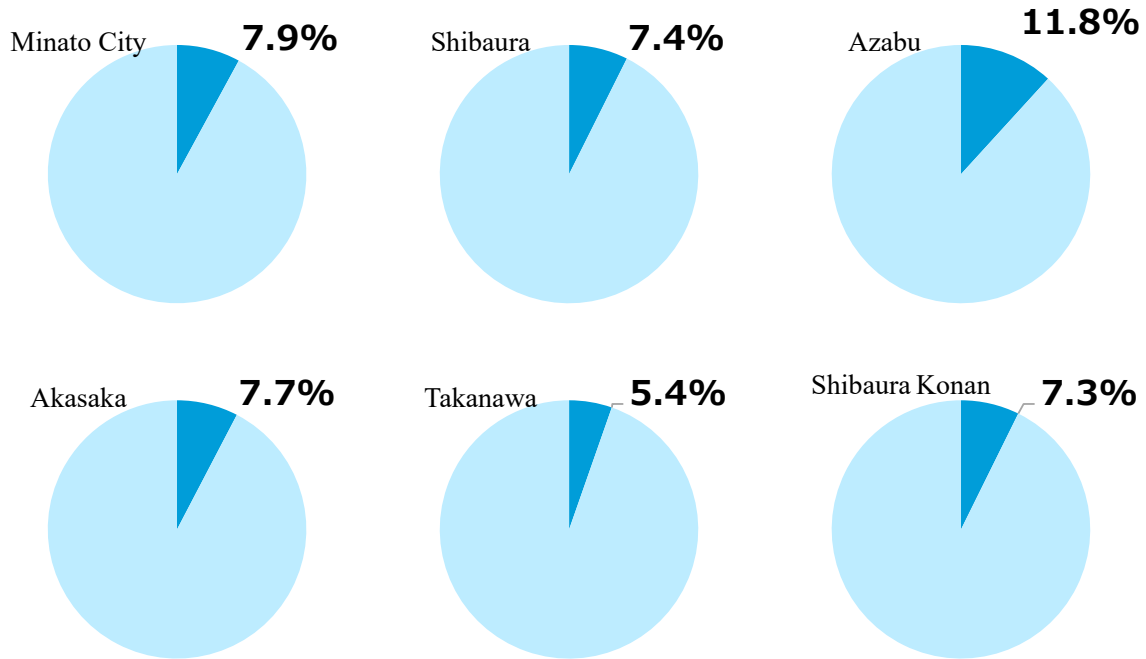
	China	Republic of Korea	Vietnam	Philippines	Nepal	U.S.
No. of foreign nationals	230,294	85,595	37,055	33,817	28,325	19,575
Ratio to total no. of foreign nationals in Minato City	39.6%	14.7%	6.4%	5.8%	4.9%	3.4%
	Taiwan	India	Myanmar	Thailand	Other	Other
No. of foreign nationals	19,522	15,996	13,884	8,084	88,965	581,112
Ratio to total no. of foreign nationals in Minato City	3.4%	2.8%	2.4%	1.4%	15.2%	100.0%

Source: "Foreign Resident Population by Municipality, Nationality, and Region", Tokyo Metropolitan Government.



(3) Number of Foreign Nationals by Area of Residence

As of Oct. 1, 2023, the largest number of foreign nationals live in the Azabu region. The ratio of foreign nationals to total population of the respective areas is also highest in the Azabu area.



Source: "Population and households by jurisdiction of each Regional City Office as of the 1st of each month" (Minato City)

(4) Foreign resident population by status of residence

As of December 2022, looking at the foreign population by their status of residence, the highest percentage hold the status of "Permanent resident" (30.8%), followed by "Dependent" (15.5%) and "Engineer/Specialist in Humanities/International Services" (15.2%). Minato City is also characterized by higher percentages of foreign nationals holding the statuses of "Business manager" (4.6%) and "Highly-skilled professional" (4.4%) compared to Japan and Metropolitan Tokyo.

	Minato City		Japan (%)	Metropolitan Tokyo (%)
	No. of people	percentage		
Permanent resident	6,289	30.8	28.1	28.9
Dependent	3,164	15.5	10.1	15.5
Engineer/Specialist In Humanities/International Services	3,109	15.2	7.4	10.2
Special permanent resident	1,116	5.5	9.4	6.7
Spouse or child of Japanese national	1,067	5.2	4.7	4.5
Business manager	930	4.6	1.0	1.7
Highly-skilled professional	908	4.4	0.6	1.7
Student	888	4.4	9.8	15.9
Designated activities	710	3.5	2.7	2.9
Long-term resident	667	3.3	6.7	3.7
Other	1,564	7.7	—	—

Source: "Foreign resident population by municipality, status of residence", Immigration Services Agency.



(5) Embassies per Area

As of Oct. 1, 2023, there are 81 embassies in Minato City. As there is a total of 157 embassies across the whole of Japan, more than half of all the embassies in Japan are located in Minato City.

The Azabu region has the largest number of embassies, making up around 60% of the total.

◆ Embassies per Area <Minato City> (As of Oct 2023)

	Shiba	Azabu	Akasaka	Takanawa	Shibaura-konan	Total
No. of embassies	11	49	12	9	0	81
Percentage	13.6%	60.5%	14.8%	11.1%	0.0%	100.0%

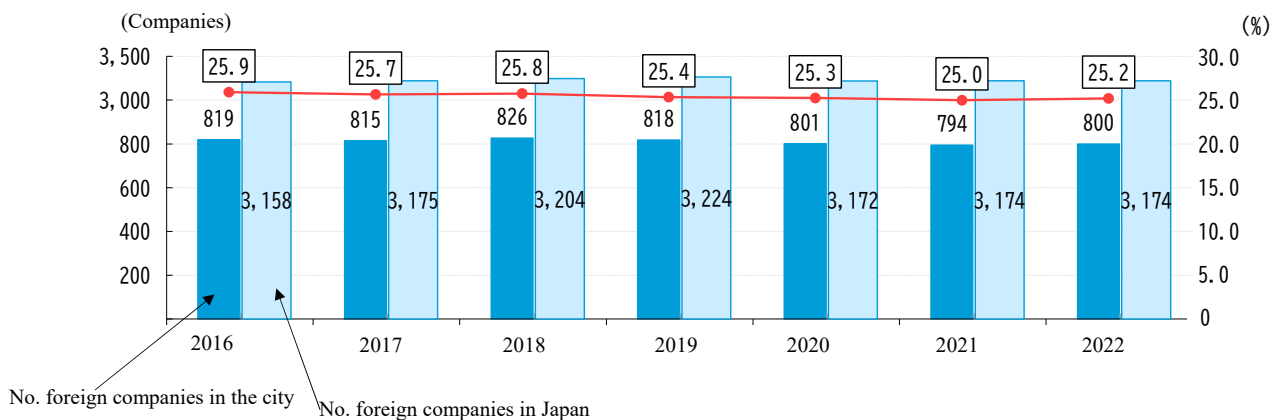
◆ Number of embassies by regions of the world <Minato City> (As of Oct 2023)

	Asia	Oceania	North America	Central and South	Europe	Middle East	Africa	Total
No. of embassies	9	6	2	14	31	7	12	81
Percentage	11.1%	7.4%	2.5%	17.3%	38.3%	8.6%	14.8%	100.0%

Source: List of Embassies in Minato City (Minato City)

(6) Foreign-affiliated Companies

Approximately one quarter of foreign-affiliated companies in Japan are located in Minato City, with the number exceeding 800 companies in recent years.



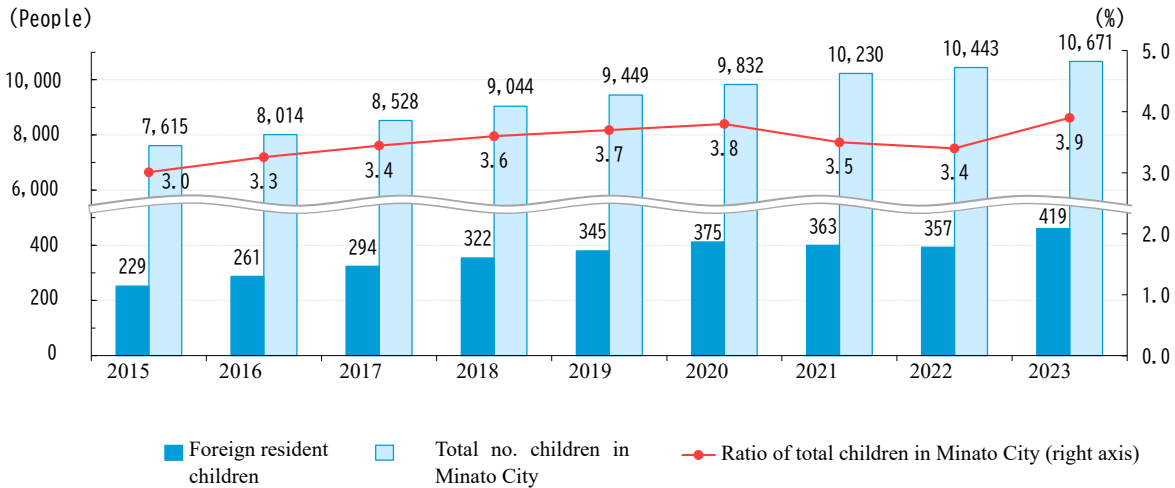
Source: “Foreign Affiliated Companies in Japan; A Comprehensive Directory” (for each year, Toyo Keizai Newspaper)



(7) Municipal Schools

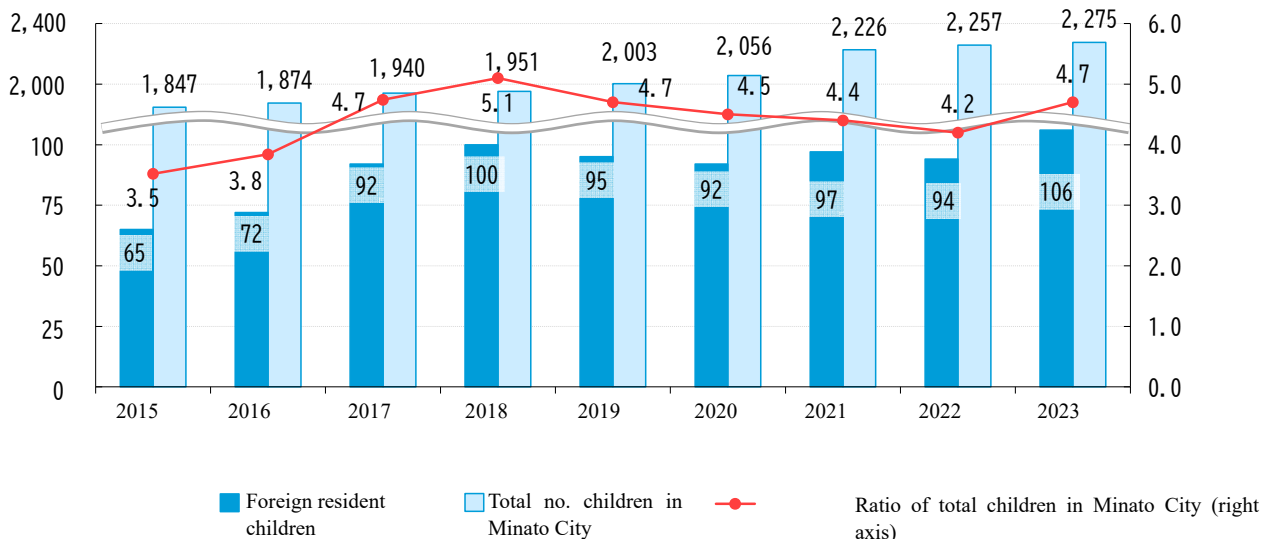
The number of foreign children attending Minato City elementary schools and junior high schools is rising somewhat.

◆ Foreign children and their ratio to the total <Minato City elementary schools> (As of May 1 each year)



Source: “Number of Foreign Children/Students” (Minato City), data for 2021 and 2022 from Public School Statistical Survey Report [School Survey]

◆ Foreign students and their ratio to the total <Minato City junior high schools> (As of May 1 each year)



Source: “Number of Foreign Children/Students” (Minato City), data for 2021 and 2022 from Public School Statistical Survey Report [School Survey]

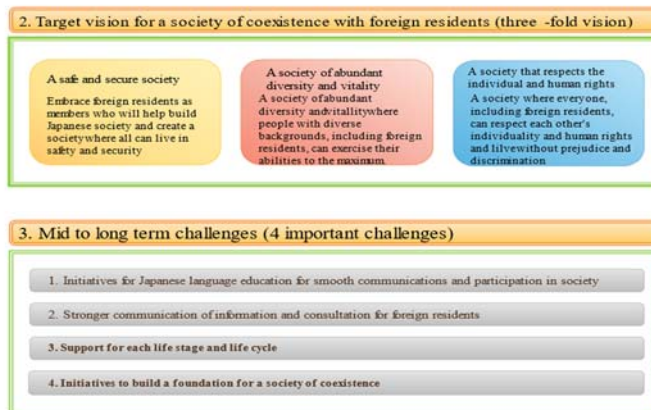


2. Trends of the National Government and Tokyo Metropolitan Government

The following are the notable trends of the national government and Tokyo Metropolitan Government considered important to the revision of this Plan.

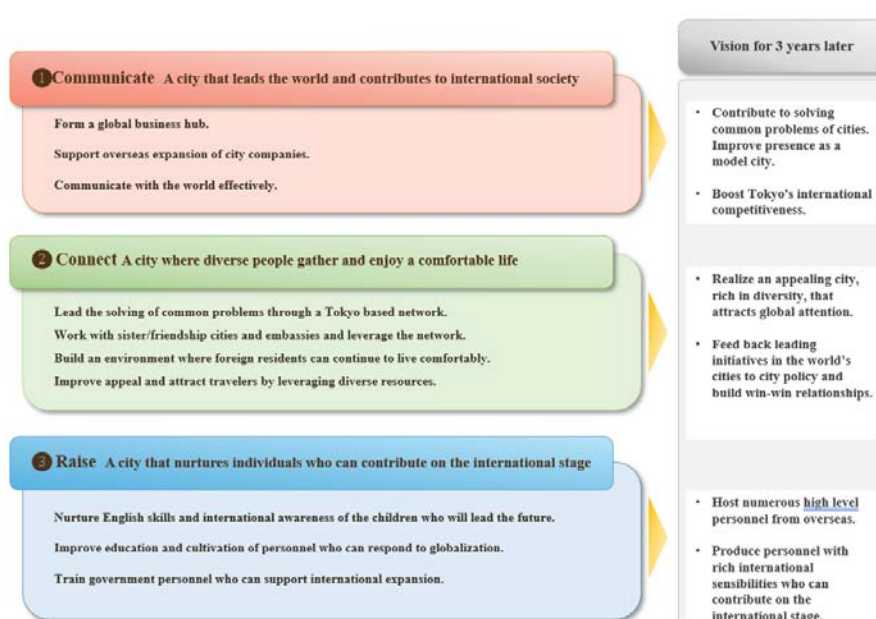
(1) National government trends

This roadmap presents a threefold vision for achieving a society of coexistence with foreign residents and four important mid-to long term challenges to tackle to achieve that vision with a plan to work on them over the next five years. **(Roadmap for Achieving a Society of Coexistence with Foreign Residents)**



(2) Tokyo Metropolitan Government trends

The promotional policy for the International City Strategy Project was formulated in June 2022 to develop the legacy cultivated under the Tokyo 2020 Olympics, increase the city's international presence by identifying and responding to global trends with agility, and thereby becoming a city that is chosen on the world stage. To achieve that goal, the policy calls for increasing the capability for international reach from the three perspectives of communicating, connecting, and raising, organizing the initiatives required to do so, and the cooperation of all government agencies to do so. (Preparation of the promotional policy for the International City Strategy Project)





3. Actual Conditions for Foreign Nationals

(Based on the results of the Survey on current state of Internationalization FY2019-Minato City)

The following is a summary of the main results of the Survey on current state of Internationalization FY2022-Minato City

(1) Overview of the Survey

Target	A random selection of 3,000 foreign residents registered as residing in Minato City as of July 29, 2022, who are aged 20 or older.
Method	Postal mail (mail distribution – mail retrieval), Internet answers
Period	from September 13 to October 11, 2022
Survey Contents	(1) About yourself (2) Languages (3) Daily life problems and community activities (4) Creating a community well-prepared for disasters (5) Education (6) Medical services (7) About Minato City (8) Information transmission (9) Promotion of Internationalization of Minato City (10) City administration in general (Please state your opinion freely)
Response rate	Number of effective collection : 616 valid responses, valid response rate of 20.5%

(2) Key Points

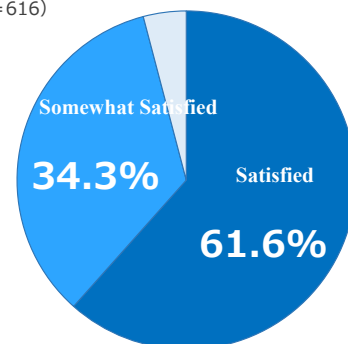
Point①

More than 90% of the respondents are satisfied with administrative services in general of Minato City

The top response regarding satisfaction with City government services was “Satisfied” at 61.6%, followed by “Somewhat satisfied” at 34.3%, for a total of 95.9% expressing satisfaction. This result was a 4 point increase over the previous survey.

◆ Satisfaction with City government services

(N = 616)





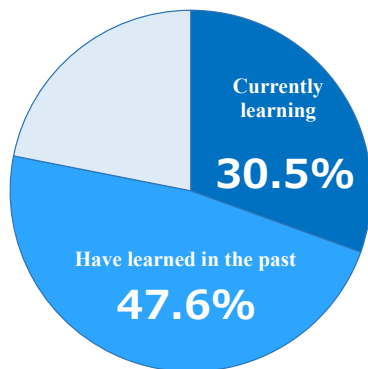
Point ② State of Japanese Language Learning

The top response regarding learning the Japanese language was “I have studied it in the past” at 47.6%, followed by “I am studying it now” at 30.5%. Compared to the previous survey, the total responses of “I have studied it in the past” and “I am studying it now” rose 0.3 points from 78.1% to 78.4%.

Regarding satisfaction with Japanese language learning, over 35% of respondents are unsatisfied with Japanese language learning.

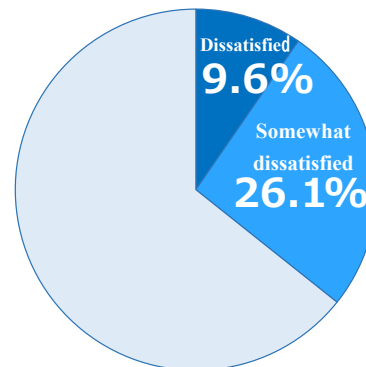
◆ State of Japanese Language Learning

(N=616)



◆ Satisfaction with Japanese Language Learning

(N=188)



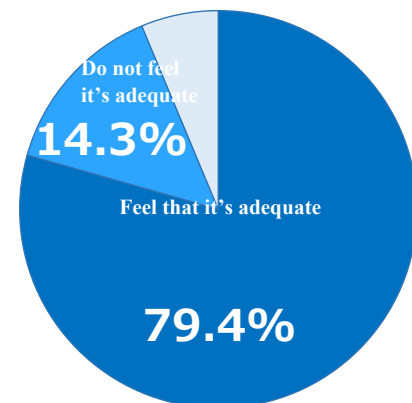
Point ③ Multiple Languages and Awareness of Easy Japanese

Around 80% of respondents answered that they felt that the dissemination of government information in Japanese, Easy Japanese, English, Korean, and Chinese was “Adequate.” This was a 7.1 point increase over the previous survey.

However, only 43.3% of respondents were aware of Easy Japanese, meaning that 55.8% of foreign residents are not yet aware of it. Broken down by age group, awareness is somewhat low in the 30s to 50s age groups.

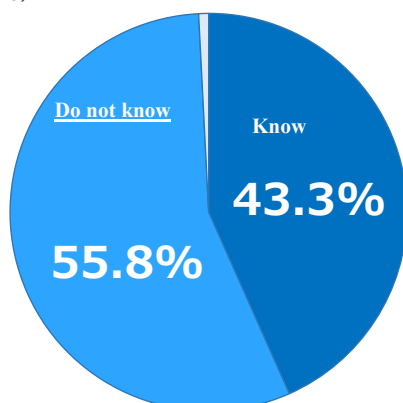
◆ Languages of information dissemination

(N=616)

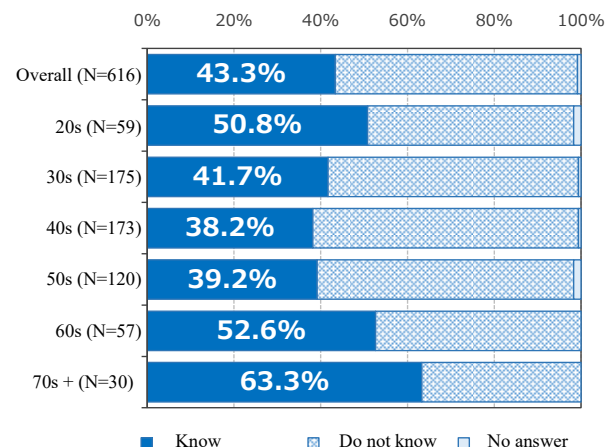


◆ Awareness of Easy Japanese

(N=616)



◆ Awareness of Easy Japanese by Age Group

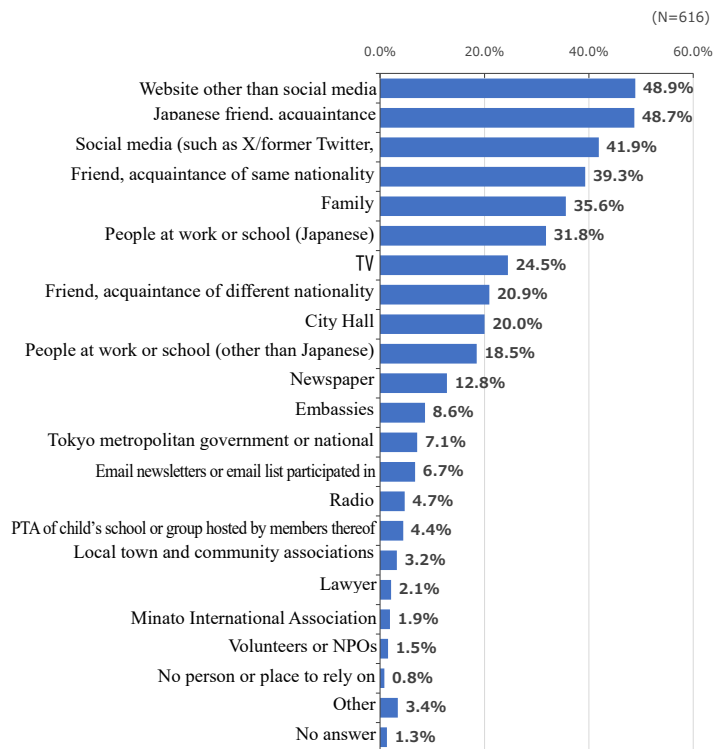




Point ④ Information gathering methods

The top response was “Websites other than social media” at 48.9%, followed by “Japanese friends and acquaintances” at 48.7% and “Friends and acquaintances of the same nationality” at 39.3%. Compared to the previous survey, respondents who answered “Social media (such as Twitter, Facebook)” declined 8.8 points, “Japanese friends and acquaintances” increased 4.9%, and “Television” declined 6.2 points.

◆ Information gathering methods



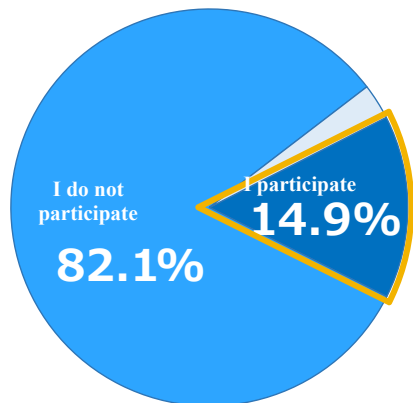
Point ⑤ Participation in local communities and groups

The score for participation in local communities and groups was 14.9%, showing that over 80% of foreign residents do not participate in local communities or groups. The respondents who answered “Do not participate” increased 11.6 points over the previous survey.

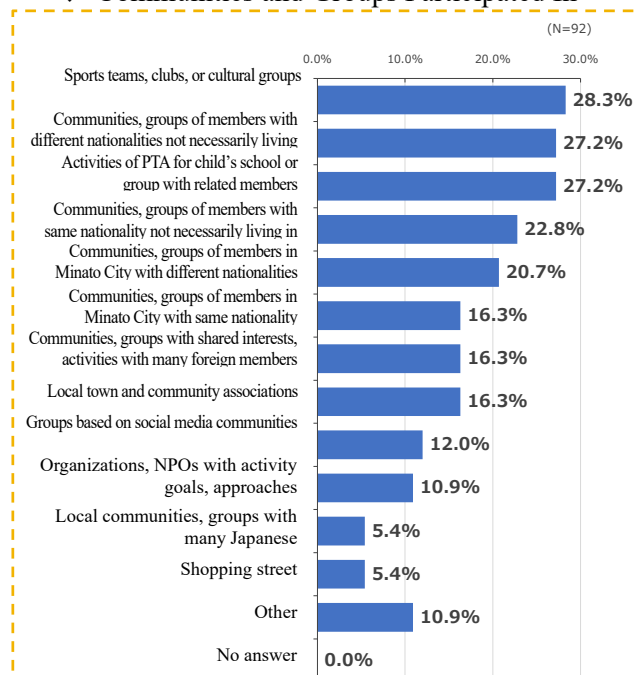
Regarding communities and groups in which respondents participate, the top response at 28.3% was “Sports teams, clubs, and cultural activity groups”, suggesting that exchange is taking place irrespective of nationality or location within or without Minato City.

◆ State of Participation in Local Communities and Groups

(N=616)



◆ Communities and Groups Participated In



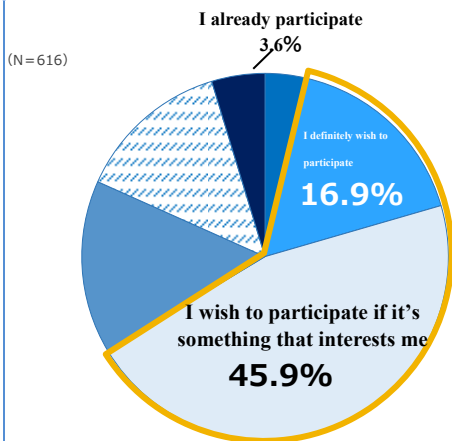
◆ Communities and Groups



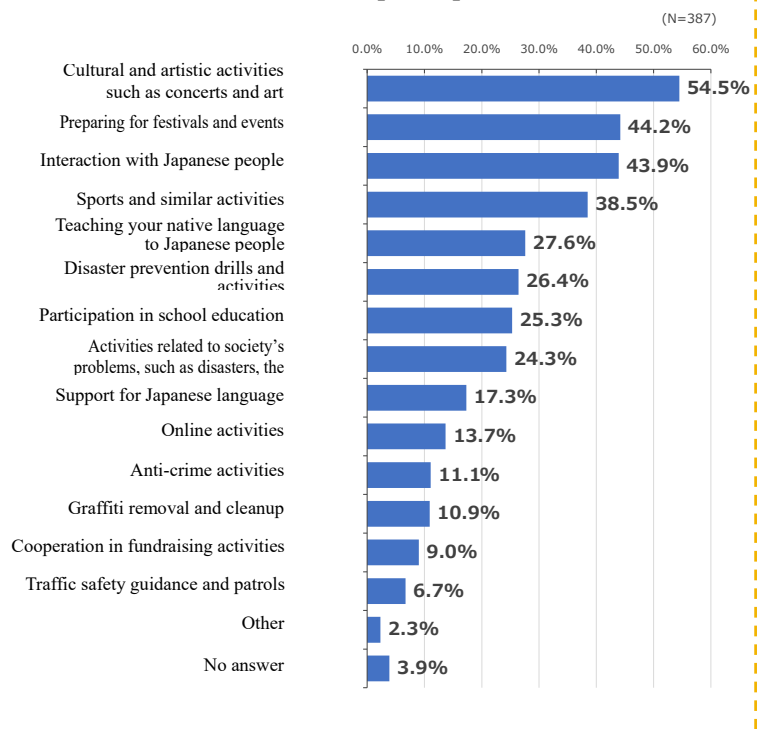
Point ⑥ Promoting Internationalization and Community Participation by Foreign Residents

3.6% of respondents answered that they “Already participate” regarding their interest in participating in community activities and community development. Furthermore, among those who answered “I want to participate in activities very much” and “I want to participate if I am interested”, the top response for preferred activities to participate in was “Arts and cultural activities such as music concerts or art festivals” at 54.8%, followed by “Preparations for festivals and events” at 44.2% and “Exchange with Japanese people” at 43.9%.

◆ Desire to participate in local activities and community development

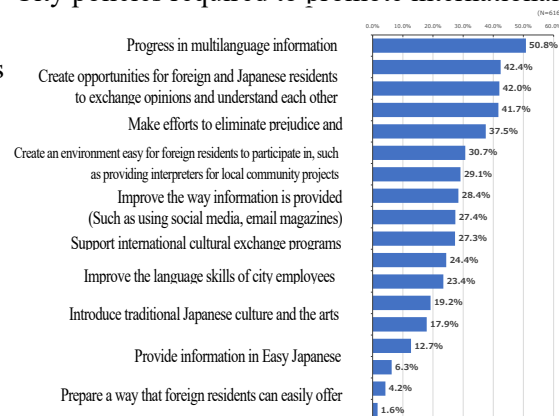


◆ Preferred activities to participate in



Regarding the policies required of Minato City to enable foreign and Japanese residents to think together and support each other to build an abundant local society, the top response was “Progress in multilanguage information” at 50.8%, followed by “Create opportunities for foreign and Japanese residents to exchange opinions and understand each other” at 42.4% and “Take efforts to eliminate prejudice and discrimination against foreign residents” at 42.0%.

◆ City policies required to promote internationalization





4. Summary of Current Issues

The following is a list of the issues facing internationalization in Minato City according to the results of the survey on internationalization in Minato City for FY2022 and the state of initiatives under the previous Plan.

Issue 1: Promoting the creation of a safe, secure, and comfortable living environment for foreign residents

Foreign residents must be provided with the information they need, such as medical and disaster prevention information, in order for them to enjoy safe and secure lives. There are currently foreign residents living in the City with over 130 different nationalities, and it is difficult to provide all of them with information in their native language. For that reason, Minato City will leverage digital technology and provide the government services and share the information that foreigners need for their daily lives in multiple languages, including Easy Japanese,

Issue 2: Fostering a spirit of cooperation between City residents and foreign residents.

Despite the fact that approximately 60% of foreign residents wish to participate in their communities, less than 10% are actually doing so. In order to promote further participation in the community by foreign residents, it is necessary to strengthen support for learning the Japanese required for daily life through basic Japanese language classes and the Nihongo Salons. In addition to raising the awareness of foreign residents, it is also necessary to raise the international awareness of Japanese residents. To do so, it is necessary to host events and programs that deepen the mutual understanding between Japanese and foreign residents. Specifically, it is necessary to focus on initiatives that leverage areas of interest, including arts and culture activities such as sports and music.

Issue 3: Stronger partnerships with diverse stakeholders

In addition to the City's own initiatives, it is necessary to work more closely with companies, embassies, and educational institutions in the City while promoting initiatives rooted in the community centered on the Regional City Office in each district.



Measure 1 Provide information in multiple languages to enhance the safety and security of foreign residents

Main recommendations and enhanced contents from the Minato Internationalization Promotion Advisory Conference

Main recommendations

- **Provision of services to make it easier for foreign residents to obtain information**

Draw up a list of daily life information needed by foreign residents, such as medical information, as well as administrative services, and take all opportunities to provide the information to them, for example, when they move into Minato City.

From: Actual Conditions for Foreign Nationals
The top response was “Websites other than social media” at 48.9%

Reflected in initiatives

- **Providing information necessary for daily life in Easy Japanese and multiple languages** p. 27
- **Promote the use of digital media** p. 28

Use digital media, such as websites and social media, to disseminate information such as the characteristics of medical institutions, disaster prevention, etc., in multiple languages including Easy Japanese.

Main enhanced contents

- **Further enhance training content for Minato City international disaster prevention volunteers**

• In addition to lecture-based training, disaster scenario training (practical training) that includes translation assignments and role-playing will also be conducted. p. 27

- **Digitalization of information necessary for daily life when moving into Minato City** p. 28

• A “welcome card” will be distributed to foreign residents moving into Minato City. By scanning the QR code on the card, they will be able to browse the necessary information on digital media.

- **Consultation services for foreign nationals** p. 29

• In addition to increasing the number of tablets available for multilingual support, the development of three-way calling services will be promoted. In addition, efforts will be made to strengthen cooperation with “livelihood support coordinators for foreign nationals” based at the Minato International Association.

Measure 2 Promote participation of foreign residents in the community through Japanese language studies and cultural exchange

Main recommendations and enhanced contents from the Minato Internationalization Promotion Advisory Conference

Main recommendations

- **Raise international awareness of Japanese residents**
- **Creating comfortable spaces for foreign residents**

Foreign residents can face various problems living in Japan, due to differences in culture and customs. Minato City will also improve its international skills by raising the international awareness of Japanese residents, who are positioned as the hosts of foreign residents.

From: Actual Conditions for Foreign Nationals
Over 35% of respondents are unsatisfied with Japanese language learning.

Reflected in initiatives

- **Raise international awareness among City residents** p. 32
- **Promote international exchange through mutual cultural understanding** p. 33

The participation of foreign residents in the community is an issue. One of the methods for resolving this is to raise the international awareness of both foreign and Japanese residents. Specifically, “Easy Japanese” courses, lectures at universities, and international exchange events will be held. We aim to enhance Minato City’s international skills by raising international awareness for both sides.

Main enhanced contents

- **Raise international awareness among City residents** p. 32

• “Easy Japanese” courses, lectures at universities, and international exchange events will be held. We aim to enhance Minato City’s international skills by raising international awareness for both sides.

- **Project to Support Japanese Language Learning in the Community** p. 31

• Increase the capacity of basic Japanese language classes and Nihongo Salons to meet the needs of even more people.



Measure 3 Strengthen international capabilities by working with diverse stakeholders

Main recommendations and enhanced contents from the Minato Internationalization Promotion Advisory Conference

Main recommendations

- **Create a space where people can gather naturally regardless of nationality**

Create a space where all people with common interests or problems can gather naturally regardless of their nationalities.

From: Actual Conditions for Foreign Nationals

the top response for preferred activities to participate in was “Arts and cultural activities such as music concerts or art festivals” at 54.8%



Reflected in initiatives

- **International exchange through cooperation with embassies** p. 35

Further strengthen cooperation with diverse entities in the community, including corporations, universities, elementary and junior high schools, international exchange organizations, NPOs, international schools, etc. in Minato City. While focusing on the local community, utilize Minato City’s facilities, such as Minato City International Communication Space, to create spaces where various people can gather naturally and cooperate regardless of their nationalities or affiliations.

Main enhanced contents

- **Promote cooperation with Diverse entities** p. 35

- Further strengthen cooperation with diverse entities in the local community, including corporations, universities, elementary and junior high schools, international exchange organizations, NPOs, international schools, etc. in Minato City.

- **Engage in international exchange with cities in foreign countries** p. 35

- By developing cooperative relationships with various cities in foreign countries, including exchanges through the medium of calligraphy between elementary and junior high school students and senior citizens living in Chaoyang, Beijing, and Minato City, we will strengthen Minato City’s international skills going forward.

Chapter 3

Initiatives under the Plan

1. Vision

2. Structure of measures



1. Vision

Realization of a mature cosmopolitan Minato City, a city with vitality and appeal where diverse cultures and people co-exist

~Promoting community participation and cooperation of foreign nationals toward the realization of a multicultural society~

To date, the City has carried out numerous measures so that both Japanese and foreign residents can live comfortably. As a result of these efforts, it was found via the Survey on current state of Internationalization FY2022-Minato City that 90% of foreign residents were satisfied with government services.

In order to further increase this level of satisfaction in government services, the City will work to achieve a multicultural society in which people of different nationalities and ethnic backgrounds are able to play a role as members of society and think, act, and support each other while respecting each other's differences by acknowledging that foreign residents are important members of the community and by promoting exchange between foreign residents and Japanese people using both foreign languages and Easy Japanese.



Minato Blossom Festa



Minato Internationalization Promotion Advisory Conference



2. Structure of measures

Measure 1

Provide information in multiple languages to enhance the safety and security of foreign residents

- (1) Providing information necessary for daily life in Easy Japanese and multiple languages **Expansion**
- (2) Promote the use of digital media **Expansion**
- (3) Better consultation services for foreign nationals **Expansion**

Measure 2

Provide information in multiple languages to enhance the safety and security of foreign residents

- (1) Establish a system to support foreign residents to learn Japanese **Expansion**
- (2) Raise international awareness among City residents **Expansion**
- (3) Promote international exchange through mutual cultural understanding **Expansion**

Measure 3

Strengthen international capabilities by working with diverse stakeholders

- (1) International exchange through cooperation with embassies. **Expansion**
- (2) Promotion of cooperation with educational organizations.
- (3) Promotion of cooperation with Minato City International Association..



Measure
1

Provide information in multiple languages to enhance the safety and security of foreign residents



Involvement in SDGs goals



Goal 3 [Health and welfare]

Ensure healthy lives and promote well-being for all at all ages



Goal 4 [Education]

Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all



Goal 10 [Inequality]

Reduce inequality within and among countries



Goal 17 [Implementation approach]

Strengthen the means of implementation and revitalize the global partnership for sustainable development

Results indicators

Satisfaction with Japanese Language Learning

Initial estimate FY2020 end	Midterm target FY2023 end	Plan target FY2026 end
70%	80%	82%

Results indicators

Foreign resident interest in social media

Initial estimate FY2020 end	Midterm target FY2023 end	Plan target FY2026 end
62%	65%	70%

Various Plans Related to Each Program

- Minato City Basic Plan (District Plan) (1)-5、 (1)-7、 (1)-8
- Minato City Master Plan for Community Development (1)-5
- Minato City Community Disaster-Prevention Plan (1)-5, (1)-7, (1)-10
- Minato City Tourism Promotion Vision (1)-8
- Minato City Community Health and Welfare Plan (1)-4
- Minato City Child and Childcare Support Plan (1)-3、 (3)-4
- Minato City School Education Promotion Plan (3)-4



(1) Providing information necessary for daily life in Easy Japanese and multiple languages.

Provide information required by foreign residents in daily life under the Minato City Guideline on Multilingual Compatibility of Government Information, such as disaster prevention and medical information, to ensure the safety and security of foreign residents. Multiple Languages including Easy Japanese will be used to disseminate information effectively to foreign residents with roughly 130 different nationalities via the City website and City publications. Furthermore, City residents and employees will be trained to increase their knowledge of Easy Japanese, and further spread its use as a shared community language.

No.	Program name	Program description	Dept. in charge
1	Provide government information in multiple languages under the Minato City Guideline on Multilingual Compatibility of Government Information	The City website provides information in 108 different languages including Japanese, and high priority information required for daily life is selected for provision in multiple languages via other publications.	Global Community, Art and Culture Planning Subsection, Office of the Mayor, Each Section
2	Provide information on daily life, medicine, and health	Information required in daily life will be provided in multiple languages, including medical/health and environmental beautification information, both directly to the foreign resident community and via the City website. We will also provide information that clarifies the characteristics of different medical institutions.	Global Community, Art and Culture Planning Subsection, , Each Section
3	Provide information on family and child-raising	Information on child-raising will be provided in multiple languages.	Children’s Policy Section, Nursery School Section, Children and Families Support Center
4	Provide information to senior citizens	Pamphlets for Senior Citizen Consultation Centers and the attempted delivery notices used by the kotobuki (longevity) coupons program will be created and distributed in multiple languages.	Support Services for Senior Citizens Section
5	Provision of disaster and disaster prevention information	We will provide disaster prevention knowledge using a variety of information media and methods.	Regional City Office Collaboration Project Sections, Construction Guidance Section, Public Works Section, Disaster Prevention Section
6	Multi-language information in emergencies	Emergency information will be provided rapidly in multiple languages including Easy Japanese during disasters.	Global Community, Art and Culture Planning Subsection, Office of the Mayor
7	Promote participation in disaster prevention drills	We will promote participation in the comprehensive disaster prevention drills, including by hosting disaster prevention events for foreign residents and providing notifications of drills in Easy Japanese.	Global Community, Art and Culture Planning Subsection, each Regional City Office, Disaster Prevention Section
8	Provide information to foreign visitors to Minato City	Information available at Minato Tourist Information Center will be improved, and multi-language signs will be prepared for display at various City facilities.	General Administration Section of each Regional City Office, Tourism Policy Subsection, Contract and Property Administration Section,
9	Spread Easy Japanese as a shared community language	Easy Japanese will be used in the City website and publications, and City residents and employees will be provided training in Easy Japanese.	Global Community, Art and Culture Planning Subsection, Office of the Mayor
10	Train Minato City international disaster prevention volunteers	The city will train international disaster prevention volunteers to assist foreign residents when disasters occur.	Global Community, Art and Culture Planning Subsection



(2) Promotion of information communication using digital media

Because the number of foreign residents utilizing the City website and social media to obtain information is rising, the use of translation tools and the latest technology including digital means enabling immediate provision of information will be added to the existing paper media used to disseminate information in English in order to more effectively provide information to foreign residents.

No.	Program name	Program description	Dept. in charge
1	Provide government information in multiple languages under the Minato City Guideline on Multilingual Compatibility of Government Information (re-list)	The City website provides information in 108 different languages including Japanese, and high priority information required for daily life is selected for provision in multiple languages via other publications.	Global Community, Art and Culture Planning Subsection, Office of the Mayor
2	Spread Easy Japanese as a shared community language (re-list)	Easy Japanese will be used in the City website and publications, and City residents and employees will be provided training in Easy Japanese.	Global Community, Art and Culture Planning Subsection, Office of the Mayor
3	Provision of smooth government services	In addition to providing a list of government services to foreign residents via the City website and materials distributed when moving to the City, we also use a variety of opportunities to provide notifications via digital media.	Global Community, Art and Culture Planning Subsection, each section.
4	Provide information via social media	Priority information required for daily life will be selected and provided in multiple languages using social media.	Global Community, Art and Culture Planning Subsection, Office of the Mayor



Facebook 「Minato Information Board」



(3) Better consultation services for foreign nationals

Video conference-based interpreting services via tablet devices and voice translation devices will be utilized to enable foreign residents to confidently obtain the various services available at the service desks of City facilities, and floor managers will be deployed at service desks for services requiring consultation, such as resident registration.

To improve consultation services for foreign residents, foreign resident consultants will listen to their concerns at the service desks or by phone and work with related departments to provide consultation services. We will also provide notification and edification to promote the use of interpreting tablets and translation apps.

No.	Program name	Program description	Dept. in charge
1	Better consultation services for foreign residents	Foreign resident consultants will handle consultations with foreign residents while working with related departments.	Global Community, Art and Culture Planning Subsection, Each section,
2	Secure and train volunteer interpreters via the Minato International Association	Interpreters will be registered to help support the daily lives of foreign residents.	Global Community, Art and Culture Planning Subsection
3	Daily life support services for foreigners via the Minato International Association	Information on Japanese classes, medical services, childrearing and other daily life matters will be provided to foreign residents.	Global Community, Art and Culture Planning
4	Stronger support for foreign residents utilizing kindergartens and nursery schools	We will deploy interpreters and provide other necessary information to assist in daily life following school admission.	Global Community, Art and Culture Planning Subsection, Nursery School Section, School Affairs Section, Educational Personnel Planning Section
5	Appropriate deployment of City employees based on an understanding of their language ability	The language abilities of City employees will be ascertained so that they may be deployed appropriately.	Personnel Section



Measure
2

Promote participation of foreign residents in the community through Japanese language studies and cultural exchange“



Involvement in SDGs goals



Goal 4 [Education]

Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all



Goal 10 [Inequality]

Reduce inequality within and among countries



Goal 16. [Peace]

Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels



Goal 17 [Implementation approach]

Strengthen the means of implementation and revitalize the global partnership for sustainable development

Results indicators

Satisfaction with Japanese Language Learning

FY2020 end (Results)	Midterm Estimate FY2023 end	Plan target FY2026 end
—	66%	70%

Results indicator

Satisfaction with community exchange in Japanese

FY2020 end (Results)	Midterm Estimate FY2023 end	Plan target FY2026 end
—	70%	75%

Various plans related to each program

Minato City Basic Plan (District Plans) (3)-1, (3)-3, (3)-6, (3)-7

Minato City Sports Promotion Plan (3)-2

Minato City Library Services Promotion Plan (3)-4

Minato City School Education Promotion Plan (2)-4, (2)-5

Gender Equality Action Plan (3)-5

Minato City Website





(1) Establish a system to support Japanese language learning

Measures will be carried out to support Japanese language learning by foreign residents, including the deployment of Japanese language coordinators, capacity expansion of Japanese language classes that teach the basic Japanese required by foreign residents in daily life, and implementation of the Project to Support Japanese Language Learning in the Community to acquire and train volunteers to provide Japanese language training support, as well as strengthen collaboration with stakeholders such as Japanese language learning organizations and companies with foreign resident employees, to provide multifaceted support for foreign residents to learn Japanese. The City will work with Japanese language support volunteers and NPOs in the city, so that foreign residents may easily learn Japanese language and culture at any time. In addition, the City will prepare locations that support foreign resident’s Japanese study, such as Japanese language salons, local Japanese classes, and local exchange events, which can be used in line with the learners’ objectives and levels

No.	Program name	Program description	Dept. in charge
1	Establish/operate basic Japanese language classes	Online Japanese language classes will be held to enable foreign residents to study the basic Japanese required for daily life, and locations for Japanese language learning support will be established to provide guidance to foreign residents on their studies.	Global Community, Art and Culture Planning Subsection
2	Host Japanese Salons	A place where foreign residents who have acquired basic knowledge of Japanese can practice speaking in Japanese with Japanese language learning support volunteers about each other’s culture	Global Community, Art and Culture Planning Subsection
3	Learning materials development	Original learning materials will be developed to include the rules of daily life unique to the City, such as how to dispose of garbage, for use in basic Japanese language classes	Global Community, Art and Culture Planning Subsection
4	Training of Japanese language learning volunteers	Securing and training Japanese language learning support volunteers to assist foreigners in their study of the Japanese language.	Global Community, Art and Culture Planning Subsection



(2) Raise the International Awareness of City Residents

The language barrier must be removed in order to enable foreign residents to participate as members of the community alongside Japanese residents, and Japanese residents must learn to understand the foreign residents and their cultures.

In order for foreigners to be able to actively participate in community activities, including Japanese language learners, an environment will be prepared to accept foreign residents, such as by providing training to neighborhood associations and local governments.

No.	Program name	Program description	Dept. in charge
1	Promotion of exchange between foreign residents and Japanese through Easy Japanese	Foreign and Japanese residents will be matched to interact using Easy Japanese in order to promote mutual understanding and community participation.	Global Community, Art and Culture Planning Subsection
2	Promote foreign resident participation in city administrations	The opinions of foreign residents will be heard through various surveys and meetings for reflection in City measures, and their participation in community activities will be promoted	Global Community, Art and Culture Planning Subsection
3	Prepare international and cultural exchange site	A place where foreign and Japanese residents can deepen their mutual understanding will be prepared in the area north of Shinagawa Station to generate exchange and energy through culture.	Global Community, Art and Culture Planning Subsection
4	Promote education for international understanding	The city will work with international schools to cultivate a sense of respect among the students for their own culture and other cultures	Education Guidance Staff
5	Further improvement of English language education for elementary school and junior high school	Classes will be held and instructors will be trained to promote education for international understanding.	Education Guidance Staff
6	Instill City employees with a multicultural mindset	Training will be provided to new City employees on multiculturalism and the City's internationalization initiatives, and the employees will be provided with subsidies for attending classes to improve their language skills.	Global Community, Art and Culture Planning Subsection, Personnel Section



(3) Promote international exchange through mutual cultural understanding

We will provide opportunities for Japanese and foreign residents to learn about each other’s cultures and habits through programs in which each can participate casually, such as events or exhibits that introduce culture or music.

We will also promote international exchange through cultural understanding, such as providing support to enable foreign residents to take an interest in their communities and Japan and enjoy more comfortable daily lives, and by leveraging familiar facilities such as children’s centers and libraries.

No.	Program name	Program description	Dept. in charge
1	Promote cultural exchange at Children's Hall, etc.	International exchange programs that can be participated in easily will be carried out to promote the mutual understanding of facility users.	General Administration Section of each Regional City Office
2	Implementation of richly international events	We will cooperate with embassies and other organizations to host events that cultivate international exchange and mutual understanding, such as sports events, including marathons and soccer cups.	Lifelong Learning Sports Promotion Section
3	Akasaka, Aoyama Meet Up Project	We will host exchange events for Japanese and foreign residents that utilize local and Japanese culture, such as festivals, by leveraging local characteristics.	Akasaka Regional City Office Collaboration Project Section
4	Utilization of foreign language books	Opportunities will be created for exchange using foreign language publications, including e-books, to understand the culture and history of Japan and the world.	Library and Cultural Assets Section
5	Promote Minato City as a city of peace	Peace edification projects will be carried out encouraging the contemplation of world peace by residents from all generations.	Human Rights and Gender Equality Subsection
6	Provide community information to promote local foreign participation and cooperation	Information that leads to community participation and collaboration will be provided to foreign residents, including information on local volunteer activities and events.	Global Community, Art and Culture Planning Subsection, each Regional City Office, Collaboration Project Sections
7	Communicate the appeals of traditional Japanese culture via the Hall of Traditional Culture	Traditional cultural events such as Rakugo will be introduced for foreign residents to communicate the appeals of Japan.	Shibaura-konan Regional City Office General Administration Section
8	Host foreign interns	Interns will be hosted to improve government services for foreign residents.	Global Community, Art and Culture Planning Subsection
9	Hosting of the International Friendship Plaza at the Minato Citizen’s Festival	We will communicate about the appeal of different countries’ cultures (such as food or local crafts) in cooperation with embassies and other related organizations at the Minato Citizen’s Festival.	Global Community, Art and Culture Planning Subsection
10	Hosting of the Minato Blossom Festa	We will host this international exchange event to communicate the appeals of the cultures of each participating country (such as foods, local crafts or performances) in cooperation with embassies and other organizations.	Global Community, Art and Culture Planning Subsection



Measure
3

Strengthen international capabilities by working with diverse stakeholders



Involvement in SDGs goals



Goal 4 [Education]

Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all



Goal 10 [Inequality]

Reduce inequality within and among countries



Goal 17 [Implementation approach]

Strengthen the means of implementation and revitalize the global partnership for sustainable development

Results indicators

Interest in community development activities and exchange

FY2020 end (Results)	Midterm Estimate FY2023 end	Plan target FY2026 end
68%	70%	72%

Results indicators

Number of partnerships with diverse stakeholders (cumulative)

FY2020 end (Results)	Midterm Estimate FY2023 end	Plan target FY2026 end
—	120	130

Various plans related to each program

- Minato City Basic Plan (District Plan) (1)-1、(2)-1、(2)-2
- Minato City Culture and Arts Promotion Plan (1)-9
- Minato City Tourism Promotion Vision (1)-10
- Minato City School Education Promotion Plan (2)-3, (2)-4, (2)-5, (2)-6, (2)-7

Minato City Website





(1) International exchange through cooperation with embassies.

In order to promote participation in the community by an increasing number of foreign residents, we will leverage the abundant international resources of Minato city, such as the 81 embassies and the concentration of 1/4 of foreign companies in Japan, to promote international exchange by developing opportunities for exchange irrespective of nationality. To do so, officers in charge of internationalization, culture, and the arts and the Regional City Offices will collaborate with embassies, companies, cultural organizations, and volunteer organizations.

No.	Program name	Program description	Dept. in charge
1	Build relationships and promote cooperation with diverse stakeholders (re-list)	Collaborate with local universities and NPOs to prepare an environment for easy participation by foreign residents in community activities	Global Community, Art and Culture Planning Subsection, Each Regional City Office, Collaboration Project Sections
2	International exchange in collaboration with embassies and other institutions	This program will involve the exchange of opinions with embassies and other institutions and the hosting of events for international exchange.	Global Community, Art and Culture Planning Subsection
3	Promote international education through cooperation with embassies	We will serve as a bridge between embassies and educational institutions to promote international education in the City.	Global Community, Art and Culture Planning Subsection
4	International exchange programs with companies	We will cooperate with companies to carry out international exchange through events and similar activities.	Global Community, Art and Culture Planning Subsection
5	Hosting of the International Friendship Plaza as part of the Minato Citizens' Festival	We will cooperate with embassies to host the International Friendship Plaza as part of the Minato Citizens' Festival to communicate the appeals of the culture (food and crafts) of each country.	Global Community, Art and Culture Planning Subsection
6	Hosting of the Minato City Cosmopolitan Empowerment and Promotion Conference	We will host the conference to add an international perspective to the initiatives that the City must carry out in the future.	Global Community, Art and Culture Planning Subsection
7	International exchange via the Minato International Association	We will promote international exchange in the community through opportunities for exchange between foreign and Japanese residents.	Global Community, Art and Culture Planning Subsection
8	International exchange with foreign cities	We will promote collaboration with numerous cities in foreign countries.	Global Community, Art and Culture Planning Subsection
9	Minato Collection	We will extend stamp rally programs at City art museums and other museums to encourage participants to visit embassies in the city in order to promote international exchange and community revitalization, including multicultural experiences for City residents.	Global Community, Art and Culture Planning Subsection
10	We will engage in strategic city promotion directed inside and outside Japan	We will certify private companies, organizations, and individuals engaged in widely promoting the appeal and brand of Minato City to Japan and the world as members of the Minato City Promotion Crew to engage in even more effective promotion.	Tourism Policy Subsection



(2) Promote collaboration with education related organizations

The city will work with educational institutions, such as international schools and universities, to support the acquisition of language and habits for daily life by foreign children and students, and to secure opportunities for mutual understanding between foreign and Japanese children.

No.	Program name	Program description	Dept. in charge
1	Build relationships and promote cooperation with diverse stakeholders (re-list)	Collaborate with local universities and NPOs to prepare an environment for easy participation in community activities.	Global Community, Art and Culture Planning Subsection, Regional City Office Collaboration Project Sections
2	Shared Education Project for Children in Akasaka and Aoyama	Classes, including cultural classes, will be held in English, etc. for elementary and junior high school students.	Akasaka Regional City Office Collaboration Project Section
3	Promote education for international understanding (re-list)	The city will work with international schools to cultivate a sense of respect among the students for their own culture and other cultures.	Education Guidance Subsection
4	Implement international exchange programs	International exchange will be hosted through overseas deployment and classes with Temple University	Education Guidance Subsection
5	Further improvement of English language education for elementary school and junior high school (re-list)	Classes will be held and instructors will be trained to promote education for international understanding	Education Guidance Subsection
6	English Support Course (ESC)	Classes will be held in English to provide foreign resident children with diverse educational opportunities.	Education Guidance Subsection
7	Improve international scope of Japanese language education	Japanese language guidance instructors will be deployed and Japanese language classes will be established so that returnee children and students, and foreign children and students, can experience fulfilling school lives.	Education Guidance Subsection, School Affairs Section

(3) Promote cooperation with the Minato International Association

The Minato International Association was founded to contribute to deepening the understanding between Japanese and foreign residents and the realization of a multicultural society. Minato City cooperates with the Association primarily through the Global Community, Art and Culture Planning section to handle consultations from foreign residents on daily life and exchange between foreign and Japanese residents.

No.	Project name	Project overview	Managing section
1	Project to Support Japanese Language Learning Nurtured in the Community	We will create opportunities for foreign residents to participate in the community by promoting Japanese language learning for foreign residents, spreading the use of Easy Japanese, and listening to the problems of participants in this program to find solutions.	Global Community, Art and Culture Planning

Chapter 4

Achieving the Plan

Building the implementation framework

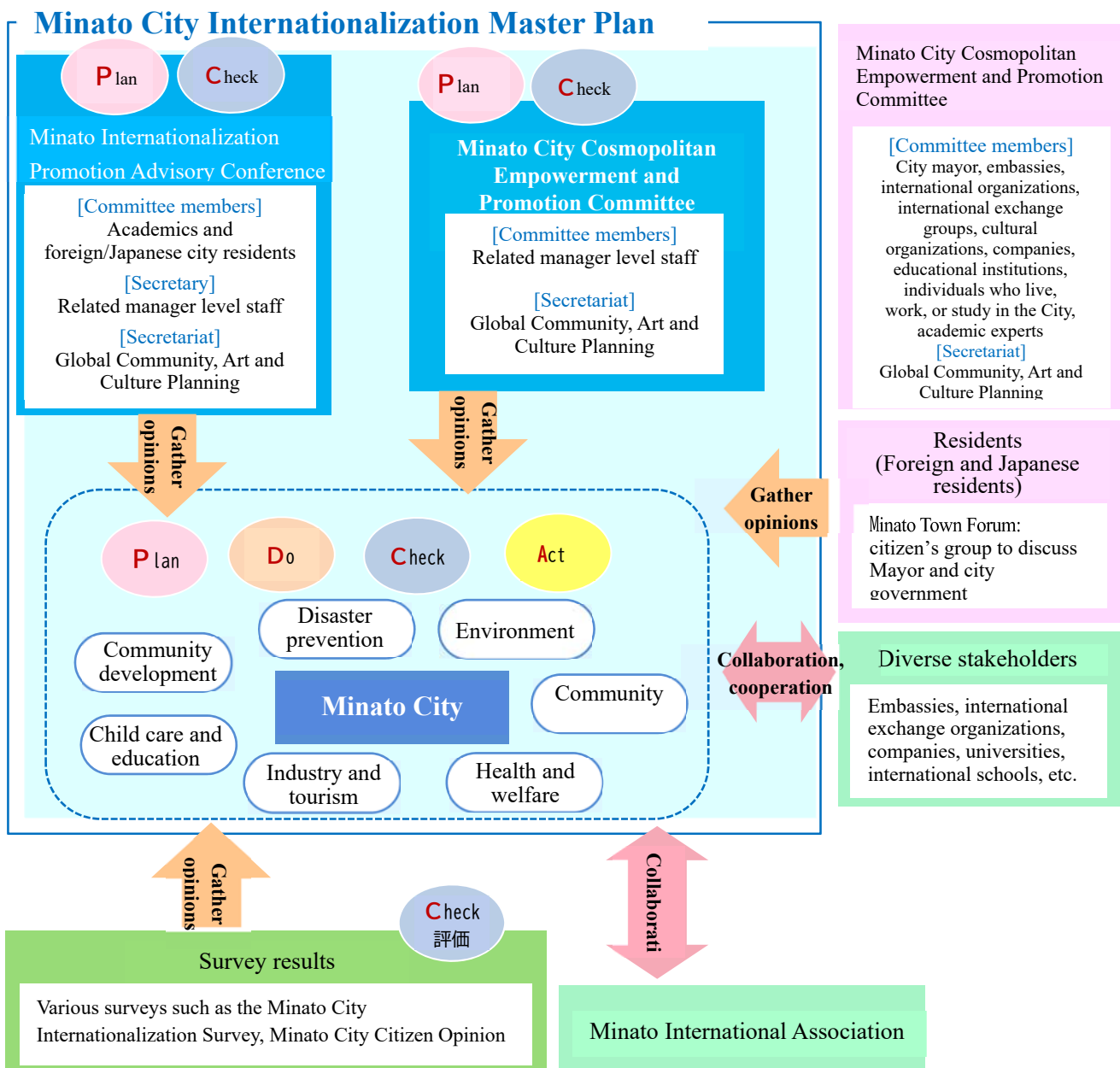




Building the implementation framework

To ensure the steady execution of this plan, it shall be executed and managed via the PDCA cycle (Plan, Do, Check, Act), and continual improvements shall be implemented to ensure that the internationalization measures are carried out more efficiently and effectively.

The opinions of academics and foreign residents will be collected through interviews by the Minato Internationalization Promotion Advisory Conference, and cross-departmental programs will be planned and coordinated across the City government via the Minato City Cosmopolitan Empowerment and Promotion Committee.



Appendices

- 
- 1. Plan Revision Progress**
 - 2. Minato City Internationalization Promotion Advisory Conference**
 - 3. List of Members for the Minato City Internationalization Promotion Advisory Conference**
 - 4. Minato City Cosmopolitan Empowerment and Promotion Committee**
 - 5. Distribution Maps of Foreign Residents in Minato City**
 - 6. Distribution Map of the Countries Setting Up Embassies in Minato City**
 - 7. List of the Embassies in Minato City**

1. Plan revision progress

Date	Principle meetings etc.	Description
May 25, 2023	The Second Minato City Internationalization Promotion Advisory Conference	Direction of Measures in the Revision of the Minato City Internationalization Promotion Plan (Draft)
June 12, 2023	1st Minato City Cosmopolitan Empowerment and Promotion Committee	Direction of Measures in the Revision of the Minato City Internationalization Promotion Plan (Draft)
October 5, 2023	Second Minato City Internationalization Promotion Advisory Conference	Minato Internationalization Master Plan (Draft)
October 11, 2023	2nd Minato City Cosmopolitan Empowerment and Promotion Committee	Minato Internationalization Master Plan (Draft)
November 9, 2023	Agency conference	Minato Internationalization Master Plan (Draft)
November 24, 2023	Standing Committee on Education and Culture	Minato Internationalization Master Plan (Draft)
December 2023 to January 2024	Solicitation of City resident opinions (public comments)	Notification via the Minato City public relations magazine and City website to call for resident opinions.
January, 2024	Third Minato City Internationalization Promotion Advisory Conference	Minato Internationalization Master Plan (Proposed)
January, 2024	3rd Minato City Cosmopolitan Empowerment and Promotion Committee	Minato Internationalization Master Plan (Proposed)
March, 2024	Fix the Minato Internationalization Master Plan	

2. Minato City Internationalization Promotion Advisory Conference

○Outline to the establishment of the Minato City Internationalization Promotion Advisory Conference

June 10, 2010

22 Minato San Kokusai No.156

(Establishment)

Article 1. The Minato City Internationalization Promotion Advisory Conference (hereinafter referred to as "the Advisory Conference") shall be established in order to have the city's efforts for promoting internationalization in line with the Minato Internationalization Master Plan evaluated by the parties concerned and city residents, and to reflect their views in such efforts in the future.

(Responsibilities)

Article 2. The Advisory Conference shall be responsible for the items listed below and shall report the results of evaluation to the mayor.

- (1) Matters related to formulation and revision of the Minato Internationalization Master Plan
- (2) Matters related to evaluation of the City's efforts for promoting internationalization in line with the Minato Internationalization Master Plan
- (3) Other matters related to the Minato Internationalization Master Plan

(Organization)

Article 3. The Advisory Conference shall be composed of up to 11 Conference members who are the individuals listed below, and appointed by the mayor.

- (1) Individuals with relevant academic or professional backgrounds: 1 person
- (2) Individuals who live, work or study in the City (including foreign nationals): Up to 10 persons

(Appointment)

Article 4 Members of the Advisory Conference shall be appointed from among applicants deemed suitable for the position, recruited through a call for participation to the general public, such as citizens of Minato City, and upon a request from the Mayor of Minato City.

2 The criteria for appointment shall be determined separately by the Director General of Art and Culture Projects Cooperation.

(Eligibility Requirements)

Article 5. Members of the Advisory Conference shall be 20 years or above at the time of application, and fulfill one or more of the following criteria.

- (1) Has an address in Minato City
- (2) Works in an office in Minato City
- (3) Enrolled in a school in Minato City

(Term of Conference members)

Article 6. All Conference members shall serve from April 1 of each year through March 31 of the year after next. However, Conference members who are appointed in the middle of the term shall serve from the date of their appointment to the end of the remaining term. Conference members may be reappointed.

(Chairperson and sub-chairperson)

Article 7. A chairperson and sub-chairperson shall be appointed.

2. The chairperson shall be elected by the Conference from among the Conference members.

3. The chairperson shall supervise Conference business.
4. The sub-chairperson shall be appointed by the chairperson from among the Conference members.
5. The sub-chairperson shall assist the chairperson, and in the event the chairperson cannot fulfill his or her responsibilities due to an accident or the like, the sub-chairperson shall act as the chairperson's proxy.

(Meetings)

Article 8. The Advisory Conference shall be called to order and presided over by the chairperson.

2. The Advisory Conference shall not hold a meeting unless at least half the Conference members are present.
3. As a rule, meetings of the Advisory Conference shall be open to the public. They may, however, be closed to the public if deemed necessary by the chairperson.

(Supporting staff members)

Article 9. The supporting staff members shall be appointed by the Mayor from among the city officials, in order to help the Advisory Conference perform their responsibilities effectively and efficiently.

2. The supporting staff members shall support Conference business.

(Hearing of Opinion)

Article 10. The chairperson may invite (an) individual(s) other than the Conference members to attend the meetings to hear their opinions when needed.

(General Affairs)

Article 11. General affairs of the Advisory Conference shall be carried out by the Community Promotion Section, Industry and Community Promotion Support Department.

(Commission)

Article 12. The chairperson shall separately prescribe necessary matters other than those prescribed by the provisions of this outline.

Supplementary provision

This outline will come into effect on July 1, 2010.

Supplementary provision

This outline will come into effect on August 2, 2010.

Supplementary provision

This outline will come into effect on March 21, 2013

Supplementary provision

This outline will come into effect on May 1, 2014

Supplementary provision

This outline will come into effect on December 1, 2016

Supplementary provision

This outline will come into effect on April 1, 2018

Supplementary provision

This outline will come into effect on May 1, 2023

3. Minato Internationalization Promotion Advisory Conference List of Members

Position	Name
Chairperson (Academic)	
Assistant Chairperson	
Resident member (publicly recruited)	
Resident member (publicly recruited)	
Resident member (publicly recruited)	
Resident member (publicly recruited)	
Resident member (publicly recruited)	
Resident member (publicly recruited)	
Resident member (publicly recruited)	
Resident member (publicly recruited)	
Resident member (publicly recruited)	
Resident member (publicly recruited)	
Resident member (publicly recruited)	

4. Minato City Cosmopolitan Empowerment and Promotion Committee

Outline of the Establishment of the Minato City Cosmopolitan Empowerment and Promotion Committee

July 1, 2015

27 Minato San Kokubun No. 457

(Establishment)

Article 1. The Minato City Cosmopolitan Empowerment and Promotion Committee (hereinafter referred to as “the Promotion Committee”) shall be established in order to strengthen the City’s international capabilities through close cooperation and information sharing among relevant departments within Minato City, and cross-organizational initiatives concerning various issues surrounding internationalization, based on the Minato City Internationalization Master Plan (hereinafter referred to as “the Plan”).

(Responsibilities)

Article 2. The Promotion Committee shall be responsible for the matters listed below.

- (1) Matters related to the revision of the Plan.
- (2) Matters related to necessary communication and overall coordination for the smooth promotion of the Plan.
- (3) Matters related to the progress management of projects relevant to the Plan.
- (4) Matters related to issues promoting internationalization in the City.
- (5) Other matters deemed necessary by the Mayor.

(Organization)

Article 3. The Promotion Committee shall be composed of a Committee chairperson and members.

2. The Director General of the Industry and Region Promotion Support Department shall be the Committee chairperson.
3. The Committee chairperson shall supervise Committee business.
4. Members shall consist of the people listed below. However, the Committee chairperson may call only the members involved in a certain matter to a Promotion Committee meeting to discuss the matter in question.
5. Regardless of the preceding provision, the Committee Chairperson may appoint persons deemed necessary as temporary members.

(Meetings)

Article 4. The Promotion Committee shall be convened by the Committee chairperson.

2. The Committee chairperson may invite (an) individual(s) other than the Committee members to attend the Promotion Committee to hear their opinions when it is deemed necessary.
3. Meetings of the Promotion Committee shall be closed to the public. They may, however, be made open to the public upon agreement of a majority of sitting members.

(Subcommittees)

Article 5. If deemed necessary, the Promotion Committee may establish a subcommittee to implement its responsibilities effectively and efficiently.

2. The subcommittee shall be comprised of the subcommittee leader, deputy leader, and subcommittee members.
3. The subcommittee leader, deputy leader, and subcommittee members shall be appointed by the Committee chairperson.
4. The subcommittee leader shall convene the subcommittee and supervise its business.
5. The subcommittee deputy leader shall assist the subcommittee leader, and act as the subcommittee leader’s proxy in the event that the subcommittee leader is involved in an accident.
6. The general affairs of the subcommittee shall be handled by a section designated by the leader.

(General Affairs)

Article 6. The general affairs of the Promotion Committee shall be carried out by the Community Promotion Section of the Industry and Community Promotion Support Department.

(Mandate)

Article 7. The Committee chairperson may separately determine any necessary matters relating to the management of the Promotion Committee that are not included in the provisions of this outline.

List (concerning Article 3)

Director of Residents Support Section, Shiba Regional City Office

Director of Collaboration Project Section, Azabu Regional City Office

Director of Collaboration Project Section, Akasaka Regional City Office

Director of Community Promotion Section, Industry and Community Promotion Support Department

Director of Global Community, Art and Culture Planning, Industry and Community Promotion Support Department

Director of Tourism Policy, Industry and Community Promotion Support Department

Director of the Office of the Mayor, Planning and Management Department

Director of Disaster Prevention Section, Disaster Prevention and Crisis Management Department

Director of the Office of the Superintendent of Education, Education Promotion Department, Secretariat of the Board of Education

Director of Educational Personnel Planning Section, School Education Department, Secretariat of the Board of Education

Director of Education Guidance, School Education Department, Secretariat of the Board of Education

Supplementary Provision

1. This outline will come into effect on July 1, 2015.

2. The Outline of the Establishment of the Minato Internationalization Promotion Conference (May 24, 2010, 22 Minato San Kokusai No. 134) is rescinded.

Supplementary Provision

This outline will come into effect on April 1, 2018.

Supplementary Provision

This outline will come into effect on November 1, 2018.

Supplementary Provision

This outline will come into effect on April 1, 2020.

Supplementary Provision

This outline will come into effect on August 1, 2020.

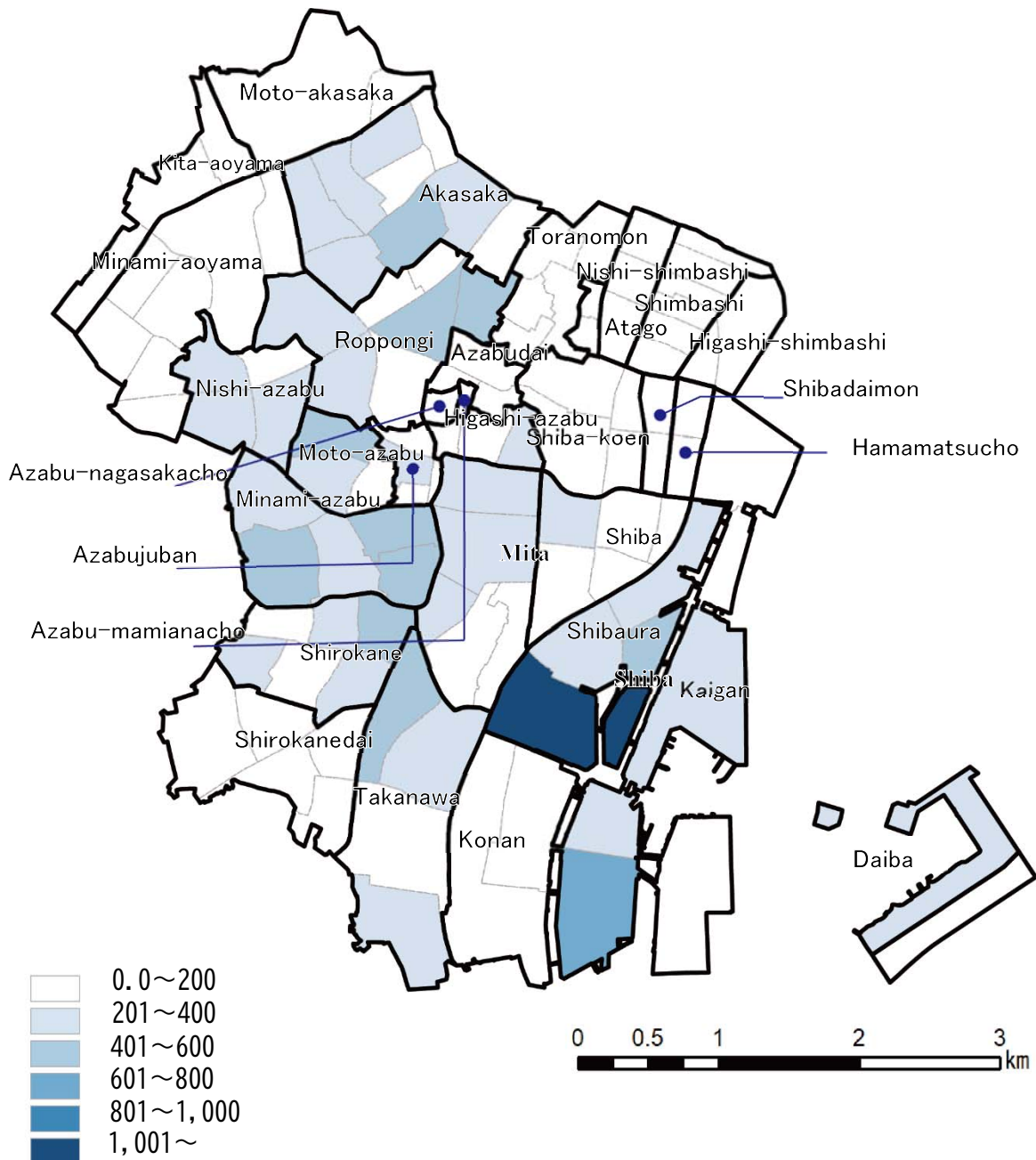
Supplementary Provision

This outline will come into effect on April 1, 2023.

5. Distribution Maps of Foreign Residents in Minato City

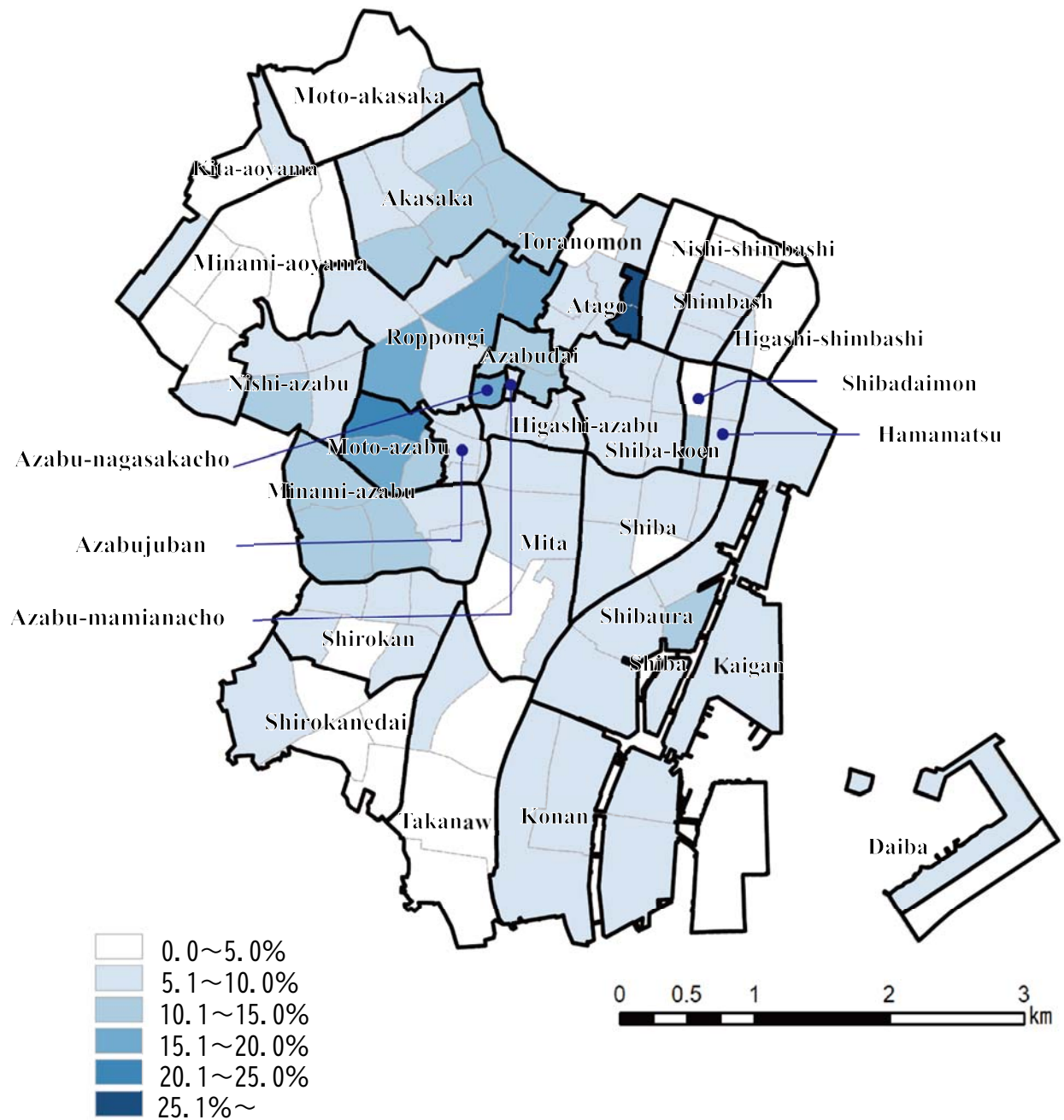
(1) Distribution Map of Foreign Residents in Minato City (Total)

(As of September 1, 2023)

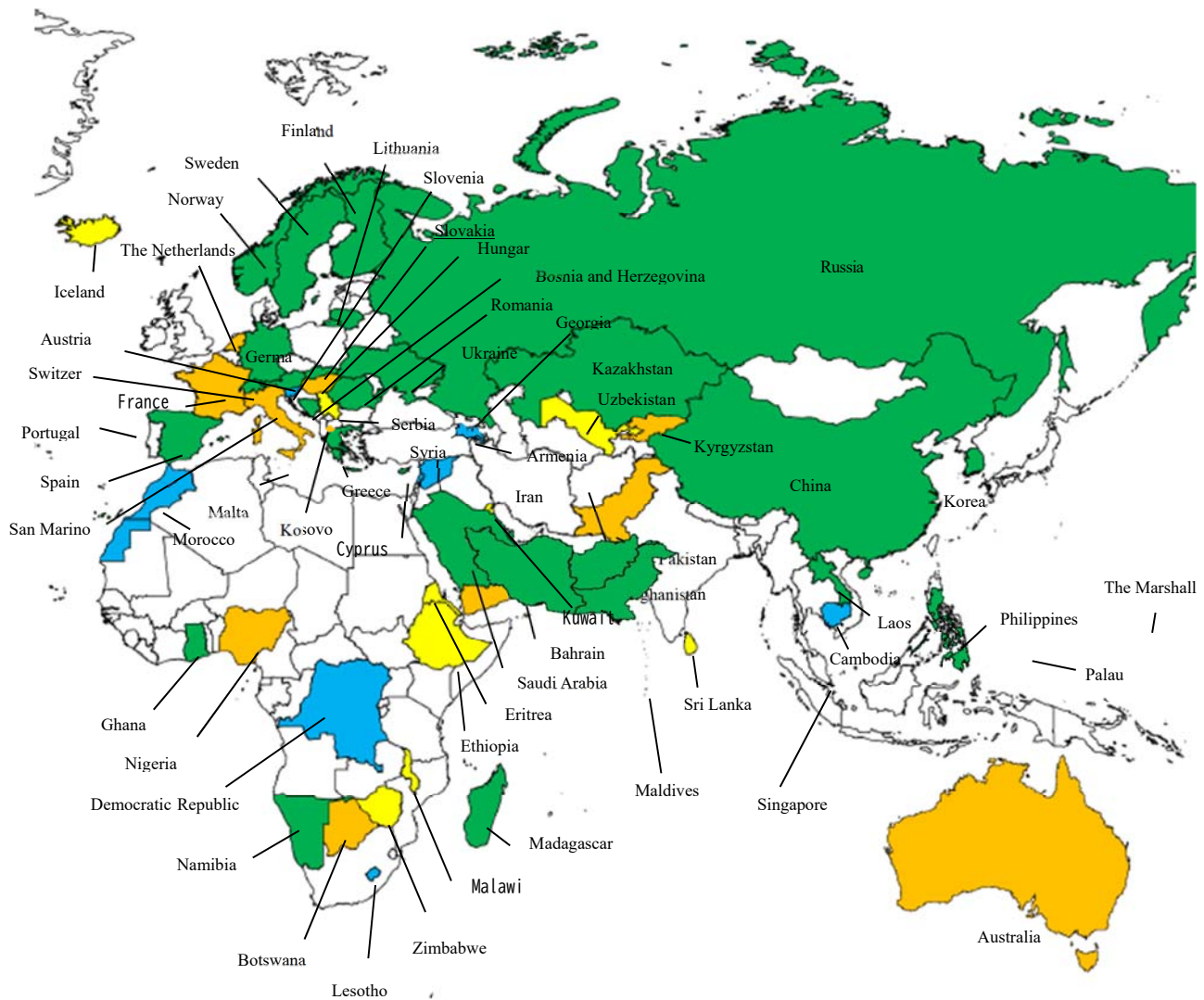







(2) Distribution Map of Foreign Residents in Minato City (Percentage)

(As of September 1, 2023)



(3) Distribution Map of the Countries Setting Up Embassies in Minato City



Key	Embassies
	Shibaura 11
	Azabu 49
	Akasaka 12
	Takanawa 9
	Shibaura Konan 0

As of October 1, 2023



6. List of the Embassies in Minato City

No.	Embassy name (Gojūon order)	Address
1	Embassy of the Republic of Iceland	Takanawa 4-18-26
2	Embassy of the Islamic Republic of Afghanistan	Azabudai 2-2-1
3	Embassy of the United States of America	Akasaka 1-10-5
4	Embassy of the Argentine Republic	Moto Azabu 2-14-14
5	Embassy of the Republic of Armenia	1-11-36 Akasaka, Residence Viscountess #230
6	Italian Embassy	Mita 2-5-4
7	Embassy of the Islamic Republic of Iran in Japan	Minami-Azabu 3-13-9
8	Embassy of Ukraine	Nishiazabu 3-5-31
9	Embassy of the Republic of Uzbekistan	Takanawa 2-1-52
10	Embassy of the Oriental Republic of Uruguay	1-2-1 Shiba-Daimon, Daimon KS Bldg. 7F
11	Embassy of the Republic of Ecuador	3-5-7 Azabudai, 8F Azabu Amerex Building
12	Embassy of the Federal Democratic Republic of Ethiopia	3-4-1 Takanawa, 2F Takanawa Kaisei Building
13	Embassy of Eritrea in Japan	4-7-4 Shirokanedai, Shirokanedai ST Building, Room 401
14	Embassy of the Republic of El Salvador in Japan	3-20-5 Nishiazabu, Nishiazabu Seibido Bldg.
15	Embassy of the Republic of Australian	Mita 2-1-14
16	Embassy of the Republic of Austria	Moto Azabu 1-1-20
17	Embassy of the Kingdom of the Netherlands	Shiba Koen 3-6-3
18	Embassy of the Republic of Kazakhstan	Azabudai 1-8-14
19	Embassy of the State of Qatar	Moto Azabu 2-3-28
20	Embassy of the Republic of Ghana	Nishiazabu 1-5-21
21	Embassy of Canada	Akasaka 7-3-38
22	Royal Embassy of Cambodia	Akasaka 8-6-9
23	Embassy of the Republic of Cyprus	4-6-28 Minami-Azabu, Europa House 4F
24	Embassy of the Republic of Cuba	Higashi-Azabu 1-28-4
25	Embassy of Greece	Nishiazabu 3-16-30
26	Embassy of the Kyrgyz Republic	Mita 1-5-7
27	Embassy of the Republic of Guatemala	1-10-11 Higashi Azabu, Higashi Azabu Abe Building 4F
28	Embassy of the State of Kuwait	Mita 4-13-12
29	Embassy of the Republic of Costa Rica in Japan	6-2-2 Roppongi, R-WEST
30	Embassy of the Republic of Kosovo	3-13-7 Nishi-Shinbashi, VORT Toranomom South Building 10F
31	Embassy of the Democratic Republic of the Congo	Minami Aoyama 2-9-21
32	Royal Embassy of Saudi Arabia	Roppongi 1-8-4
33	Embassy of the Independent State of Samoa	3-5-7 Azabudai, Azabu Amerex Bldg. 5F
34	Embassy of the Republic of San Marino	Moto Azabu 3-5-1
35	Embassy of Jamaica	Moto Azabu 2-13-1
36	Embassy of Georgia	1-11-36 Akasaka, Residence Viscountess #220
37	Embassy of the Syrian Arab Republic	6-19-45 Akasaka, Homat Jade
38	Embassy of the Republic of Singapore	Roppongi 5-12-3
39	Embassy of the Republic of Zimbabwe	Shirokanedai 5-9-10
40	Embassy of Switzerland	Minami-Azabu 5-9-12
41	Royal Swedish Embassy	1-12-32 Akasaka, ARK Mori Building, 16F
42	Royal Spanish Embassy	Roppongi 1-3-29
43	Embassy of the Democratic Socialist Republic of Sri Lanka	Takanawa 2-1-54
44	Embassy of the Republic of Slovakia	Moto Azabu 2-11-33
45	Embassy of the Republic of Slovenia	Minami Aoyama 7-14-12
46	Embassy of the Republic of Serbia	Takanawa 4-16-12

No.	Embassy name (Gojūon order)	Address
47	Embassy of the Republic of Korea	Minami-Azabu 1-2-5
48	Embassy of the People's Republic of China	Moto Azabu 3-4-33
49	Embassy of the Republic of Chile	3-1-14 Shiba, Shiba Koen Hanshin Bldg., 8F
50	Embassy of the Federal Republic of Germany	Minami-Azabu 4-5-10
51	Embassy of the Kingdom of Tonga	1-9-10 Azabudai, Iikura IT Bldg., 2F
52	Embassy of the Federal Republic of Nigeria in Japan	Toranomon 3-6-1
53	Embassy of the Republic of Namibia	3-5-7 Azabudai, AMEREX Bldg.
54	Royal Norwegian Embassy	3-4-30 Shibakoen, 32 Shibakoen Bldg., 9F
55	Embassy of the Republic of Haiti	1-10-11 Higashi Azabu, Higashi Azabu Abe Building, 7F
56	Embassy of the Islamic Republic of Pakistan	Minami-Azabu 4-6-17
57	Embassy of the Republic of Panama	Roppongi 3-15-5
58	Embassy of the Republic of Palau	Higashi-Azabu 2-21-11
59	Embassy of the Kingdom of Bahrain	1-11-36 Akasaka, Residence Bicantes #710
60	Embassy of Hungary	Mita 2-17-14
61	Embassy of the Republic of Fiji	2-3-5 Azabudai, Noah Building, 14F
62	Embassy of the Republic of the Philippines	Roppongi 5-15-5
63	Embassy of Finland	Minami-Azabu 3-5-39
64	Embassy of the Federative Republic of Brazil	Kita Aoyama 2-11-12
65	Embassy of the Republic of France	Minami-Azabu 4-11-44
66	Embassy of Bosnia and Herzegovina	5-3-29 Minami-Azabu, Gardenia Building, 2F, 3F
67	Embassy of the Republic of Botswana	4-5-10 Shiba, ACN Tamachi Building, 6F
68	Embassy of the Plurinational State of Bolivia	3-4-30 Shibakoen, 32 Shibakoen Building, Rooms 802 and 804
69	Embassy of Portugal	Nishiazabu 3-6-6
70	Embassy of the Republic of Honduras	1-10-11 Higashi Azabu, Higashi Azabu Abe Building, 5F
71	Embassy of the Republic of the Marshall Islands	3-13-7 Nishi-Shinbashi, VORT Toranomon South, 3F
72	Embassy of the Republic of Madagascar	Moto Azabu 2-3-23
73	Embassy of the Republic of Malawi	3-4-1 Takanawa, Takanawa Kaisei Bldg. 5F, 7F
74	Embassy of the Republic of Malta	4-3-20 Toranomon, Kamiyacho MT Building, 14F rooms 41 - 43
75	Republic of the Maldives	1-9-10 Azabudai, Iikura IT Bldg. 8F
76	Embassy of the Kingdom of Morocco	Minami Aoyama 5-4-30
77	Embassy of the Lao People's Democratic Republic	Nishiazabu 3-3-22
78	Embassy of the Republic of Lithuania	Moto Azabu 3-7-18
79	Romanian Embassy	Nishiazabu 3-16-19
80	Embassy of the Kingdom of Lesotho	7-5-47 Akasaka, U&M Akasaka Bldg. 1-chome, 3F
81	Embassy of the Russian Federation	Azabudai 2-1-1

7. List of Related Plans

Plan Name	Plan Period	Description
Minato City Basic Plan (District Plan)	FY2021 - FY2026	This plan focuses on projects that each Regional City Office undertakes independently, based on statements provided by resident organizations, to solve local issues and increase the appeal of the community.
Minato City Master Plan for Community Development	FY2017 - FY2036	This is the highest level plan for community development in Minato City. It presents the basic policy on urban planning. The plan serves as a roadmap for future community development in Minato City, and a basis for sharing the City's future among the residents, companies, and City government.
Minato City Community Disaster-Prevention Plan	—	The purpose of this plan is to protect the lives, health, and property of City residents from disasters by ensuring that all disaster prevention organizations in the City and region fully exercise their functions and carry out the disaster prevention and emergency response measures and disaster recovery plans under their jurisdiction.
Minato City Culture and Arts Promotion Plan	FY2021 - FY2026	This plan aims to realize a society where everyone can live an enriching and vibrant life through culture and the arts with a future vision of a “Minato of culture, open to the world, that aims for the happiness of everyone through culture and the arts and coexistence between diverse peoples.”
Minato City Industry Promotion Plan	FY2024 - FY2026	This plan considers the state of urban tourism, the structural organization of the tourism industry, the promotional formation, and economic effects thereof, and sets the basic directions that aim to invigorate shopping districts, small to mid sized companies, commerce, and industry by promoting tourism.
Minato City Community Health and Welfare Plan	FY2021 - FY2026	This plan comprehensively defines the community health and welfare measures, such as measures on welfare for the elderly, disabled, children, and others, and measures on health development and public health. Under the plan, we revised and prepared the Minato City Senior Citizen Health and Welfare Plan, the Minato City Disabled Plan, and other related plans together.
Minato City Child and Childcare Support Plan	FY2020 - FY2024	The purpose of this plan is to understand the needs of early childhood education and nursery care and childcare support to promote the planned securing of a framework to provide nursery schools and kindergartens and programs to support children and childcare in the community.
Minato City Sports Promotion Plan	FY2021 - FY2026	This plan sets down specific initiatives for supports activities for city residents to participate in, watch, and support, and basic directions for future sports measures.
Minato City Library Services Promotion Plan	FY2021 - FY2026	This plan sets basic directions for future library services and specific initiatives to realize libraries that provide rich learning opportunities to diverse people throughout their lives.
Minato City School Education Promotion Plan	FY2021 - FY2026	This plan describes a basic approach, measures, and specific initiatives to further improve and develop education at City kindergartens, elementary schools, and middle schools and to promote the steady development of appealing schools in light of the changing environment surrounding children and schools, previous initiatives and their outcome, and the needs of City residents.
Minato City Gender Equality Action Plan	FY2021 - FY2026	This plan aims to reflect gender equality and contribution by women in numerous domains and measures and to achieve a society of gender equality where all people can live in abundance in their own way irrespective of gender.

Minato City Website



Declaration as a City of Peace

Minato City

August 15, 1985

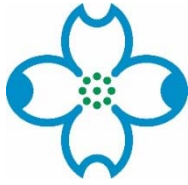
All people are one in wishing to preserve the beauty of the earth and the permanence of world peace. These sentiments will never change.

We are working to build a community dedicated to the welfare of its citizens, while striving for true peace and the preservation of our cultural traditions.

Our duty to the generations that will follow is to hand over into their keeping a society built on the brotherhood of all people and a natural environment that is flourishing and beautiful.

We request our government to abide firmly by the “three nonnuclear principles” (renouncing possession, production, and introduction of nuclear weapons) and appealing to all citizens everywhere to seek the abolition of nuclear weapons.

As it is our earnest wish for world peace, we hereby declare Minato City to be a City of Peace.



Minato City Tree
Hanamizuki, Dogwood



Minato City
Flower Hydrangea



Minato City
Flower Rose

Publication Number

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Address: 1-5-25 Shiba-koen, Minato City

Tel: 03-3578-2111 (switchboard)